

ATTACHMENT A

**FINANCE AND ADMINISTRATION CABINET
DEPARTMENT FOR FACILITIES MANAGEMENT
DIVISION OF ENGINEERING AND CONTRACT ADMINISTRATION**

GENERAL CONDITIONS of the Contract for Construction
- General Contractor

These **General Conditions of the Contract for Construction – General Contractor** have been implemented by the Kentucky Division of Engineering and Contract Administration for the purpose of delineating the provisions of the Contract for Construction when the Commonwealth has entered into a Contract with a General Contractor to accomplish a Capital Construction Project. The Document as a whole outlines the primary obligations and basic expectations for each entity involved in the Project.

These General Conditions apply to each section of the specifications and to the Contract Documents as a whole and are binding upon the Contractor and all Subcontractors as each are subject to the provisions contained herein.

These General Conditions are intended to define and establish certain definitions, procedures, rules and provisions of the Contract governing the operation so that the Work may be continued and be completed in an orderly, expeditious and workmanlike manner.

These General Conditions, together with the specifications and Contract Documents, shall further establish the standards of material and workmanship for the Work.

Specific Project requirements may alter the provisions indicated herein where strict adherence to the provisions of this document are not warranted or applicable. The Special Conditions and Supplemental Conditions contained in the Contract Documents, if present, modify and take precedence over the provisions of these General Conditions for this specific Project.

These General Conditions are based on and are consistent with the specific Kentucky Revised Statutes passed by the Kentucky Legislature and signed into effect by the Governor; specific Kentucky Administrative Regulations promulgated by State Agencies to enhance and clarify procedures that are authorized by a specific statute; specific Finance Cabinet Administrative Regulations; and the DECA Procedures Manual.

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Articles

'1. Definitions of Terms

Wherever used in these General Conditions or in other Contract Documents, the following terms have the meaning indicated which are applicable to both the singular and plural thereof:

'1.1 Addenda Written or graphic instruments issued prior to the opening of Bids which clarify, correct or change the Bidding Requirements or the Contract Documents. An Addendum supersedes related provisions of the Contract Documents which are clarified, corrected or changed by the addenda.

'1.2 Agency or Using Agency, defined by KRS 45a.030, and is the state government entity which utilizes the Work being contracted. The Agency is a "client" of the Owner and advises the Owner of the needs, requirements and desires of the Agency related to the project. The Owner consults with the Agency on matters related to the Project. The Agency does not possess the legal authority of the Owner (see KRS 45a.045).

'1.3 Architect, Engineer or Consultant (A-E) is the person or entity, either a registered Architect, Registered Engineer, or Consultant, who is identified as such in the Contract Documents and on the drawings or any replacement Registered Architect, Registered Engineer, or consultant identified by the Owner. The A-E is a separate contractor and not an agent of the Owner. The term includes any associates or consultants employed by the A-E to assist in providing the required professional services to the Owner.

'1.4 Certification of Payment is the Owner's Progress Payment Forms, DOA-24 and DOA-25. All Payments made to the Contractor under this contract shall be on the appropriate Owner's Progress Payment Form.

'1.5 Change Order means a written order to the Contractor executed by the Owner and the A-E after execution of the Contract, directing a change in the Work and may include a change in the Contract Price or the Contract Time, or any combination thereof. There shall be no authorized changes in the Work, which affect either Contract Price or Contract Time, without a fully executed Change Order, except as provided elsewhere herein.

'1.6 Contract is the legal relationship, duties and obligations between the Owner and Contractor as evidenced by the Contract Documents for the Project.

'1.7 Contract Time is the number of calendar days between the Date of Commencement and the dates set for Substantial Completion and Final Completion of the Work, including any adjustments thereto, all as established in the Contract between Owner and Contractor

'1.8 Contract Documents include the Invitation for Bids, the Instructions to Bidders, the Payment and Performance Bonds, the General Conditions, the Special or Supplemental Conditions, the drawings, specifications, solicitation addenda, the contractors response to the solicitation, any written clarification of the response, the award document containing the Agreement between Owner and Contractor, and modifications issued after execution of the Contract. Modifications include (1) Change Orders issued as provided in Article 14, and (2) Field Orders for minor changes in the work issued by the A-E as provided in Article 14. Documents not included or expressly contemplated in this Paragraph, 1.8, do not, and shall not, form any part of the Contract between the Owner and the Contractor.

'1.9 Contract Sum means the sum stated in the Contract including any authorized adjustments thereto and is the total amount payable by the Owner to the Contractor for the performance of the Work under the Contract Documents.

‘1.10 Contractor or General Contractor means the person or entity with whom the Owner has executed the Contract for construction. The Contractor may also be referred to as General Contractor. The Contractor shall hold his subcontractors, suppliers and others under his employ or contract to the terms and conditions of the Contract Documents.

‘1.11 Damages for untimely performance means a calculated monetary amount to be paid to the Owner, based on real costs which the Commonwealth incurs, due to the Contractor's failure to complete the Work within the allowable time identified in the Contract Documents. This term may also be referred to as "Liquidated Damages" where the actual cost of damages for untimely performance cannot be readily calculated and a definite sum is predetermined to be paid to the Owner. The amount of Liquidated Damages shall be defined in the Special Conditions of this Project.

‘1.12 Date of Commencement is the date specified in the Contract as the date upon which the Contractor is authorized to begin work. The Contract Time as set forth in paragraph 1.7 is determined using this Date of Commencement as the starting date.

‘1.13 DECA Project Manager means the person(s) delegated authority to act on behalf of the Owner. Such person(s) is employed by the Owner, DECA's Project Manager(s) will be designated at the Pre-Construction Meeting. DECA reserves the right to change its designated Project Manager(s) at any stage of the Work, for the sole purpose or benefit of the Commonwealth.

‘1.14 Delay means an event that causes an increase in the duration of the Project, or that changes the sequence of the Work or individual Work activities, thereby preventing completion of the Project within the time period specified in the Contract Documents. An event that does not cause an increase in the duration of the Project or prevents the completion of the Project within the time period specified in the Contract Documents, such as an event that is not on the critical path of the project schedule, is not a delay under this Contract.

‘1.15 Direct Expenses is defined as "All items of expenses directly incurred by or attributable to a specific project, assignment or task" and "Direct costs consist of direct materials, direct labor, subcontract costs, and other miscellaneous direct costs such as bonding and equipment rentals, that are directly related to and can be specifically attributed to an individual contract."

‘1.16 Drawings are the graphic and pictorial portions of the Contract Documents, wherever located and whenever issued, showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules and diagrams. Where it is obvious that a drawing illustrates only a part of the given work or of a number of items, the remainder shall be deemed repetitious and so construed.

‘1.17 Document Collaboration is the Owner's web-based document collaboration system that shall be used by all project participants for the submission, transmittal, transfer, review, approval, processing of all documents related to this project. Where the General Conditions, the technical specifications, or the Contract for Construction indicates that a submission of documents is required, this submission shall be through the Owner's Document Collaboration System.

‘1.18 Extra Work as used in Article 14 is defined as Work not part of the existing Contract Documents which is being added to the Contract by a fully executed Change Order.

‘1.19 A Field Order is a written order issued by the A-E which clarifies or interprets the Contract Documents, or orders minor changes in the Work which does not require a change under Article 14. Field Orders are issued to the Contractor through the Owner's Document Collaboration System. Field Orders are also called A-E's Supplemental Instructions (ASIs).

‘1.20 Final Completion is defined as the Work being acceptable under the Contract Documents and the Contract fully performed in accordance with the terms and conditions of the Contract Documents and the entire payment balance due the Contractor is due and payable.

'1.20.1 Final Completion Date shall have the meaning as described to it in Article '19.5.

'1.21 Notice of Intent to Award is a written letter issued to the apparent successful contractor after acceptance of bid price, unit prices, subcontractors and equipment and materials to inform them of such acceptance and request the required additional documentation to initiate the Contract. **This is NOT an authorization to proceed.**

'1.22 Owner means the Commonwealth of Kentucky, acting through the Finance and Administration Cabinet and its Administrative Agent, the Department for Facilities and Support Services, Division of Engineering and Contract Administration. The Owner is represented solely by the Division of Engineering and Contract Administration. The Owner is represented by the DECA Project Manager for the specific Project.

'1.23 The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner or by other Contractors, working under separate Contract with the Owner.

'1.24 Resident Observer means an individual who has a direct contract with the A-E to observe and report on activities at the work site. A Resident Observer employed by the A-E is not authorized to serve as the Owners Representative, unless so designated by the Owner in writing.

'1.25 Retainage means money earned by a contractor for work accepted by the Owner, but withheld to ensure proper performance by the contractor. Retainage is further defined in Article '18.

'1.26 Shop Drawings means drawings, completion diagrams, schedules, and other data specially prepared for the Work by the Contractor or any Subcontractor, lower tier subcontractors, manufacturer, supplier, or distributor to illustrate some portion of the Work. Shop Drawings and other submittals from the Contractor to the A-E shall be transmitted through the Owner's Document Collaboration System. Unless other requirements are indicated in the Special Conditions for this project or unless otherwise permitted by the A-E in writing, all shop drawings required by the Contract Documents shall to be submitted to the A-E for review and acceptance within the time indicated below:

'1.26.1 For Projects of less than 180 calendar day duration: thirty (30) calendar days of the Date of Commencement.

'1.26.2 For Projects of more than 181 calendar days and less than 360 calendar days duration: less than sixty (60) calendar days of the Date of Commencement.

'1.26.3 For Projects of more than 361 calendar days duration: less than ninety (90) calendar days of the Date of Commencement.

'1.26.4 In circumstances where a specific shop drawing required by the Contract Documents cannot reasonably be submitted to the A-E for review and acceptance, the Contractor shall notify the A-E in writing within the time periods indicated above for submission, and if the A-E finds it reasonable to waive this submission time period requirement, the A-E may do so in writing.

'1.26.5 In circumstances where a specific shop drawing required by the Contract Documents cannot be reasonably reviewed by the A-E within the time prescribed elsewhere in the Contract Documents, the A-E shall notify the Contractor in writing prior to the date required for the review of the reasons for the time needed for reviewing the Shop Drawing.

‘1.27 Specifications are the descriptive and written portions of the Contract Documents, wherever located and whenever issued, that describe the quality and performance of building materials and systems, using code citations and published standards. The drawings and specifications are complementary, together providing the information required for a complete facility. However, the specifications overrule the drawings where there is a conflict or contradiction. However, the Contractor shall inquire of the A-E for a determination of the resolution of the conflict or contradiction.

‘1.28 Subcontractor means the person or entity having a direct contract with the Contractor for the performance of a part of the Work. The Owner has no direct contractual relationship with the subcontractor.

‘1.29 Substantial Completion is the point at which, as certified in writing by the A-E and accepted by the Owner that the Project is: 1) at a level of completion in strict compliance with the Contract (see article ‘19.4 for a complete listing of requirements for compliance); 2) all necessary approvals by public authorities has been given; and, 3) that the Owner or the Agency can enjoy beneficial use or occupancy and can use, operate and maintain (the Owner has received all required warranties and documentation) it in all respects, for its intended purpose. Partial use or occupancy of the Project shall not result in the Project being deemed substantially complete and such partial use or occupancy shall not be evidence of Substantial Completion.

‘1.29.1 Substantial Completion Date shall have the meaning as described to it in Article 19.

‘1.30 Warranty, General. The Contractor shall warrant all equipment, materials, products, and workmanship provided by the Contractor under these Contract Documents for a period of twelve (12) months after the Date of Final Completion. This period of time is called the One-Year Warranty Period and is further defined in Article 9.2.

‘1.31 The Work includes the construction and services required by the Contract Documents, whether completed or partially completed, and includes all labor, supervision, materials, equipment, services, and things provided or to be provided by the Contractor to fulfill the Contractor's obligations.

‘2. Intent and Interpretation

The A-E shall be the authority of the Contract Documents as to their intent or interpretation, except as defined below and/or as provided in paragraph 3.4.

‘2.1 Anything that may be required, implied or inferred by the documents which make up the Contract, or any one or more of them, shall be provided by the Contractor for the Contract Sum;

‘2.2 Nothing contained in the Contract Documents shall create, nor be interpreted to create, privity or any other relationship whatsoever between the Owner and any person except the Contractor;

‘2.3 When a word, term, or phrase is used in the Contract Documents, it shall be interpreted or construed first, as defined herein; second, if not defined, according to its generally accepted meaning in the construction industry; and third, if there is no generally accepted meaning in the construction industry, according to its common and customary usage;

‘2.4 The words “include”, “includes”, or “including”, shall be deemed to be followed by the phrase, “without limitation”.

‘2.5 The specification herein of any act, failure, refusal, omission, event, occurrence or condition as constituting a material breach of the resulting Contract shall not imply that any

other, non-specified act, failure, refusal, omission, event, occurrence or condition shall be deemed not to constitute a material breach of the resulting Contract;

'2.6 In the event of any conflict, discrepancy, or inconsistency, the following shall control:

'2.6.1 As between figures given on plans and scaled measurements, the figures shall govern; When two or more figures given on the plans are in conflict, the Contractor shall inform the A-E of such conflict immediately and the A-E shall clarify the correct figure to be used. The Contractor shall not proceed with any work related to the figures in conflict until the A-E has provided this clarification.

'2.6.2 As between large scale plans and small scale plans, the large scale plans shall govern;

'2.6.3 As between plans and specifications, the requirements of the specifications shall govern; When there is a conflict between the plans and specifications, the Contractor shall inform the A-E of such conflict immediately and the A-E shall clarify the correct interpretation to be used. The Contractor shall not proceed with any work related to the conflict until the A-E has provided this clarification.

'2.6.4 When any conflict, discrepancy, or inconsistency exists as described in Article '2.6, and when there is a necessary determination by the A-E, with agreement by the Owner, that the provisions indicated above do not result in the proper interpretation and resolution of the conflict, the A-E may provide written directive as to how the conflict is to be resolved.

'2.6.4.1 When such written directive, as indicated in '2.6.4 results in a cost difference to properly resolve the conflict, discrepancy, or inconsistency, a cost adjustment may be determined by the A-E to be appropriate.

'2.6.4.2 The Contractor shall notify the A-E/ Owner of his proposed necessity of a cost difference result within fourteen (14) calendar days of the receipt of the directive to resolve the conflict.. However, should the Contractor proceed with the work related to the conflict resolution without written notice of the proposed cost difference to the A-E within the prescribed time, no cost adjustment will be granted.

'2.7 Meaning of Execution. Execution of the Contract Documents by the Contractor is a representation that the Contractor has thoroughly examined the site of the Work, become familiar with the local conditions under which the Work is to be performed, and correlated personal observations with the requirements of the Contract Documents.

'2.7.1 Execution of the Contract Documents is a further representation that Contractor has received, reviewed and carefully examined all of the Contract Documents, and has found them in all respects to be complete, accurate, adequate, consistent, coordinated and sufficient for construction, the Contractor is fully qualified to act as the contractor for the Project and has, and shall maintain, any and all licenses, permits or other authorizations necessary to act as the contractor for, and to construct the Project.

'2.8 Prior Agreements. The Contract Documents supersede any and all prior discussions, communications, representations, understandings, negotiations or agreements between the Owner and the Contractor and the Agency and the Contractor.

'2.9 Contractor's Performance. The Contractor shall perform all of the Work required, implied or reasonably inferable from the Contract including, but not limited to, the following:

'2.9.1 Construction of the Project;

‘2.9.2 The furnishing of any required surety bonds and insurance;

‘2.9.3 The provision or furnishing, and prompt payment therefor, of labor, supervision, services, materials, supplies, equipment, fixtures, appliances, facilities, tools, transportation, storage, power, fuel, heat, light, cooling, or other utilities, required for construction and all necessary building permits and other permits required for the construction of the Project;

‘2.9.4 The creation and submission to the A-E of detailed and comprehensive record drawings and specifications, depicting all as-built construction. Said as-built drawings shall be submitted to the Owner by the A-E upon Final Completion of the Project and receipt of same by the Owner shall be a condition precedent to final payment to the Contractor and to the A-E.

‘2.10 Time. All limitations of time set forth in the Contract Documents are material and are of the essence of the Contract. The Contractor shall execute the work in such a manner as consistent with the limitations of time set forth. The Contractor shall make reasonable progress on the completion of the Work on a continual and consistent basis. Any failure of the Contractor to execute the Work in a timely manner consistent with the limitations of time set forth in the Contract Documents may be deemed at a Material Breach of Contract.

‘2.11 Intent of Contract Documents. The intent of the Contract Documents is to include all items necessary for the proper completion of the Work by the Contractor. Labor or materials which are evidently necessary to produce the desired results, even though not specifically mentioned in the Contract Documents, shall be included in the Work. The A-E is the interpreter of the Contract Documents and where any clarification regarding interpretation of the Documents is required the A-E shall be notified in writing pursuant to paragraph 2.13 below.

‘2.12 Contract Documents Complementary, etc. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all. In case of conflicts between the various Contract Documents, the order of precedence shall be as follows: (1) Addenda, (2) Special Conditions, (3) General Conditions, (4) Division 1 - General Requirements of the Specifications; (5) Technical provisions of the Specifications; (6) Drawings.

‘2.13 Questions to A-E. In the event a question arises regarding the meaning or intent of the drawings and specifications, the Contractor shall report it at once to the A-E by the submission of a Request for Information through the Owner's Document Collaboration System. The A-E shall furnish, with reasonable promptness, as defined by the Contract between the Owner and the A-E, additional instructions, by means of drawings or otherwise, necessary for the proper execution of the work, consistent with the requirements of Article 3.

‘2.14 Paragraph, titles, headings, and drawing numbers are for convenience only and form no operative part of the Contract. The General Contractor, and by the "flow down" provisions of these General Conditions, every subcontractor, shall provide all Work defined, identified, enumerated, specified or otherwise indicated to be provided by the Contract Documents.

‘3. The Architect, Engineer, Consultant (A-E)

Unless otherwise directed by the Owner in writing, the A-E shall perform those duties and discharge those responsibilities allocated to the A-E in the Contract Documents. The duties, obligations and responsibilities of the A-E shall include, but are not limited to, the following:

‘3.1 Owner's Representative. The A-E will be the Owner's Agent during construction, through issuance of final payment, and during the contractor's One Year Warranty period. The A-E will advise and consult with the Owner. In the event the Owner should find it necessary or

convenient to replace the A-E, the Owner shall retain a replacement A-E and the role of the replacement A-E shall be the same as the role of the A-E.

'3.2 Communication through A-E. Except as otherwise provided in the Contract Documents, the Owner's instructions to the Contractor shall be through the A-E and the Contractor's communications with the Owner shall be through the A-E. Should the contractor act on communications from any other entity, other than through the A-E, he is acting at his own risk and may be required to reverse the actions taken as his own expense.

'3.2.1 All documents related to this project shall be submitted, transmitted, transferred, reviewed, approved or rejected, and/or otherwise processed using the Owner's Document Collaboration System which is the Owner's web-based document collaboration system that shall be used by all project participants. No submission, transmittal, transfer, review, approval or processing shall be deemed Official without the use of this system.

'3.2.1.1 All documents transmitted for purposes of administration of the Contract are to be in electronic (PDF) format and transmitted via the Commonwealth's Document Collaboration System that receives, logs and store documents, processes documents through workflows and notifies addressees via email.

3.2.1.2 The A-E/ Engineer and the Contractor are required to become familiar with this system, to use this for all official transmittal of information pertaining to this project, and to respond to the requirements of this system within a reasonable time as defined elsewhere herein and/or by the terms of their Contract with the Owner.

3.2.1.2.1 Training: The Owner has an agreement with the service provider of the Document Collaboration System to provide training, support and assistance to users of the system via a web-based training session which can be arranged upon request. Further training as may be required by a specific user of the system is the responsibility of the user of the system.

'3.3 Review of Work. The A-E shall approve, or respond otherwise, in a timely manner, as defined by the Contract between the Owner and the A-E, as necessary concerning shop drawings or other submittals received from the Contractor. Should the A-E have reasonable cause to be unable to approve, or respond otherwise to submissions from the Contractor, the A-E shall provide written explanation of the reasonable cause within the timely manner, as defined by the Contract between the Owner and the A-E.

'3.3.1 The A-E shall be authorized to refuse to accept work which is defective or otherwise fails to comply with the requirements of the Contract. The A-E shall refuse the work in writing when he deems it necessary to refuse the work. If the A-E deems it appropriate, the A-E shall be authorized to call for extra inspection or testing of the work for compliance with requirements of the Contract.

'3.3.1.1 The costs of the extra inspection or testing shall be paid by the Contractor, unless the results of the extra inspection or testing find that the work was originally in conformance with the Contract requirements and that the extra inspection or testing was not necessary. A reduction in the Contract Sum shall be provided by Change Order to reimburse the Owner for the costs of the extra inspection or testing.

'3.3.1.2 In cases where the Contractor covers up work that is required by the Contract Documents to be inspected or tested prior to the inspection or testing, the cost of uncovering the work and performing the inspection or testing shall be at the

Contractor's expense even if the work is found to have been originally in conformance with the Contract Documents. A reduction in the Contract Sum shall be provided by Change Order to reimburse the Owner for the costs of the extra inspection or testing.

'3.3.2 The A-E shall review the Contractor's Payment Requests and shall approve in writing those amounts which, in the opinion of the A-E, are properly owing to the Contractor as provided in the Contract. The A-E shall perform this review, approval and submission of his recommendation to the Owner, within ten (10) business days of receipt of the Payment Request from the General Contractor.

'3.3.3 The A-E shall perform those inspections required by the Owner.

3.4 Interpretation of Contract Documents. The A-E shall be the interpreter of the requirements of the Contract Documents and the judge of the performance thereunder by the Contractor, subject to the provisions of Article 26.

'3.4.1 Claims, disputes, and other matters in question that arise relating to the execution or progress of the Work shall be referred initially to the A-E for decision, which he will render in writing within a reasonable time, as defined by the Contract between the Owner and the A-E.

'3.4.2 Should the Contractor find disagreement with the A-E as to the proper interpretation of the Contract Documents or other decision of the A-E, he must refer the A-E's decision to the Director of the Division of Engineering in writing within seven (7) days. The Director of the Division of Engineering will then discuss and negotiate the A-E's decision with the A-E to seek reasonable resolution of the matter. Following these discussions and negotiations, the A-E's initial decision or revised decision shall be binding, unless the Contractor appeals the A-E's initial or revised decision to the Secretary of the Finance and Administration Cabinet in accordance with the provisions of Article 26.

'3.4.3 Should the Director of the Division of Engineering find disagreement with the A-E as to the proper interpretation of the Contract Documents or any other decision of the A-E, the Director of the Division of Engineering may appeal the A-E's initial or revised decision to the Secretary of the Finance and Administration Cabinet in accordance with the provisions of Article 26.

'3.4.4 The A-E shall have authority to reject Work which does not conform to the Contract Documents. In the event of rejection, the A-E may recommend in writing withholding payment to the Contractor for the rejected Work, and such recommendation shall give the Owner the authority to withhold payment for such Work.

'3.5 Review of Shop Drawings, etc. The A-E shall review and approve, or take other appropriate action upon Contractor's submittals (such as Shop Drawings, product data, and samples) for conformance with the design concept and the information given in the Contract Documents. Such action shall be taken with reasonable promptness, as defined by the Contract between the Owner and the A-E, so as to cause no delay. The A-E may determine concurrently with the Contractor the timing and scheduling of the A-E's Review, with the understanding that some submittals are more critical to the Critical Path of the Completion of the project than others.

'3.5.1 The A-E's approval of a specific item shall not indicate approval of an assembly of which the item is a component. The A-E's approval of Shop Drawings or samples shall not relieve the Contractor from his responsibility for any deviations from the requirements of the Contract Documents unless the Contractor has in writing called the A-E's attention to such deviation at the time of submission and the A-E has given written approval to the specific deviation, nor shall any approval by the A-E relieve the Contractor from responsibility for errors or omissions in the Shop Drawings.

'3.5.2 If, for any reason, any item specified and approved by the A-E as a shop drawing submittal, will not be available when needed in the course of the work, and Contractor can show he has made a reasonable, persistent effort to obtain item in question, the Contractor is to notify the A-E in writing, immediately, and the A-E will either determine the source of the supply or arrange with the Owner for appropriate substitution, within the terms of the Contract. Otherwise, the Contractor will not be excused for delays in securing materials or products specified, and will be held accountable if completion of the project is thereby delayed.

'3.6 Preparation of Change Orders. The A-E, in consultation with the Owner, shall prepare Change Orders. The A-E shall also have authority to order minor changes in the Work as provided in Article 14.2.

'3.7 Final Inspections, Certification. The A-E, in consultation with the Owner, shall conduct inspections to determine the dates of Substantial Completion and Final Completion. The A-E shall also receive and forward to the Owner, for the Owner's review, written warranties and related documents required by the Contract and assembled by the Contractor.

'3.8 The A-E shall review the Contractor's Payment Requests and shall approve in writing those amounts which, in the opinion of the A-E, are properly owing to the Contractor as provided in the Contract. The A-E will perform this review, approval and submission of his recommendation to the Owner, within ten (10) business days of receipt of the Payment Request from the Contractor.

3.8.1 When there is reasonable justification that causes the A-E to be unable to perform this review, approval and submission of his recommendation to the Owner within the time prescribed in paragraph 3.8 above, the A-E will notify the Contractor in writing as to the justification and as to the time that will be required for this review, approval and submission of his recommendation to the Owner.

'3.8.2 The Contractor may submit no more than one (1) payment request each thirty (30) calendar day period, except where specifically agreed by the Owner that additional payment requests may be submitted within the thirty (30) calendar day period for reasons consistent with the Contractor's performance of the Contract.

'3.9 The A-E, in consultation with the Owner, shall be authorized to require the Contractor to make changes or deviations in the work which do not involve a change in the Contract Sum or in the Contract Time for the Contractor's performance consistent with the intent of the Contract. The A-E shall make such changes or deviations in the work by written Field Order.

'3.10 The duties, obligations and responsibilities of the Contractor under the Contract shall in no manner whatsoever be changed, altered, discharged, released, or satisfied by any duty, obligation or responsibility of the A-E. The Contractor is not a third-party beneficiary of any Contract by and between the Owner and the A-E. It is expressly acknowledged and agreed that the duties of Contractor to the Owner are independent of, and are not diminished by, any duties of the A-E to the Owner.

'3.11 The duties, obligations and responsibilities of both the A-E and the Contractor, under their respective Contracts, shall in no manner whatsoever be changed, altered, discharged, released, or satisfied by any duty, obligation or responsibility of the Resident Observer. It is expressly acknowledged and agreed that the duties of Contractor and/or A-E to the Owner are independent of, and are not diminished by, any duties of the Resident Observer to the A-E/Owner. A copy of the Resident Observers Duties, Responsibilities and Limitations

are enumerated in the DECA Procedures Manual, are to be discussed at the Pre-Construction Meeting and are by reference made a part of these General Conditions.

‘4. Construction Schedule

The Contractor, within fifteen (15) days of the Date of Commencement shall prepare and submit for the Owner and A-E’s approval a construction schedule for completing the Work. This submission shall be transmitted through the Owner’s Document Collaboration System. The schedule shall indicate the starting and completion dates of the various stages of the Work, shall not exceed time limits established by the Contract Documents for the various stages of Work, shall be updated monthly and furnished to the Owner and A-E, shall be related to the Work of any other contractors on the Project to the extent required by the circumstances, and shall provide for expeditious and practicable execution of the Work. *Progress Payments to the Contractor are contingent upon receipt of the updated monthly project schedule and schedule of submittals.*

‘4.1 Time Frame of Schedule: *Extend schedule form date established for commencement of the Work (the Notice of Award or Notice to Proceed) to **Substantial Completion**, to **Final Completion**, and indicating all critical milestones along the time of the schedule.*

‘4.1.1 Work by Owner: *Include a separate activity for each portion of the Work to be performed by the Owner or by others working under separate contract with the Owner.*

‘4.1.2 Products Ordered in Advance: *Include a separate activity for each product pre-ordered by the Owner. Include the delivery date indicated in the Special Conditions or as relayed to the Contractor from the Owner.*

‘4.1.3 Work Restrictions and “blackout dates”: *Show the effect of specified work restrictions and “blackout dates” as defined in the Special Conditions.*

‘4.1.4 Commissioning: *Show separate activities for each building system to receive commissioning by others working under separate contract with the Owner, allowing sufficient time for functional startup, commissioning, correction of commissioning issues and final commissioning. Note: Commissioning must be accomplished in its entirety by the Date of Substantial Completion.*

‘4.1.5 Testing and Balancing: *Show separate activity for testing and balancing by others working under separate contract with the Owner. Note: Testing and Balancing must be accomplished in its entirety by the Date of Substantial Completion.*

‘4.2 The original schedule shall be accompanied by a proposed schedule of values as described in Article 18.1. The original Project Schedule, Schedule of Submittals and the Schedule of Values are to be submitted to the A-E, reviewed and accepted by the A-E and the Owner, prior to submittal of the first Progress Payment. No payment will be made to the Contractor without an approved Schedule of Values and a Project Schedule.

‘4.2.1 The original schedule shall show the project being completed on the established Date of Substantial Completion. To do this, the Contractor shall include in the flow of work any existing “float” which may be identified during the layout of the project schedule.

‘4.2.2 The Contractor acknowledges that all float (including Total Float, Free Float, and Sequestered Float) is a shared commodity available to the Project and is not for the exclusive benefit of any party; float is an expiring resource available to accommodate changes in the Work, however originated, or to mitigate the effect of events that may delay performance or completion of all or part of the Work.

‘4.3 The Contractor shall promptly notify the A-E and Owner if the Contractor is materially ahead of, or behind the updated construction schedule. Failure to so notify the A-E and Owner shall relieve the Owner from liability for damages caused by delay or impact. Strict compliance with the requirements of this article shall be a condition precedent to payment to the Contractor, and failure by the Contractor to strictly comply with said requirements shall constitute a material breach of the Contract.

‘4.3.1 On projects where a CPM schedule is required, the Contractor shall report on the status of any “float”, including the addition of “float”, the use of “float”, and the anticipation of the use of “float” at each project Progress Meeting.

‘4.4 For projects with a Contract Sum of \$1,000,000 or greater the schedule shall be in critical path method (CPM) format. The schedules shall include all activities necessary for performance of the work showing logic (sequences, dependencies, etc.) duration of each activity with the critical path highlighted. The schedules shall include, but not be limited to, submittal processing and review time required by the A-E, fabrication and delivery of materials, construction, testing clean-up, work and/or materials to be provided by the Owner, dates and durations for major utility outages requiring coordination with the Owner and the Owner’s operations, and significant milestones related to the completion of the Project.

‘4.4.1 For projects where the CPM format is required for schedules, any subsequent adjustment, modification or change in the schedule shall include an indication of the original Critical Path and the adjustment, modification, or change shall clearly delineate the adjustment, modification or change in the schedule and shall be accompanied by a written statement of the cause and reason for the adjustment, modification or change.

‘4.4.2 For projects where the CPM format is required for schedules and subsequent adjustment, modification or change in the schedule does not include the information required by paragraph 4.3.1 above, the revised schedule shall be rejected and payment of the Contractor’s General Conditions costs suspended until this provision is complied with satisfactorily.

‘4.5 Work Hours on site shall be coordinated with the A-E, Owner and Using Agency and shall be initially defined and scheduled at the Pre-Construction Conference, adjusted by notification to the A-E, Owner and Using Agency during each monthly Progress Meeting, and shall comply with the following criteria:

‘4.5.1 Generally, work hours on site shall be from 7am to 4pm, weekdays, unless otherwise defined in the Special Conditions. However, unless restricted or modified by the Special Conditions, the Contractor may propose a different work hour schedule up to 24/7/365 with acceptance by the Owner.

‘4.5.2 The Contractor shall have job site supervision on site during any work hours scheduled and/or any extended work hours accepted by the Owner.

‘5. Shop Drawings; Submittals

‘5.1 Schedule for Submittals. Prior to submission of the first application for payment and in sufficient time to allow the A-E reasonable time for review, the Contractor shall submit to the A-E a schedule of submittals which shall be coordinated with the construction schedule. This submission shall be transmitted through the Owner’s Document Collaboration System. The Contractor shall keep the schedule of submittals current and present an updated schedule of submittals at each project progress meeting. This schedule of submittals shall contain anticipated and actual dates of the submittal of shop drawings and shall be consistent with the requirements for scheduling submittals defined in Article 1.26 of these General Conditions.

'5.2 Submittals of Shop Drawings, Samples, etc. The Contractor shall review, approve, and submit Shop Drawings, samples, and product data in accordance with the approved schedule as herein detailed.

'5.2.1 The Contractor's stamp of approval on any Shop Drawing or sample shall constitute a representation to Owner and A-E that the Contractor has either determined and verified all quantities, dimensions, field construction criteria, materials, catalog numbers, and similar data, or he assumes full responsibility for doing so, and that he has reviewed or coordinated each Shop Drawing or sample with the requirements of the Work and the Contract Documents.

'5.2.2 The A-E shall review and approve, with reasonable promptness as defined by the Contract between the Owner and A-E, the Shop Drawings, or return for corrections as required. The review and approval shall be for conformance with the design concept of the Project and for compliance with the information given in the Contract Documents. The approval of a separate item will not indicate approval of the assembly in which the item functions.

'5.2.3 The Contractor shall make any corrections required by the A-E for compliance to the Contract and shall return the required number of corrected copies of Shop Drawings and resubmit new samples until approved. The Contractor shall direct specific attention, in writing, or on resubmitted Shop Drawings, to revisions other than the corrections called for by the A-E on previous submissions.

'5.2.4 Where a Shop Drawing or sample submission is required by the specifications, no related work shall be commenced until the submission has been approved by the A-E. A copy of each approved Shop Drawing and each approved sample shall be kept in good order by the Contractor at the site and shall be available to the A-E, Owner and Resident Observer.

'5.2.5 The A-E's approval of Shop Drawings or samples shall not relieve the Contractor from his responsibility for any deviations from the requirements of the Contract Documents unless the Contractor has in writing called the A-E's attention to such deviation at the time of submission and the A-E has given written approval to the specific deviation, nor shall any approval by the A-E relieve the Contractor from responsibility for errors or omissions in the Shop Drawings.

'5.2.5.1 Conflicting Requirements: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer uncertainties and requirements that are different, but apparently equal, to the A-E for decision before proceeding with the work.

'5.2.6 The Contractor shall maintain a submittal log which shall include, at a minimum, the date of each submittal, the date of any resubmittal, the date of any approval or rejection, and the reason for any approval or rejection. The Contractor shall provide copies of this submittal log with the current status of submittals clearly indicated therein to the A-E and the Owner at each progress meeting until such time as all submittals are complete and accepted.

'5.3 Photographic Documentation: Provide Pre-Construction Photographs, Construction Progress Photographs and Substantial Completion construction photographs. Submit photographs in the Owner's Document Collaboration System with a key plan or description of the location of the photograph taken.

'5.3.1 Pre-Construction Photographs: Take a minimum of 20 photographs to show existing conditions of the project site and adjacent property prior to the start of construction activities. Take additional photographs as necessary to adequately document the existing physical conditions of all improvements to the project site or adjacent property that might be affected by the activities of construction.

'5.3.2 Construction Progress Photographs: Take a minimum of 10 photographs DAILY to document the progress of construction. Take additional photographs as necessary to adequately document the progress of construction indicating all key elements of the construction and any significant progress.

'5.3.3 Substantial Construction Photographs: Take a minimum of 20 photographs to show conditions of the project site and adjacent property at the time of substantial completion of the work at the conclusion of construction activities. Take additional photographs as necessary to adequately document the current physical conditions of all improvements to the project site or adjacent property that might have been affected by the activities of construction.

'6. Documents and Samples at the Site

Unless otherwise provided in the Contract Documents, the General Contractor shall print and copy any drawings and specifications as are reasonably necessary for the execution of the Work. Each Subcontractor shall have the ability to download the entire set of drawings and specifications at its option, however, every Subcontractor shall be responsible for the scope of their work indicated in any location throughout the drawings and specifications. There is NO GUARANTEE of the division of the scope of work to specific specifications sections or specific drawings.

'6.1 The Contractor shall maintain at the site one record copy of the drawings, specifications, addenda, Change Orders and other modifications, in good order and marked currently to record changes and selections made during construction. Unless otherwise directed, the Contractor shall also keep approved Shop Drawings, product data, samples and similar required submittals on hand. These shall be available to the A-E, Owner, and Resident Observer as requested.

'6.1.1 When the Contractor fails to maintain the record copies indicated in paragraph 6.1 above, payment of the Contractor's General Conditions costs may be suspended until this provision is complied with satisfactorily.

'6.2 Upon completion of the Work, the record documents described above shall be delivered to the A-E for submittal to the Owner along with the as-built drawings.

'7. Contract Documents Property of Owner

The Contract Documents, and each of them, as well as any other documents furnished by the Owner, shall remain the property of the Owner. The Contractor shall have the right to keep one (1) copy of the Contract Documents upon completion of the Project; provided, however, that in no event shall the Contractor use, or permit to be used, any portion or all of such Contract Documents on other projects without the Owner's prior written authorization.

'8. Supervision and Construction Procedures

'8.1 Supervision of the Work. The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention so as to ensure expeditious, workmanlike performance in accordance with the requirements of the Contract Documents. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences

and procedures. He shall be responsible for the acts and omissions of persons directly employed by him, as he is for Subcontractors and others under Article 17. He shall be responsible for coordinating all portions of the Work under the Contract unless the Contract Documents give other specific instructions concerning these matters.

'8.2 Obligation to Follow Contract Requirements. The Contractor shall not be relieved of obligations to perform the Work in accordance with the Contract Documents by the activities or duties of the A-E in the A-E's administration of the Contract, or by tests, inspections or approvals required or performed by persons other than the Contractor.

'8.3 The Contractor shall not perform Work without adequate plans and specifications, or, as appropriate, approved Shop Drawings, or other submittals. If the Contractor performs Work knowing or believing it involves an error, inconsistency or omission without first providing written notice to the A-E and Owner, the Contractor shall be responsible for such Work and pay the cost of correcting same.

'8.4 All Work shall strictly conform to the requirements of the Contract Documents. The Contractor shall not commence or continue any portion of the Work where there is not a complete understanding of the requirements of the Contract Documents. When the Contractor believes that he does not have a complete understanding of the requirements of the Contract Documents, he shall immediately notify the A-E of this fact and shall issue a Request for Information to obtain this complete understanding of the requirements.

'8.4.1 All branches of work shown on the plans or specified, whether specifically mentioned or not, shall be executed in strict compliance with all local, state or federal regulations and codes, where the same have jurisdiction. Where the Contractor may be in doubt as the application of a state regulation or code on a specific branch of work, the Contractor shall ask for an interpretation from the A-E prior to proceeding with the work.

'8.5 The Work shall be continually supervised, the Contractor bearing full responsibility for any and all acts or omissions of those engaged in the Work on behalf of the Contractor

'8.5.1 The Contractor shall prepare Daily Construction Reports and submit these reports through the Owner's Document Collaboration System a minimum of weekly. Failure to submit these Daily Construction Reports in a timely manner shall be reason for withholding of General Conditions amounts from the Contractor's payment requests until such submittal is completed.

8.5.2 The Contractor's Daily Construction Report shall contain as a minimum the following information in enough detail as to provide an accounting of the construction site conditions, activities and issues:

- Contractor's Name
- Job Superintendent's Name
- Date of Report
- Weather Conditions – precipitation, temperature, etc.
- Manpower – by trade including number of workmen.
- Brief description of work performed that day.
- Conditions which delay progress of the work.
- Issues that arose needing resolution.
- Resolution of prior issues that were implemented.
- Project Photographs, where appropriate.

'8.6 The Contractor shall at all times enforce strict discipline and good order among his employees and Subcontractors and shall not employ on the Work any person not skilled in the Work assigned to him. Strict discipline shall include a prohibition of the use of drugs, alcohol or

any other controlled substance; prohibition of firearms or other weapons; prohibition of unnecessary contact with building occupants; and other objectives of good discipline.

'8.7 The Contractor shall employ and maintain at the Project site only competent supervisory personnel. Failure to provide proper job site supervision AT ALL TIMES THAT WORK IS IN PROGRESS shall be reason for a change order deduction of a portion of the General Conditions amounts from the Contractor's payment requests for the period of time that job site supervision is not provided.

'8.8 The Contractor shall have a continuing duty to read, examine, review, compare and contrast each of the Contract Documents, Shop Drawings, and other submittals and shall give written notice to the Owner and the A-E of any potential conflict, ambiguity, error or omission which the Contractor may find with respect to these documents and their adequacy and sufficiency for construction as required by the Contract before proceeding with the affected Work. The express or implied approval by the Owner or the A-E of any Shop Drawings or other submittals shall not relieve the Contractor of the continuing duties imposed hereby, nor shall any such approval be evidence of the Contractor's compliance with the resulting Contract.

'8.8.1 The Owner has relied upon the A-E to prepare documents for the Project, including the plans and specifications for the Project, which are accurate, adequate, consistent, coordinated and sufficient for construction, and in issuing the Contract to the Contractor, the Owner's established legal duties to the Contractor notwithstanding, the Owner has relied upon the A-E's professional expertise in fulfilling its legal duty to the Owner in addition to the Contractor's full and good faith compliance with its duties set forth above.

'8.9 Superintendent. The Contractor shall employ a qualified, competent full-time superintendent and any necessary assistants. This superintendent shall be present on site at all times that Work of this contract is underway except with prior written consent of the A-E. It shall be the responsibility of the superintendent to coordinate the work of all the Subcontractors.

'8.9.1 The Owner reserves the right to accept the Superintendent selected by the Contractor. This full-time Project Superintendent shall be qualified and experienced to supervise the work of this Contract. The Contractor shall notify the A-E and Owner in writing for acceptance prior to any change in supervisory personnel. This change shall be for reasons outlined below.

'8.9.1.1 The Contactor shall immediately replace a Superintendent upon written notice from the Owner that the current Superintendent is unsatisfactory. The Owner has the right to require replacement of a Superintendent at any time that the Owner loses confidence in the Superintendent: to adequately perform the duties required of the Contract Documents: to complete the Work in strict adherence to the Contract Documents; to maintain the project schedule; or to be present at the project site at all times Work is in progress, except as authorized by the A-E. The Owner also has the right to require the replacement of the Superintendent for inappropriate or unprofessional conduct either on the project site or directed toward the A-E/ Engineer, the Owner's Representatives (DECA personnel), the Using Agency Representatives, or the general public.

'8.9.2 This Superintendent shall have full and complete authority to act on behalf of the Contractor in all matters related to this project, except as defined in written form by the Contractor and accepted in writing by the Owner. All instructions given to the superintendent shall be considered as given to the Contractor.

'8.9.3 The superintendent shall not be changed except under the following circumstances:

'8.9.3.1 where the superintendent proves to be unsatisfactory to the Contractor or ceases to be in his employ, in which case the Contractor shall give timely prior written notice to the Owner of the impending change in superintendent and a reasonable explanation for the change; or

'8.9.3.2 where the Owner has reasonable grounds for dissatisfaction with the performance of the superintendent and gives written notice to the Contractor of these grounds. The Contractor, upon receiving such written notice, shall replace the existing superintendent with a successor, to whom the Owner has no objection.

'8.9.4 Should the Contractor not provide the superintendent as required by the Contract Documents to oversee all work being performed on this Contract, the Owner has the right to deduct by Change Order the amount of General Conditions costs from the Contract Sum for the period in which proper Superintendence of the Work is not provided. This amount is determined by dividing the complete amount of General Conditions indicated in the approved Schedule of Values by the number of months of project duration according to the approved Project Schedule.

'8.10 Contractor's Project Manager. In addition to the Superintendent required in article '8.9, the Contractor may employ a qualified, competent Project Manager. In the absence of an assigned Project Manager, the principal owner of the Contractor's Company shall be considered as the Project Manager. This Project Manager is not required be present on site at all times that Work of this contract is underway, but shall be intimately familiar with the status of the Work of the Project at all times. It shall be the responsibility of the Project Manager to supervise the Superintendent and represent the Contractor in all matters.

'8.10.1 The Owner reserves the right to accept the Project Manager selected by the Contractor. This Project Manager shall be qualified and experienced to manage the work of this Contract and represent the Contractor in all matters. The Contractor shall notify the A-E and Owner in writing for acceptance prior to any change in project management personnel. This change shall be for reasons outlined below.

'8.10.1.1 The Contactor shall immediately replace a Project Manager upon written notice from the Owner that the current Project Manager is unsatisfactory. The Owner has the right to require replacement of a Project Manager at any time that the Owner loses confidence in the Project Manager to adequately perform the duties required of the Contract Documents: to manage the Work in strict adherence to the Contract Documents; to maintain the project schedule; or to supervise the Superintendent. The Owner also has the right to require the replacement of the Project Manager for inappropriate or unprofessional conduct either on the project site or directed toward the A-E/ Engineer, the Owner's Representatives (DECA personnel), the Using Agency Representatives, or the general public.

'8.10.2 This Project Manager shall have full and complete authority to act on behalf of the Contractor in all matters related to this project. All instructions given to the Project Manager shall be considered as given to the Contractor.

'8.10.3 The Project Manager shall not be changed except under the following circumstances:

'8.10.3.1 where the Project Manager proves to be unsatisfactory to the Contractor or ceases to be in his employ, in which case the Contractor shall give timely prior written notice to the Owner of the impending change in Project Manager and a reasonable explanation for the change; or

'8.10.3.2 where the Owner has reasonable grounds for dissatisfaction with the performance of the Project Manager and gives written notice to the Contractor of these grounds. The Contractor, upon receiving such written notice, shall replace the existing Project Manager with a successor, to whom the Owner has no objection.

'8.10.4 Should the Contractor fail to replace an unsatisfactory Project Manager as required by written notice of the Owner, the Owner has the right to deduct by Change Order the amount of General Conditions costs from the Contract Sum for the period in which there is a refusal to make the required replacement. This amount is determined by dividing the complete amount of General Conditions indicated in the approved Schedule of Values by the number of months of project duration according to the approved Project Schedule.

'8.11 Temporary Support Facilities Required: The Contractor shall provide temporary job offices for use by the Job Superintendent, A-E, Resident Observer (if applicable) and the Owner during the course of construction from the time of commencement of the Work until Substantial Completion. Provide electric, water, HVAC internet access and telephone for all areas of the temporary job office. This job office shall be large enough to accommodate project meetings and to provide for construction management operations. Where a Resident Observer is utilized on the project, a separate office shall be provided for the Resident Observer's use with electric, water, HVAC, telephone and internet access.

'9. Labor, Material, and General Contractor Warranty

'9.1 Contractor Provisions. Unless otherwise stipulated, the Contractor shall provide and pay for all materials, supervision, labor, water, tools, equipment, light, power, temporary heat, hoist, supplies, appliances, transportation, and other facilities and things necessary for the execution and completion of the Work.

'9.1.1 In the event the Owner elects to make available the electric power or domestic water, at no cost, to the Contractor for construction purposes, the election to do so will be spelled out in the Special Conditions for this project. Available electric power provided by the Owner, at his election, shall not be utilized as a means for temporary heat without specific approval from the Owner in writing.

'9.1.2 Additionally, the Owner reserves the right to cease to provide this available electric power and/or domestic water, at no cost to the Contractor, should it be found that the electric power and/or domestic water is not reasonably used economically.

'9.2 General Contractor Warranty. The Contractor warrants to the Owner and A-E that materials and equipment furnished under the Contract will be of good quality and new unless otherwise required or permitted by the Contract Documents, that the Work will be free from defects not inherent in the quality required or permitted, and that the Work will strictly conform with the requirements of the Contract Documents.

'9.2.1 The Contractor shall warrant all equipment, materials, products, and workmanship provided by the Contractor under these Contract Documents not only during the Contract period but also for a period of twelve (12) months after the Date of Final Completion.

'9.2.1.1 The One Year Warranty period for correction of Work shall be extended with respect to portions of the Work first performed after the Date of Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

'9.2.2 Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective. While, the Contractor's warranty excludes remedy for damage or defect caused by abuse by the Owner or building occupants, modifications not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage, if the Work is not conforming to the requirements of the Work and that has been determined to be defective, is not excluded from the Contractor's One Year Warranty.

'9.2.3 If, during the Contract Period or during the One Year Warranty period (a) any equipment, materials or products furnished and/or installed by the Contractor are found to be defective in service by reason of the Contractor's faulty process, structural and/or mechanical design or specification, or (b) any equipment, materials, or products furnished and/or installed by the Contractor are found to be defective by reason of defects in material or workmanship, the Contractor shall, promptly after receipt of written notice from the Owner or A-E, repair or cause to be repaired such defective equipment, materials or products, or replace such defective equipment, materials, or products.

'9.2.3.1 During the One Year Warranty Period for correction of the Work, if the Owner fails to notify the Contractor and give the Contractor the opportunity to make correction, the Owner waives the right to require correction by the Contractor and to claim a breach of Warranty. However, this inaction during the Warranty Period by the Owner does not imply any limitation of the Contractor's liability as indicated in paragraph '9.2.7.

'9.2.3.2 During the One Year Warranty Period for correction of the Work, if the Owner notifies the Contractor and gives the Contractor the opportunity to make correction, and the Contractor fails to correct the Work with reasonable promptness, the Owner has the right to claim a breach of Warranty.

'9.2.4 The Contractor's warranty shall not exclude remedy for damage or defect caused by abuse by the Contractor, his subcontractors, or others within his control during the construction period or during work related to Contractor warranty.

'9.2.4.1 Any portion of the Work required by the Contract Documents shall not be waived as a requirement for Completion of the Work, except by specific written authorization from the Associate Director of the Division of Engineering and Contract Administration for reasons where, by no fault of the Contractor, could not be completed within the time established for Completion of the Work.

'9.2.5 If during the Contractor's warranty period, there is a question concerning the quality or kind of materials and equipment installed in this project, and requested by the A-E, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

'9.2.6 In the event of multiple failures of major consequence in similar equipment, products, components or systems, prior to the expiration of the one-year warranty described above, the affected equipment, product, component or system shall be disassembled, inspected, and modified or replaced as necessary to prevent further occurrences. All related components which may have been damaged or rendered non-serviceable as a consequence of the equipment, product, component or system failure shall be replaced.

'9.2.6.1 As used herein, multiple equipment, product, component or system failures shall be interpreted to mean two (2) or more successive failures of the same kind in the same item of equipment, product, component or system or

failures of the same kind in two (2) or more items of equipment or product, or in a specific building system or component.

'9.2.6.2 Major equipment failures may include, but are not limited to, cracked or broken housings, piping, or vessels, excessive deflections, bent or broken shafts or structural members, broken or chipped gear teeth overheating, premature bearing failure, excessive wear, or excessive leakage around the seals.

'9.2.6.2.1 Equipment failures which are directly and clearly traceable to operator abuse, such as substitution of unauthorized replacement parts, use of incorrect lubricants or chemicals, flagrant over or under lubrication and using maintenance procedures not conforming with published maintenance instructions, shall be exempted from the scope of the one-year warranty.

'9.2.6.3 Major product, component or system failures may include, but are not limited to, failure of the item to perform as intended, excessive wear, discoloration due to defective finish application, leakage, or inadequacy of performance as specified.

'9.2.6.3.1 Product, component, or system failures which are directly and clearly traceable to building user or operator abuse, such as substitution of unauthorized replacement parts, use of incorrect lubricants or chemicals, flagrant over or under lubrication, using maintenance procedures not conforming with published maintenance instructions, and abuse or vandalism, shall be exempted from the scope of the one-year warranty.

'9.2.6.4 Should multiple equipment, product, component or system failures occur in a given item or type of equipment, product, component or system, all items of the same size and type shall be disassembled, inspected, modified or replaced, as necessary, and re-warranted for one year.

'9.2.6.5 A new twelve (12) month warranty against defective or deficient design, workmanship, and materials shall commence on the day that the item of equipment is reassembled and placed back into operation.

'9.2.7 No specific provision of this Article nor any provision in the Contract Documents, nor any special guarantee time limit implies any limitation of the Contractor's liability with the laws of the Commonwealth of Kentucky.

'9.3 Substitution - Materials and Equipment. Substitution of previously approved equipment and materials shall be submitted to the A-E for acceptance and will be considered only for the following reasons:

'9.3.1 unavailability of the material or equipment due to conditions beyond the control of the Contractor

'9.3.2 inability of the supplier to meet Contract schedule; or

'9.3.3 technical and immaterial noncompliance to specifications.

Inclusion of a certain, make or type of materials or equipment by the Contractor shall not obligate the A-E or Owner to accept such material or equipment if it does not meet the requirements of the plans and specifications.

Substitutions not properly approved and authorized by the A-E and Owner may be considered defective work. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials and equipment.

'9.4 Recycled Content: KRS 45A.520 mandates that every state agency require a minimum recycled content for those materials it purchases. In accordance with 200 KAR 5:330, all listed products are to be offered by the awarded contractor ONLY as a recycled product. Except as provided in KRS 45A.510, construction related materials requiring a minimum recycled content include Building Insulation, Aluminum products, concrete, cement and steel products. For a complete listing of those items requiring minimum recycled content please refer to 200 KAR 5:330 <http://www.lrc.state.ky.us/kar/200/005/330.htm>

'10. Surveys, Permits, Fees, Notices, and Tests

'10.1 Owner-Furnished Surveys. The Owner shall furnish whatever surveys are specifically required by the Contract Documents. Approvals, assessments, easements for permanent structures or permanent changes in existing facilities, and utility tap-on fees shall be secured and paid for by the Owner, unless otherwise provided in the Contract Documents.

'10.1.1 Prior to start of Construction, the Owner will furnish all land and rights-of-way necessary for the carrying out and completion of the Work to be performed under this Contract, except as outlined in the Special Conditions should any conditions exist at the start of construction which does not make this possible at the start of construction.

'10.2 Permits. Building, sewer, and water permits and similar kinds of permits required by local ordinances shall be obtained by the General Contractor. Note: no building permit fee shall be charged to or paid by the Contractor as the Commonwealth is exempt from such charges levied by Local Government Jurisdictions. The Contractor shall procure and pay for any necessary licenses to do business in the locale of the Work.

'10.3 Notices. The Contractor shall comply with and give notices required by laws, ordinances, rules, regulations and lawful orders of public authorities bearing on the performance of the Work.

'10.4 Required Regulatory Tests and Inspections. Regulatory agencies of the State and Federal governments having jurisdiction may require any Work to be inspected, tested or approved. The Contractor shall assume full responsibility therefore, including related costs, unless otherwise noted, and shall furnish the A-E the required certifications of inspection, testing or approval.

'10.4.1 The Contractor shall pay the electrical inspection fees directly to the Commonwealth of Kentucky, Department for Housing and Building Construction. The Electrical subcontractor is responsible for the payment of this fee. The Electrical subcontractor is responsible for coordination of the required electrical inspections as required by the Department for Housing and Building Construction.

'10.5 Any delays by governmental agencies in obtaining Permits, Notices, Required Regulatory Tests and Inspections (10.2, 10.3, 10.4) and not the fault of one of the parties shall be shared by the Contractor and Owner with appropriate time extensions only. Liquidated damages and Contractor compensation for such delays or impact are not applicable and shall not be payable.

'10.6 Payment for Tests. Tests of materials, products and equipment in place, required by the A-E or the Owner, to prove quality standards shall be paid by the Contractor. Should results of testing indicate that construction is not in compliance with Contract Documents, the Contractor shall bear the cost of any additional tests of the materials, products or equipment.

'10.6.1 The Contractor shall give the A-E timely notice of readiness of the Work for all inspections, tests or approvals. This timely notice of readiness shall be no less than 72 hours except by prior agreement between the A-E and the Contractor.

'10.7 Local Building Permits and fees. The Commonwealth's Construction projects are exempt from Building Permit requirements of Local Governments. The Contractor is not obligated to obtain a local building permit or to pay a building permit fee. However, this exemption does not waive the requirement for fees to make connection to utilities owned by a local municipality, Local Health Department Fees, or other such requirements.

'11. Protection of Work, Property, Employees and Public

'11.1 Safety Precautions and Programs. The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Project. The Contractor shall be responsible for compliance with all State and Federal OSHA rules and regulations.

'11.2 Safety of Persons and Property. The Contractor shall continuously maintain adequate protection of all Work from damage and shall protect the Owner's property from injury or loss arising in connection with this Contract. He shall make good any such damage, injury, or loss, except such as may be directly due to errors in the Contract Documents or caused by agents or employees of the Owner. He shall adequately protect adjacent property as provided by law and the Contract Documents.

'11.2.1 The Contractor shall take all necessary precautions for the safety of his employees and the employees of his subcontractors on the Work site, and shall comply with all applicable provisions of federal, state, and municipal safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where the Work is being performed.

'11.2.2 The Contractor shall provide and maintain a Work environment and procedures which will safeguard the public and State personnel and agents, property, material, supplies and equipment exposed to Contractor operations and activities; avoid interruptions of user agency operations; and avoid delays in Contract completion dates.

'11.2.2.1 Utilities which serve occupied building(s) shall not be interrupted unless absolutely necessary. When temporary utility interruptions are necessary, the Contractor shall provide the A-E and Owner a notice seven (7) calendar days prior to the temporary interruption. Where it is not practical to provide a seven (7) calendar day notice, the Contractor shall notify the A-E and Owner of the temporary interruption in advance and confirm the actual utility outage/ interruption a MINIMUM of seventy-two (72) hours ahead of the outage/ interruption.

'11.2.2.2 When utilities are accidentally interrupted that serve occupied building(s), the Contractor shall immediately notify the A-E, the Owner and the Building Operations Representative, and work consistently and persistently to restore the utilities immediately. The Contractor will be responsible for any costs or damages incurred by the Owner or adjacent property owners in the event of an accidental interruption.

'11.2.3 For the purposes of protecting the safety of persons and property, the Contractor shall provide appropriate safety barricades, signs and signal lights; Comply with any safety requirement published by any governmental authority with jurisdiction over the

site, including Federal, State or local jurisdictions; and ensure that any additional measures which are reasonably necessary for these purposes are taken.

'11.2.4 The Contractor shall designate a responsible member of his organization present on the Work site as safety officer whose duty shall be to enforce safety regulations. The name and position of the person so designated shall be reported to the A-E by the Contractor at the beginning of the project. Should the Contractor have reason to change the responsible member designated with this task, he shall immediately inform the A-E in writing.

'11.2.5 In an emergency affecting the safety of life, or of the Work, or of adjoining property, the Contractor, without special instruction or authorization from the A-E or Owner, shall act at his discretion to prevent such threatened loss or injury. Immediately following the emergency, the Contractor shall file a written report to the A-E and Owner detailing the incident and the actions taken to mitigate the condition.

'11.2.6 If the A-E or the Owner becomes aware of any noncompliance by the Contractor with the safety conditions of this Contract or of any condition caused by the Contractor, which poses a serious or imminent danger to the health or safety of the public or to State personnel, they shall notify the Contractor orally, with written confirmation, and direct immediate initiation of corrective action.

'11.2.6.1 This provision of providing notice to Contractor for noncompliance with safety issues does not in any way relieve the Contractor from his responsibilities, either in part or in full, to provide adequate precautions to insure the safety of persons and property.

'11.2.6.2 This Notice, when given to the Contractor or his representative at the Work site, shall be deemed sufficient notice of noncompliance and that corrective action is required.

'11.2.6.3 After receiving the Notice, the Contractor shall immediately take corrective action. If the Contractor fails or refuses to promptly take corrective action, the A-E may issue an order stopping all or part of the Work until satisfactory corrective action has been taken.

'11.2.6.3.1 The Contractor shall not be entitled to an equitable adjustment of the Contract price or an extension of the performance schedule by reason of the issuance of any stop Work order under this Article.

'11.3 Hazardous Materials. In the event the Contractor unexpectedly encounters on the site material reasonably believed to be asbestos, lead based paint, polychlorinated biphenyl (PCB) or other classified hazardous substances/materials which have not been rendered harmless, the Contractor shall immediately stop Work in the area affected and report the condition to the Owner and A-E in writing. The Work in the affected area shall not thereafter be resumed except by written agreement of the Owner and Contractor if in fact the material is asbestos, lead based paint, polychlorinated biphenyl (PCB), or other classified hazardous substances/materials which have not been rendered harmless. The Work in the affected area shall be resumed in the absence of any classified hazardous substances/materials or when it or they have been rendered harmless.

'11.3.1 The Contractor shall at all times safely guard the Owner's property and adjacent property from injury and/or loss resulting from the release of hazardous or toxic materials, or similar damage in connection with the Contract Documents or the performance of the Work hereunder. The Contractor shall replace or make good any damage, loss or injury caused as a result of failure to comply with Contract Documents.

'12. Inspection of Work / Defective or Incomplete Work / Special Inspections

The Owner, the A-E, Special Inspector Agency and their representatives shall at all times have access to the Work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and for inspection. This access shall include access to approved Construction Documents and Submittals. The Contractor shall be given timely notification in order to arrange for proper inspection of any Work performed outside of the normal working day or week.

'12.1 If the specifications, the A-E's instructions, laws, ordinances, or any public authority require any Work to be specially tested or approved, the Contractor shall give the A-E timely notice of its readiness for inspection. Inspections by the A-E shall be made promptly, as defined by the Contract between the Owner and the A-E.

'12.2 In the event that the Contractor covers, conceals or obscures its Work in violation of the Contract or in violation of a directive from the Owner or the A-E, such Work shall be uncovered and displayed for the Owner's or A-E's inspection upon request, and shall be reworked at no cost in time or money to the Owner.

'12.2.1 If any of the Work is covered, concealed or obscured in a manner not covered by the above paragraph, it shall, if directed by the Owner or the A-E be uncovered and displayed for the Owner's or A-E's inspection. If the uncovered Work conforms strictly to the Contract, the costs incurred by the Contractor to uncover and subsequently, replace such Work shall be borne by the Owner. Otherwise, such costs shall be borne by the Contractor.

'12.3 The Contractor shall, at no cost in time or money to the Owner, correct Work rejected by the Owner or by the A-E as defective or failing to conform to the Contract. Additionally, the Contractor shall reimburse the Owner for all testing, inspections and other expenses incurred as a result thereof.

'12.4 The Owner may, but shall in no event be required to, choose to accept defective or nonconforming Work. In such event, the Contract Price shall be reduced by the greater of (1) the reasonable costs of removing and correcting the defective or nonconforming Work, and (2) the difference between the fair market value of the Project as constructed and the fair market value of the Project had it not been constructed in such a manner as to include defective or nonconforming Work. If the remaining portion of the unpaid Contract Sum, if any, is insufficient to compensate the Owner for the acceptance of defective or nonconforming Work, the Contractor shall, upon written demand from the Owner, pay the Owner such remaining compensation for accepting defective or nonconforming Work.

'12.5 When Special Inspections are required by Section 1704 of the Kentucky Building Code for any portion of the work, the following provisions shall apply:

'12.5.1 Special Inspector Agency or Special Inspector: An independent agency/registered professional Contracted by the Owner, required by the Kentucky Building Code Chapter 17, and responsible for conducting special inspections and testing defined as such in the technical specifications for this project.

'12.5.1.1 The costs of the initial special inspections and testing shall be borne by the Owner by separate contract with the Special Inspection Firm.

'12.5.1.2 The costs of re-inspections and/or re-testing, should discrepancies be found, shall be paid by the Owner, but is recoverable by the Owner from the Contractor by a credit change order.

'12.5.1.3 The costs of re-scheduling inspections and/or testing, where the Contractor through his lack of reasonable control of scheduling causes the Special Inspector to spend time in preparation for an inspection and/or test that did not occur as scheduled, shall be paid by the Owner, but is recoverable by the Owner from the Contractor by a credit change order.

'12.5.2 Contract Document Compliance: Special Inspection and testing as defined in the technical specifications is for the purpose of verifying compliance with requirements specified or indicated. This does not relieve the Contractor of the responsibility for compliance with the Contract Document requirements.

'12.5.2.1 Should the Special Inspector identify through inspection and testing that a portion of the Work is not in compliance with the technical specifications, the Special inspector is to provide notice to the A-, Owner and Contractor concurrently that a deviation exists. The Special Inspection Firm does not possess the authority to modify the requirements of the technical specifications, but to inspect, test and notify of any non-compliance or deficiencies.

'12.5.2.2 When a non-compliance or deficiency exists as reported by the Special Inspection Firm, the A-E is to review the Special Inspection Report and, when necessary, issue a "Defective Work in Place Notice" to the contractor to require correction or modification.

'12.5.2.3 Should the Special Inspector consider that there are a potential issue with the requirements of the technical specifications due to discovered existing field conditions, the Special Inspector is to include such consideration in the Special Inspection Report for review and interpretation by the A-E. The decision of the A-E is final.

'12.5.3 Notify the Special Inspector: The Contractor shall be responsible for notifying the Special Inspector and/or Special Inspection Agency regarding individual inspections required by the Contract Documents and coordinating the schedule of inspections and testing with the Contractor's approved construction schedule. Adequate notice shall be provided so that the Special Inspector has time to become familiar with the project.

'12.5.4 Deficiencies: The Contractor shall be responsible to ensure that deficiencies are corrected and shall coordinate with the Special Inspector to ensure that the Special Inspector has observed the corrected deficiency prior to the work involved in the discrepancy being concealed or made inaccessible by subsequent work. Concealing or making inaccessible such deficiencies shall constitute another deficiency subject to removal to allow observation of the work involved in the initial discrepancy.

'12.5.5 Reporting Requirements: The Special Inspection Agency/ Special Inspector shall keep records of all inspections and testing, re-inspections and re-testing, and other related events. The Special Inspector shall furnish inspection and testing reports to the Owner, Contractor, and A-Eing concurrently and as construction progresses. Reports shall be submitted immediately following each site visit, inspection and when determinations of results of off-site testing are available.

'12.5.5.1 Reports shall include date of issue; project title and number; name/ address/ telephone number of testing agency; dates and locations of samples and tests or inspections; names of individuals making tests and inspections; description of the work being tested or inspected; test and inspection method; specification section related to work; complete test or inspection data; test and inspection results; interpretation of results; all non-conforming items/ discrepancies observed and corrective actions implemented by the Contractor; re-testing and re-inspection

performed; ambient conditions at time of sampling, testing or inspection; comments or professional opinion on whether tested or inspected work complies with the Contract Documents and name/ signature of inspector with registration number.

'12.5.6 Notification of non-conforming or deficiency of the Work: The Special Inspection Firm/ Special Inspector shall immediately bring non-conforming or discrepancy work to the attention of the Owner, A-E and Contractor. The A-E shall make a determination as to the need for correction.

'12.5.6.1 If non-conforming or deficiency work is not corrected in a timely manner or are about to be incorporated into the Work, the Special Inspector shall bring the non-conforming or discrepancy work to the immediate attention of the Authority Having Jurisdiction, Owner, Contractor, and the A-E, and that item shall be highlighted in the Special Inspector's written report.

'12.5.6.2 Defective Work in Place Notice: The A-E is to review the Special Inspector's report and when necessary shall issue a "Defective Work in Place Notice" and issue it through the Document Collaboration System. The Special Inspector shall cause the Notice to be posted at the Project Site regarding the noted discrepancies and which shall contain, at a minimum, the following information about the non-conforming item: 1) Description and exact location; 2) Reference to applicable detail of the approved Construction Documents (Drawings and Specifications); 3) name and title of each individual notified and method of notification; and, 4) Resolution or corrective action taken or to be taken.

'13. Royalties and Patents

The Contractor shall pay all royalties and license fees and shall defend all suits or claims for infringement of any patent rights and shall save the Owner harmless from loss on account thereof.

'14. Changes in the Work/ Change Orders

'14.1 Change Orders. One or more changes to the Work within the general scope of the Contract may be ordered by Change Order. The Contractor shall proceed with any such changes, (including additions, reductions, deletions, other revisions), and same shall be accomplished in strict accordance with the following:

'14.1.1 Change Order means a written order to the Contractor executed by the Owner and the A-E after execution of the Contract, directing a change in the Work and may include a change in the Contract Price, or the Contract Time, or any combination thereof. There shall be no authorized changes in the Work which affect either Contract Price or Contract Time without a fully executed Change Order.

'14.1.1.1 In specific instances where the progress of the Work would be negatively affected by a delay in the Work while a fully executed Change Order is being processed.. Upon approval by the Associate Director of the Division of Engineering, and with an agreed to Contract Sum/Contract Time adjustment, the A-E may issue a written authorization to proceed with the proposed change (with the change in Contract Sum/ Contract Time clearly indicated) prior to the issuance and execution of the formal Change Order. Following this written authorization to proceed with the proposed change, the A-E will prepare and process for execution the required Change Order.

'14.1.1.2 In these specific instances where a written authorization to proceed is provided prior to execution of the required Change Order, the action of the Contractor to proceed with the authorized work shall be deemed as agreement to the change for the Amount and Time extension indicated in the written notice to proceed with the change.

'14.1.2 Any change in the Contract Sum or Contract Time resulting from a Change Order shall be determined by one of the following methods:

- (1) **by mutual agreement of a lump sum amount** and/or Time adjustment between the Owner and the Contractor as evidenced by (a) the Change in the Contract Sum or Contract Time being set forth in the Change Order, (b) such change in the Contract Sum or Contract Time, together with any conditions or requirements relating thereto, being initialed by both parties and (c) the Contractor's execution of the Change Order;
- (2) **by unit prices stated in the Contract Documents** or subsequently agreed upon by the Owner and the Contractor
- (3) **on a time and materials basis with a not to exceed price limitation**, when the scope of the Work is not readily determined prior to the execution of the Work. Prior to the use of a time and materials basis, approval of the Associate Director of the Division of Engineering is required. Additionally, the Contractor must provide detailed labor and materials documentation of the Work once performed for the reconciliation of the time and materials basis cost of the work. The A-E shall monitor the Work performed by this basis during the execution of the work; or
- (4) **If no mutual agreement occurs** between the Owner and the Contractor, the Change in the Contract Sum, if any, shall be derived by determining the reasonable actual costs or savings achieved resulting from revisions in the Work. This determination shall be made by the A-E, who has the responsibility of interpretation of the Contract Documents.

'14.1.2(4).1 When a determination by the A-E is required for a Change Order due to no mutual agreement being reached between the Owner and the Contractor, the provisions of paragraph '14.1.3 and '14.1.4 shall apply. Additionally, the Contractor shall not refuse to perform the Work indicated by the Change Order and shall execute the Work in a timely manner, even if the Contractor intends to protest the determination as provided in paragraph '3.4

'14.1.3 Items (1), (3), and (4) above shall include a component for all overhead, profit, indirect costs or other items not to exceed fifteen percent (15%). Any such costs or savings shall be documented in the format and with such content and detail as the Owner or the A-E requires. The Contractor shall only receive one fifteen percent (15%) for the "jobsite overhead and profit" component whether such work be done by the Contractor or by his Subcontractor.

'14.1.3.1 Contractor's Overhead and Profit percentages shall be considered to include bonds and insurance, field and office supervisors and assistants (including Project Manager(s), Job Site Superintendent(s), Project Engineers and assistants, and Crew Foremen), Job Office and storage Trailers, sanitary facilities, communications (telephone and internet), temporary utilities, temporary facilities, testing, security, use of small tools, incidental job burdens, and general home office expenses and no separate allowance shall be made therefore.

'14.1.3.2 Assistants to field and office supervisors include all clerical, stenographic and general office help. Incidental job burdens include, but are not

necessarily limited to, office equipment and supplies, and conformance to OSHA requirements and no separate allowance shall be made therefore.

'14.1.3.3 Items such as, but not necessarily limited to, review and coordination, estimating and expediting relative to contract changes are associated with field and office supervision and are considered to be included in the contractor's overhead and/or fee percentage.

'14.1.4 For all charges relating to any Change Order, whether determined under subparagraph (2), (3) or (4) above, the following provisions shall apply:

- (1) **The Contractor shall keep and present in such form as the A-E may direct, a correct account of all items in such form comprising the net cost of such Work, together with vouchers.**
- (2) **The determination of the A-E shall be final (except as provided in paragraph '3.4) upon all questions of the amount and cost of Changes in the Work, and it shall include in such cost, the cost to the Contractor of all materials used, of all labor, common and skilled, or foremen, trucks and teams, and the fair rental of all machinery used and for the period of such use.**
- (3) **If said Work requires the use of machinery not already upon the work or to be otherwise used upon the Work, then the cost of transportation of such machinery to and from the Work shall be added to the fair rental, but said transportation shall not cover a distance exceeding one hundred (100) miles.**
- (4) **The A-E shall not include in the net cost of Work any cost or rental or small tools, or any portion of time of the Contractor or his Superintendent, or any allowance for the use of capital, or any additional bond premium, insurance cost applicable to the Work or any actual or anticipated profit, or any job or office overhead not previously mentioned, these items being considered as being covered by the added fifteen (15%) percent for the jobsite overhead and profit component.**
- (5) **In all cases where Changes in the Work are covered by unit prices set forth in the Contract, the value of such Work shall be determined only upon the basis of such unit prices.**
- (6) **Pending final determination of value, payments on Changes in Work shall be made only upon the estimate of the A-E.**

'14.1.5 If the Contractor claims that any instructions by the A-E involve additional cost and/or time extension, he shall give the A-E written notice thereof within a reasonable time after the receipt of such instructions and before proceeding to execute the change in Work.

'14.1.6 No work related to a Change Order shall be undertaken without a fully executed Change Order. However, should the Owner and Contractor agree that time is of the essence for the execution of said work, the Owner will issue through the A-E in writing a notice to proceed with the said work prior to the full execution of the Change Order. This notice is to be upon acceptance by the Associate Director of the Division of Engineering. This notice to proceed with said work will include an acceptance of the proposed pricing of the work or will indicate that the pricing of the work is still being negotiated.

'14.1.7 If the Owner and Contractor cannot agree on the effect of an ordered change on the adjustment to the Contract Sum or Contract Time, this matter may also be referred to the A-E for determination.

'14.1.7.1 If the Owner and/or Contractor do not agree with the A-E's determination regarding the valuation of a change, the related adjustment to the Contract Sum or to the Contract Time, the matter shall be subject to the disputes procedure set out in Article 3.4 and Article 26.

'14.1.8 The execution of a Change Order by the Contractor shall constitute conclusive evidence of the Contractor's agreement to the ordered changes in the Work, the resulting Contract as thus amended, the Contract Sum and the Contract Time for performance by the Contractor. The Contractor, by executing the Change Order, waives and forever releases any claim against the Owner for additional time or compensation for matters relating to or arising out of or resulting from the Work included within or affected by the executed Change Order.

'14.1.9 The Contractor shall notify and obtain the consent and approval of the Contractor's Payment and Performance Bond sureties with reference to all Change Orders if such notice, consent or approval are required by the Owner, the A-E, the Contractor's sureties or by law. The Contractor's execution of the Change Order shall constitute the Contractor's warranty to the Owner that the sureties have been notified of, and consent to, such Change Order and the sureties shall be conclusively deemed to have been notified of such Change Order and to have expressly consented thereto.

'14.2 Cash Allowance: It is understood that the Contractor has included in the Contract Price all allowances (see Article '30 for more information) so named in the Contract Documents and shall cause the Work so covered to be furnished and performed for such sums as may be acceptable to A-E and the Owner. The Contractor agrees that:

'14.2.1 The allowances include the cost to Contractor (less any applicable trade in counts) of materials and equipment required by the allowances to be delivered at the site, and all applicable taxes; and

'14.2.2 The Contractor's cost for unloading and handling on the site, labor, installation costs, overhead, profit and other expenses contemplated for the allowances have been included in the Contract Price and not in the allowances and no demand for additional payment on account of any of the foregoing will be valid; and

'14.2.3 Prior to final payment of the full amount of the allowance (on the schedule of values), an appropriate Change Order will be issued as recommended by A-E reflect actual amounts due the Contractor on account of Work covered by allowances, and the Contract Price shall be correspondingly adjusted.

'14.3 Minor Changes. The A-E may authorize minor changes in the Work which do not involve additional cost or extension of the Contract Time, and which are not inconsistent with the intent of the Contract Documents. Such changes shall be effected by a Field Order issued by the A-E to the Contractor and Owner concurrently, which shall be binding on the Owner and Contractor. The Contractor shall carry out such orders promptly.

'14.3.1 However, if the Contractor claims that a Field Order involves additional cost or a delay to completion of the Work, he shall give the A-E written notice thereof within a reasonable time after receipt of the Field Order. Otherwise, he shall be deemed to have waived any right to claim an adjustment to the Contract Sum or to the Contract Time.

'15 Project Records

'15.1 All documents relating in any manner whatsoever to the Project, or any designated portion thereof, which are in the possession of the Contractor, or any Subcontractor of the Contractor, shall be made available to the Owner or the A-E for inspection and copying upon written request by the Owner.

Furthermore, said documents shall be made available, upon request by the Owner, to any state, federal or other regulatory authority and any such authority may review, inspect and copy such records.

Said records include, but are not limited to all drawings, plans, specifications, submittals, correspondence, minutes, memoranda, tape recordings, videos, or other writings or things which document the Project, its design, and its construction.

Said records expressly include those documents reflecting the cost of construction to the Contractor.

'15.2 The Contractor shall maintain and protect these documents for no less than ten (10) years after final completion of the Project, or for any longer period of time as may be required by law or good construction practice.

'16. Delays and Extensions of Time

'16.1 It is agreed that time is of the essence for each and every portion of the resulting Contract and where under the Contract an additional time is allowed for the completion of any Work, the new time limit fixed by such extension shall be of the essence of the Contract. Provided, that the Contractor shall not be charged with liquidated damages or any excess cost when the delay in completion of the Work is due to:

- (1) any preference, priority, or allocation order duly issued by the government;
- (2) unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God, or of the public enemy, acts of the Owner, acts of another contractor in the performance of a contract with the Owner, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather; or
- (3) any delays of Subcontractors or suppliers occasioned by any of the causes specified in subsections (1) and (2) of this Article.

16.1.1 Delay that is NOT caused by the Owner or Contractor, that delays the critical path of the project schedule, may result in extension of Contract Time but not an increase in Contract Sum. Such delay includes: Acts of God; Labor disputes/ Strikes; Freight embargoes; Fire (when not attributable to act of Contractor); Unusual delays in deliveries (when not attributable to act of Contractor); Health epidemics that affect Contractor forces; and, Other causes beyond the control of the Contractor or Owner. Note: an increase of time caused by a delay that is NOT caused by the Owner or Contractor, does not constitute reason for an increase in Contract Sum.

'16.1.1.1 The Contractor shall, within fifteen (15) calendar days of the occurrence of the event that caused a delay not caused by the Owner or Contractor, notify the A-E and Owner in writing. The A-E shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of its decision in the matter. Any change in the Contract Time resulting from any such claim shall be incorporated in a Change Order. Such a claim shall not result in an increase in Contract Sum.

'16.1.1.1.1 Should the Contractor NOT provide written notification to the A-E and Owner within the prescribed period of time indicated above, the Contractor, by his failure to properly notify, forfeits the right to seek a Contract Time Extension for said occurrence.

'16.1.1.2 Should the Owner determine that it is in the Owner's best interest to avoid an extension of Contract time due to a delay not caused by the Owner or Contractor, the Owner, through the A-E, may request the Contractor to provide a plan of action to mitigate the delay through changes in the sequence of operations or through an extended workday for specific trades that will mitigate the delay. In such instances, the Owner may elect to pay the Contractor reasonable and justified additional costs required to mitigate the delay in lieu of a contract time extension. This additional costs shall be limited to the overtime premium of the extended workday for specific trades or shall be limited to actual and proven costs of a change in sequence of operations.

16.1.2 Delay due to adverse weather conditions: The Contractor shall have incorporated into the Project Schedule at the time of execution of the Contract for Construction all anticipated delay caused by normally occurring adverse weather. Adverse weather is that which normally occurring (as defined as the average of the preceding ten (10) years) according to the records of the National Oceanic Atmospheric Administration (NOAA).

'16.1.2.1 When adverse weather exceeds that which is normally expected, as defined above, and the Contractor is making a claim for delay due to adverse weather, the Contractor shall submit to the A-E and Owner the following at the Project Progress Meeting immediately following the month in which the excessive adverse weather occurred:

- 1) Current weather data from NOAA for the project site which documents and proves that the adverse weather occurred at the project site on days in which work was scheduled to occur.
- 2) Historical weather data from NOAA for the project site which documents and proves that the adverse weather that occurred at the project site was more than anticipated.
- 3) Contractor's daily field reports showing that the adverse weather that was experienced at the project site caused delay in the work that was scheduled to be performed on during the period in which adverse weather was experienced.
- 4) Contractor's written detailed explanation of the delay in the work and how it was caused by the abnormal adverse weather that was experienced at the project site and was beyond the ability of the Contractor to control or mitigate the delay for each occurrence.

'16.1.2.1.1 Should the Contractor NOT provide the information indicated above to the A-E and Owner, within the prescribed period of time indicated above, the Contractor, by his failure to properly notify, forfeits the right to seek a Contract Time Extension for said occurrence.

'16.1.2.1.2 When the Contractor is behind the critical path of the schedule, it shall be the determination of the A-E as to whether the Contractor should be eligible for a time extension due to adverse weather delay. In making this determination, the A-E shall determine and conclude that the Contractor would have been delayed by adverse weather had the Contractor been on schedule of the critical path before determining that the Contractor is eligible for a time extension due to adverse weather delay. The Contractor shall provide evidence to the A-E for the A-E's use in making such determination.

'16.1.2.2 When adverse weather is significantly less than that which is normally expected, as defined above, the A-E will prepare for the Owner, at its request, a claim for a reduction in Contract Time by providing current and historical weather data from NOAA for the project site which documents and proves that the adverse weather was less than anticipated at the Project Progress Meeting immediately following the month in which the adverse weather that occurred was significantly less than anticipated. The number of days in the claim shall be added to the project float and is made available to the Contractor and/or Owner to mitigate other types of delay in the project completion. Generally, a reduction of time caused by less than anticipated adverse weather does not constitute reason for a decrease in Contract Sum.

16.1.2.3 When the A-E determines that adverse weather has delayed the project and that the claim of the Contractor for delay due to adverse weather is justified, the Contractor will provide an accounting of float held in the project (see Article 16.2.1.4.1) that may be applied to the weather delay. Should the amount of weather delay exceed the available amount of float held on the project, the A-E will issue a Change Order extending the Contract Time by the number of days in which the Contractor was actually delayed due to adverse weather. Generally, an extension of time for delays caused by adverse weather does not constitute reason for an increase in Contract Sum.

'16.1.2.3.1 Should the Owner determine that it is in the Owner's best interest to avoid an extension of Contract time due to a delay caused by adverse weather, the Owner, through the A-E, may request the Contractor to provide a plan of action to mitigate the delay through changes in the sequence of operations or through an extended workday for specific trades that will mitigate the delay. In such instances, the Owner may elect to pay the Contractor reasonable and justified additional costs required to mitigate the delay in lieu of a contract time extension. This additional costs shall be limited to the overtime premium of the extended workday for specific trades or shall be limited to actual and proven costs of a change in sequence of operations.

'16.2.1 Delay that is caused by the Owner, that delays the critical path of the project schedule, may result in extension of Contract Time and may result in an increase in Contract Sum. Generally, delays of this type which do not delay the critical path of the project schedule shall not result in extension of Contract Time nor result in an increase in Contract Sum.

'16.2.1.1 The Contractor shall, within seven (7) calendar days of the occurrence of the event, notify the A-E in writing. The A-E shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of its decision in the matter. Any change in the Contract Time resulting from any such claim shall be incorporated in a Change Order.

'16.2.1.1.1 Should the Contractor NOT provide the information indicated above to the A-E and Owner, within the prescribed period of time indicated above, the Contractor, by his failure to properly notify, forfeits the right to seek a Contract Time Extension for said occurrence.

'16.2.1.2 An extension of time shall not be construed as cause for extra compensation under the Contract. Extensions of time relating to concealed conditions as defined in Article 26 shall be governed by the provisions of that Article.

'16.2.1.3 Should the Contractor claim that an extension of time is cause for extra compensation under the Contract, he shall make such claim in writing to the A-E within fifteen (15) calendar days of the occurrence of the event. This claim shall be in sufficient detail to support the Contractor's claim. In instances where the final determination of the costs associated with such delay is not readily calculable, the Contractor shall provide an ESTIMATED cost of the delay per day of delay. If this estimated cost of delay per day is

accepted by the Owner, the actual amount compensable by the delay will be based on this estimate.

16.2.1.3.1 A Contractor's claim for extra compensation under the Contract may include: Job Office expenses (for a delay in access of sixteen (16) calendar days in any given month / each month considered separately), extended equipment-left-idle costs (rented or owned), increased labor and material costs (for extended delays), loss of efficiency (for extended delays), increased insurance premiums, excess storage costs, etc.

16.2.1.3.2 A Contractor's claim for extra compensation under the Contract shall not include: home office costs, equipment-not-left-idle costs (rented or owned), increased labor or material costs (for short delays), job site forces costs, loss of efficiency (for short delays), etc.

16.2.1.4 When the Contractor experiences a delay caused by the Owner, the Contractor shall work to mitigate the delay to be best of his ability and to make a claim for the delay must prove that he mitigated the delay to the greatest extent possible.

16.2.1.4.1 Since the Owner and Contractor share as a commodity, all float (including Total Float, Free Float and Sequestered Float) (See Article '4.2), this float is available to the Owner to mitigate the effect of events that may delay performance or completion of all or part of the Work that has been caused by the Owner.

16.2.1.5 When the Contractor experiences a delay caused by the Owner, the delay must result in a delay to the critical path of the project schedule which is not readily recoverable by the Contractor without actual damage. In making a claim for the delay the Contractor must prove that the delay was a delay to the critical path of the project schedule and that he was not readily able to recover without actual damage.

16.2.1.6 When the Contractor experiences a delay caused by the Owner, the Contractor may not be entitled to a claim for the delay if a concurrent delay is present that is caused by the actions or inaction of the Contractor. When a concurrent Contractor caused delay exists, both delays shall be reviewed together and the Contractor is only eligible to make a claim for a delay caused by the Owner that extends beyond the concurrent delay caused by the Contractor.

16.2.1.7 When there is a delay caused by the Contractor that is concurrent with a delay caused by the Owner, there may be an extension of Contract Time, if found warranted, but no compensation to the Contractor will be made.

16.2.1.8 When the Contractor is behind the accepted Project Schedule (related to the Critical Path), and there occurs a delay caused by the Owner (that would have affected the Critical Path had the Contractor been on schedule), no time extension or compensation will be due the Contractor during the period of time that he is behind schedule.

16.2.1.9 When the Contractor fails to plan his work in a manner than permits him to ask questions of the A-E/Owner reasonable ahead of the time he requires to the answer to avoid a delay caused by the Owner, the delay will be a considered a concurrent delay and while an extension of time may be found as reasonable to grant the Contractor, no compensation for the delay will be provided. This situation is considered a concurrent delay since the Contractor participated in creation of the delay by his failure to plan the work adequately to avoid or reduce the delay.

'17 Subcontractors

'17.1 Contractor Fully Responsible for Subcontractors. The Contractor is fully responsible to the Owner for the acts and omissions of his Subcontractors and of persons and entities either directly or indirectly employed by them. Nothing contained in the Contract Documents shall create any contractual relationship between the Owner and a Subcontractor.

'17.1.1 The Contractor has the contractual obligation to adjust differences between his several Subcontractors. Attempts to have the A-E and/or Owner settle disputes between the Contractor and his Subcontractors or between Subcontractors will not be given consideration.

'17.1.2 The Contractor shall not submit any claim from a Subcontractor to the A-E and/or Owner. Should the Contractor receive a claim from a Subcontractor, it is his obligation to satisfy the claim with his subcontractor. Should the Contractor determine that a claim from a Subcontractor is valid and should be considered by the A-E and/or Owner, the Contractor shall make the claim as himself with the subcontractor's claim as supporting documentation. The Contractor shall also provide documentation and reason for supporting the claim to the A-E and/or Owner.

'17.1.2.1 The A-E and/or Owner have no responsibility or obligation to meet with a subcontractor to resolve a dispute or claim. Should the Contractor desire to have a subcontractor accompany the Contractor in a meeting to resolve a dispute or claim, a request shall be made prior to the meeting requesting the Owner's acceptance of such accompaniment. Granting of this acceptance shall be solely at the discretion of the Owner and does not establish any contractual relationship of the Owner with the subcontractor in any respects.

'17.1.3 The Contractor is responsible for the performance of his several subcontractors including, but not necessarily limited to: any delay in completion of the work of a subcontractor; sequencing of work among his several subcontractors; covering up of work requiring inspection or observation; and/or the quality of workmanship in completing the Work.

'17.1.4 The Contractor shall not submit to the A-E and/or Owner any document, submittal, manual, or price proposal directly from his several Subcontractors without first having reviewed such and determined that it is reasonable, complete, and compliant with the Contract Documents.

'17.2 Flow-down Requirement. By contract, the Contractor shall require each Subcontractor:

- (1) to be bound to the Contractor by the terms of the Contract Documents insofar as they apply to the Work to be performed by the Subcontractor; and
- (2) to assume toward the Contractor all the obligations which the Contractor, by the Contract Documents, assumes toward the Owner.

'17.3 Contracts with Subcontractors. The Contractor shall contract with those Subcontractors listed in the Contractors Bid Response and deemed acceptable by the Owner in accordance with the procedure outlined in the Instruction to Bidders. All subcontracts shall afford the Contractor rights against the Subcontractor which correspond to those rights afforded to the Owner against the Contractor herein, including those rights of Contract termination as set forth herein.

'17.4 Substitution of Subcontractors. The Contractor shall not contract with any substitute Subcontractor or change a Subcontractor without providing timely written notice of the

proposed substitution to the A-E and Owner. The substitution shall not be made if the A-E and Owner object in writing to such change.

17.4.1 Release required of original Subcontractor. When the Contractor finds it necessary to propose a substitute Subcontractor or change a Subcontractor he shall provide to the Owner a written release from the Subcontractor being substituted or changed indicating that they are not able, or not willing to, provide the work in which they were originally contracted to provide.

17.4.1.1 This written release shall be on the official letterhead of the Subcontractor, when obtainable, stating that the Subcontractor is agreeable to being substituted on the project and that the Subcontractor waives all current and future claims resultant from the substitution.

17.4.1.2 When the Contractor cannot obtain the release required of original Subcontractor he shall provide in written form a statement, on the letterhead of the Contractor with proof that the Contractor has attempted to obtain such a release, that the Subcontractor is non-responsive in not only providing the release but is also non-responsive in providing the work being subcontracted, and that the Contractor fully accepts any future liability from the original subcontractor making a claim related to being substituted.

17.4.1.3 Prior to the substitution being made, the Contractor shall obtain written approval from the Purchasing Officer indicating that the Commonwealth has reviewed the documents provided as indicated above and has concluded that it is in the best interests of the Commonwealth that such a substitution is accepted.

'18. Payment

The Owner shall make payments, less held retainage (defined in paragraph 18.5), to the Contractor on the amount of the Work performed or materials furnished for the Work in accordance with the following procedures:

'18.1 Schedule of Values. At the same time it submits a construction schedule, within fifteen (15) days of the Date of Commencement, as provided in Article 4, the Contractor shall submit a Schedule of Values apportioning the Contract Sum among the different elements of the Project for purposes of periodic and final payment, prepared in such form and supported by such data to substantiate its accuracy as the A-E may require. The Contractor shall not imbalance its Schedule of Values, nor artificially inflate any element thereof. The violation of this provision by the Contractor shall constitute a material breach of the Contract. Upon written approval by the A-E and the Owner, the Schedule of Values and construction schedule shall become the basis for the Contractor's Payment Requests during construction.

'18.2 Application for Progress Payment. Not more often than once a month (except as provided in paragraph 3.8), the Contractor shall submit to the A-E a signed application for payment (sometimes referred to as Payment Request), for the Work completed as of the date of the application and accompanied by such data and schedules as the A-E may reasonably require.

'18.2.1 Therein, the Contractor may request payment less held retainage, of that part of the Contract Sum allocable to Contract requirements properly provided, labor, materials and equipment properly incorporated in the Project.

'18.2.2 If payment is requested on the basis of materials and equipment not incorporated in the Project, but delivered and suitably stored at the Project site or at another location agreed to in writing by the Owner, the application for payments shall also

be accompanied by such data, satisfactory to Owner, as will establish the Owner's title to the material and equipment and protect his interest therein, including written documentation of full insurance against loss or damage and the bonding of the storage sites. Storage sites must be bonded.

'18.2.3 Each subsequent application for payment shall include an affidavit of the Contractor stating that all previous progress payments received on account of the Work have been applied to discharge in full all of the Contractor's obligations reflected in prior applications for payment.

'18.2.4 Each Payment Request shall be signed by the Contractor and shall constitute the Contractor's representation that the quantity of Work has reach the level for which payment is requested, that the Work has been properly installed or performed in strict compliance with this Contract, and that the Contractor knows of no reason why payment should not be made as requested.

'18.3 Approval of Payments. The A-E shall review the application for payment and shall review the work at the Project site or elsewhere to determine whether the quantity and quality of the Work is as represented in the application for payment and is as required by this Contract.

'18.3.1 The A-E shall, within ten (10) business days after receipt of each application for payment, approve in writing the amount which, in the opinion of the A-E, is properly owing to the Contractor.

'18.3.1.1 When there is reasonable justification that causes the A-E to be unable to perform this review, approval and submission of his recommendation to the Owner within the time prescribed in paragraph 18.3.1 above, the A-E will notify the Contractor in writing as to the justification and as to the time that will be required for this review, approval and submission of his recommendation to the Owner.

'18.3.2 The Owner shall make payment to the Contractor within twenty (20) business days following the A-E's written approval of each application for payment. A reasonable delay on the part of the Owner in making payment to the Contractor for any given payment shall not be a breach of contract.

'18.3.2.1 When there is reasonable justification that causes the Owner to be unable to make payment within the time prescribed in paragraph 18.3.2 above, the Owner will notify the Contractor in writing as to the justification as to why this payment cannot be made.

'18.3.2.2 The Owner will not be required to make payment to the Contractor within the time prescribed in paragraph 18.3.2 above, when the Owner has justification for the holding of this payment such as when the Owner's payment is conditional on submission of required documents from the Contractor.

'18.3.3 The amount of each such payment shall be the amount approved for payment by the A-E less such amounts, if any, otherwise owing by the Contractor to the Owner or which the Owner shall have the right to withhold as authorized by this Contract. The A-E's approval of the Contractor's application for payment shall not preclude the Owner from the exercise of any of its rights as set forth herein. The Contractor warrants and represents that, upon payment of the application for payment, title to all Work included in such payment shall be vested in the Owner.

'18.4 Contractor's Warranty of Title. The Contractor warrants and guarantees that title to all Work, materials and equipment covered by any application for payment, whether incorporated

in the project or not, will pass to Owner at the time of payment free and clear of all encumbrance.

'18.5 Held Retainage/ Retainage Reduction. Until fifty percent (50%) of the construction work has been completed in accordance with the contract, the Owner may withhold no more than ten percent (10%) retainage from the amount of any undisputed payment due, and retainage held after fifty-one percent (51%) of the construction project has been completed shall not be more than five percent (5%) of the total Contract Sum.

'18.5.1 Subsequently, the Contractor shall withhold no more than ten percent (10%) retainage from the amount of any undisputed payment due to a subcontractor, and retainage held after fifty-one percent (51%) of the construction project has been completed shall not be more than five percent (5%) of the total amount contracted with a subcontractor.

'18.6 Completion, Acceptance and Final Payment. Upon certification by the A-E of Substantial Completion of the Work, the Contractor shall continue to make normal pay requests as defined within this document.

'18.6.1 Within thirty (30) calendar days after substantial completion or within twenty (20) calendar days after receipt of the A-E's recommendation for payment (whichever comes last), the Owner shall release the retainage less an amount equal to two hundred percent (200%) of the Owner's reasonably estimated cost of the balance of any contractor's contractually obligated, yet uncompleted, work remaining plus the following:

'18.6.1.1 Should the Contractor not fulfill the requirements for Substantial Completion by the date established by the Contract Documents for Substantial Completion, the Owner may withhold an additional amount of retainage to cover the anticipated application of "Liquidated Damages" or "Damages for Untimely Performance".

'18.6.2 Final payment shall be made by the Owner to the Contractor when the Contract has been fully performed by the Contractor in accordance with the Contract Documents and a final Certificate of Payment is submitted by the A-E to the Owner. Such final payment shall be made by the Owner not more than twenty (20) calendar days after the submittal by the A-E of the final Certificate of Payment, except:

'18.6.2.1 when the Owner is anticipating applying "Liquidated Damages" or "Damages for Untimely Performance", the amount of this anticipated application of damages may be withheld from Final Payment until such damages are resolved between the Owner and the Contractor.

'18.6.3 The Contractor shall submit with the application for final payment an affidavit that all payrolls, bills for materials, supplies and equipment, and other indebtedness connected with the Work have been paid or otherwise satisfied, along with such supporting evidence of payment as the A-E requires. Final payment is conditioned on satisfactory compliance with this requirement.

'18.7 Waiver of Claims. The making of final payment shall constitute a waiver of all claims by the Owner except those arising from:

'18.7.1 unsettled liens;

'18.7.2 faulty or defective Work appearing after Substantial Completion;

'18.7.3 failure of the Work to comply with the requirements of the Contract Documents; or

'18.7.4 terms of any special warranties required by the Contract Documents.

The acceptance of final payment by the Contractor shall constitute a waiver of all claims except those previously made in writing and identified by the Contractor as unsettled at the time of the final application for payment.

'18.8 Contractor's Payment to Subcontractors. Within fourteen (14) calendar days of when payment is received from the Owner, the Contractor shall pay all Subcontractors, materialmen, laborers and suppliers the amounts they are due for the Work covered by such payment.

'18.8.1 In the event the Owner becomes informed that the Contractor has not paid a Subcontractor, material-man, laborer, or supplier as provided herein, the Owner shall have the right, but not the duty, to issue future checks and payment to the Contractor of amounts otherwise due hereunder naming the Contractor and any such Subcontractor, material-man, laborer, or supplier as joint payees. Such joint check procedure, if employed by the Owner, shall create no rights in favor of any person or entity beyond the right of the named payees to payment of the check and shall not be deemed to commit the Owner to repeat the procedure in the future.

'18.8.2 The Contractor shall, by an appropriate agreement with each Subcontractor, require each Subcontractor to make payment to his subcontractors in similar manner.

'18.8.3 The A-E or Owner may, on request, furnish to any Subcontractor information regarding the percentage of completion of the amounts applied for by the Contractor and the action thereon by the A-E.

'18.8.4 Neither the Owner nor the A-E shall have any obligation to make payment to any Subcontractor except as may otherwise be required by law.

'18.9 Owner's Rights Relating to Payments. Neither payment to the Contractor, utilization of the project for any purpose by the Owner, nor any act or omission by the Owner shall be interpreted or construed as an acceptance of any Work of the Contractor not strictly in compliance with this Contract.

'18.9.1 The Owner shall have the right to refuse to make payment and, if necessary, may demand the return of a portion or all of the amount previously paid to the Contractor due to:

'18.9.1.1 The quality of a portion, or all, of the Contractor's Work not being in accordance with the requirements of this Contract;

'18.9.1.2 The quantity of the Contractor's Work not being as represented in the Contractor's Payment Request, or otherwise;

'18.9.1.3 The Contractor's rate of progress being such that, in the Owner's opinion, substantial or final completion, or both, may be inexcusably delayed;

'18.9.1.4 Claims made, or likely to be made, against the Owner;

'18.9.1.5 Loss caused by the Contractor;

'18.9.1.6 The Contractor's failure or refusal to perform any of its obligations to the Owner under this Contract.

In the event that the Owner makes written demand upon the Contractor for amounts previously paid by the Owner as contemplated in this Paragraph, the Contractor must promptly comply with such demand.

'19. Completion

'19.1 Commencement and Completion of Work. The Contractor shall begin the Work on the Date of Commencement as specified in the Contract issued by the Owner.

'19.1.1 The Contractor is expected to mobilize on site and begin work no later than fifteen (15) calendar days after the Date of Commencement, unless he has notified the A-E and Owner in writing of acceptable reasons why it is not in the best interest of the Commonwealth and the Project that he will not mobilize by that date.

'19.1.2 The Contractor shall diligently and expeditiously continue the performance of the Contract continuously to and until Substantial Completion and Final Completion of the Project. All time limits stated in the Contract Documents are the essence of the Contract.

'19.1.3 The Contractor shall accomplish the Work in accordance with the construction schedule (as provided in Article 4) so as to achieve Substantial Completion and Final Completion dates as defined in the Contract Documents.

'19.2 Date for Commencement of Commissioning. Commissioning of specified building systems shall be scheduled to allow for the completion of the commissioning process by the Date of Substantial Completion. The Contractor shall work to complete the initial installation and startup of equipment involved in these building systems early enough in the project that the complete and properly conducted commissioning process can be completed including any corrective work and verification identified by the commissioning process. (See the associated sections of the technical specifications for the commissioning requirements and procedures for each building system which is to be commissioned).

'19.3 Date for Commencement of Testing and Balancing. Testing and Balancing of HVAC systems shall be scheduled to allow for the completion of the Testing and Balancing process by the Date of Substantial Completion. The Contractor shall work to complete the initial installation and startup of HVAC equipment early enough in the project that the complete and properly conducted testing and balancing process can be completed including any corrective work and verification identified by the testing and balancing process.

'19.4 Substantial Completion of the Work. The Substantial Completion Date shall be that date certified by the A-E, in consultation with the Owner, in accordance with the following procedures.

'19.4.1 "Substantial Completion" or "Substantially Complete" means the point in time when:

'19.4.1.1 The progress of the Work, or designated portion of the Work (as agreed in writing advance by the Owner, A-E and Contractor), is fully complete and functional in accordance with the requirements of the Contract Documents such that only items listed in the Punch list remain and the Work, or designated portion thereof, is ready to be occupied and/or utilized for its intended purpose;

'19.4.1.2 The applicable Governmental Authorities have issued a certificate of occupancy (or where Substantial Completion only applies to a designated portion of the Work, a temporary certificate of occupancy) and/or any other applicable approvals, licenses, certifications or other written evidence from the applicable Governmental Authority that said Work, or designated portion of the Work, has been completed to such authority's satisfaction and is ready to be occupied and/or used for its intended purpose.

'19.4.1.2.1 Where the project requires specialized Governmental Authorities to inspect and accept the construction (i.e. Office of Inspector General, Federal Agencies, etc.) a determination is to be made in the 'Special Conditions' of this Contract as to the timing of these

inspections or acceptances and how they affect the Date of Substantial Completion, Date of Final Completion or an Extended Date for Compliance for that specific inspection or acceptance requirement.

'19.4.1.3 The A-E has issued an Owner approved certificate of Substantial Completion for the Work, or designated portion of the Work, in accordance with the terms of the Contract Documents;

'19.4.1.4 Operations and Maintenance Manuals, have been received for review by the A-E and the A-E has determined that the Operations and Maintenance Manuals are complete.

'19.4.1.4.1 Note that the Contractor shall submit Operations and Maintenance Manuals prior to the anticipated Date of Substantial Completion in order to allow the A-E reasonable time to review and approve or reject the submittal.

'19.4.1.4.2 The A-E shall review and approve or reject the Operations and Maintenance Manuals within fourteen (14) calendar days of receipt from the Contractor. The Date of Substantial Completion shall not be earlier than the date of approval of the Operations and Maintenance Manuals by the A-E.

'19.4.1.5 Warranty Samples, have been reviewed and approved by the A-E.

'19.4.1.5.1 Note that the Contractor shall submit samples of each required Warranty prior to the anticipated Date of Substantial Completion in order to allow the A-E reasonable time to review and approve or reject the submittal.

'19.4.1.5.2 The A-E shall review and approve or reject the sample Warranties within fourteen (14) calendar days of receipt from the Contractor. The Date of Substantial Completion shall not be earlier than the date of approval of the samples of Warranties by the A-E.

'19.4.1.6 With respect to all of the Project's building systems, including, without limitation, all systems being Commissioned, the Work, or designated portion of the Work (as agreed in writing in advance by the Owner, A-E and Contractor), is fully commissioned, balanced, tested and operational in compliance with the Contract Documents and applicable Laws ("Systems Commissioning"); The Date of Substantial Completion shall not be earlier than the date in which Systems Commissioning is completed.

'19.4.1.7 All required initial and follow-up orientation and training has been accomplished in accordance with the requirements of the Contract Documents ("Systems Training"). The Date of Substantial Completion shall be no earlier than the date in which the final training session has been satisfactorily completed.

'19.4.1.8 The Contractor shall have advised the Owner of insurance requirements including a list of all fixed and non-fixed equipment provided under the Work including replacement values for each item of equipment.

'19.4.2 When the Contractor determines that Substantial Completion has been achieved, the Contractor shall notify the Owner and the A-E in writing. The notification shall be accompanied by a Contractor prepared list of those items of Work still to be completed or corrected. The failure of the Contractor to include any item or items on such list not completed or needing correction shall not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

'19.4.3 The A-E shall, within a reasonable time after receipt of notification from the Contractor of Substantial Completion, make such inspection, with consultation of the Owner, to confirm that the Work has achieved Substantial Completion. If the Contractor's notification is not accompanied by the list provided in paragraph '19.2.1, the A-E and Owner may elect to postpone this inspection until receipt of the list proscribed.

'19.4.4 Upon its confirmation that the Contractor's work is substantially complete, the A-E shall prepare a Certificate of Substantial Completion which shall establish the Substantial Completion Date and the responsibilities between the Owner and Contractor for security, maintenance, heat, utilities and insurance, if not otherwise provided for in the Contract Documents, and a tentative list of items to be completed or corrected, within thirty (30) calendar days from the Substantial Completion Date. The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of the responsibilities assigned to them in the certificate.

'19.4.4.1 Should the A-E confirm that the Work has achieved Substantial Completion on the date of his inspection, the A-E shall derive that the Contractor was Substantially Complete on the date of receipt of the notification from the Contractor indicated above.

'19.4.4.2 When the Owner accepts Substantial Completion and occupies a building, all operations, maintenance, utilities and insurance become the responsibility of the Owner, except those items specifically identified in the Certificate of Substantial Completion as remaining to be completed by the Contractor.

'19.4.4.3 If, after making the inspection, the A-E fails to find that the Contractor's Work has achieved Substantial Completion, he will notify the Contractor in writing, giving the reasons therefore.

'19.4.4.4 If the A-E through its inspection fails to find that the Contractor's Work has not achieved Substantial Completion and is required to repeat all, or any portion, of its inspection, the Contractor shall bear the cost of such repeat inspections which cost may be deducted by the Owner from any payment then or thereafter due the Contractor. This deduction by the Owner from any payment for this reason will be by a credit to the Contract Sum by Change Order.

'19.5 Final Completion of the Work. The A-E, upon receipt of written notice from the Contractor that the Work is finally complete and is ready for final inspection and acceptance, will promptly make such inspection and when he finds the Work completed and acceptable under the Contract Documents and the Contract fully performed, he will so notify the Contractor in writing, and the Contractor shall promptly issue a final Certificate of Payment to the Owner.

'19.5.1 "Final Completion or "Finally Complete" means the point in time when:

'19.5.1.1 The progress of the Work, is fully complete and functional in accordance with the requirements of the Contract Documents such that no items listed in the Punch list remain uncorrected;

'19.5.1.2 The applicable Governmental Authorities have issued a final certificate of occupancy;

'19.5.1.3 The A-E has issued an Owner approved certificate of Final Completion for the Work, in accordance with the terms of the Contract Documents;

'19.5.1.4 Warranty Binder, have been reviewed and approved by the A-E.

'19.5.1.4.1 Note that the Contractor shall submit a binder with original copies of all required Warranties prior to the anticipated Date of Final Completion in order to allow the A-E reasonable time to review and approve or reject the submittal.

'19.5.1.4.2 The A-E shall review and approve or reject the Warranties within a reasonable time after receipt from the Contractor. The Date of Final Completion shall not be earlier than the date of receipt of the Warranty Binder by the A-E where the Warranty Binder is subsequently approved by the A-E.

'19.5.1.5 With respect to all of the Project's building systems, including, without limitation, all systems being Commissioned, the Work, is fully commissioned without "Corrective Actions" remaining to be completed in compliance with the Contract Documents and applicable Laws ("Systems Commissioning"); The Date of Final Completion shall not be earlier than the date in which Systems Commissioning is fully completed including all "Corrective Actions".

'19.5.1.6 The Contractor has submitted a final Application for Payment including a Final Affidavit as required by the Commonwealth.

'19.5.1.7 The Contractor and the A-E have submitted to the Owner a report of the status of LEED Certification documentation when required by a project that is under LEED Certification. Included in these reports is a listing of documentation that will be required for the final LEED Certification during the one year warranty period.

'19.5.2 Should the A-E confirm that the Work has achieved Final Completion on the date of his inspection, the A-E shall derive that the Contractor was Finally Complete on the date of receipt of the notification from the Contractor indicated above.

'19.5.3 If the A-E is unable to issue its final Certificate of Payment and is required to repeat its final inspection of the Project, the Contractor shall bear the cost of such repeat inspection(s), which costs may be deducted by the Owner from the Contractor's final payment;

'19.6 Use of Adequately Complete Portions. The Owner may use or occupy a specified portion of the Work at any stage, provided that:

'19.6.1 such use or occupancy is consented to by insurers and

'19.6.2 it is authorized by the issuance of a Temporary Certificate of Occupancy or a Certificate of Occupancy by public regulatory bodies having jurisdiction over the Work; and

'19.6.3 prior to such use or occupation, the affected portion of the Work is jointly inspected by the Owner, Contractor and A-E to determine the precise stage of completion.

Such possession and use shall not be deemed an acceptance of any Work not completed in accordance with the Contract Documents. The Owner's use of adequately completed portions (with the Contractor's agreement), while the Work of

the Project is not actually Substantially Complete, shall not be deemed as a defining factor in determining that the Project has reached Substantial Completion.

'19.7 Liquidated Damages/ Damages from Untimely Performance

'19.7.1 The Contractor shall pay the Owner an amount identified in the Contract Documents for each and every calendar day of unexcused delay in achieving Substantial Completion and Final Completion beyond the date set for each.

'19.7.1.1 Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing delay damages sustained by the Owner, estimated at the time of executing this Contract.

'19.7.1.2 When the Owner is able to determine an actual sum of Damages from Untimely Performance, and that sum is less than the predetermined "Liquidated Damages", the Owner may, upon review of the particular circumstances of this specific Project, elect to apply the lesser amount of damages.

'19.7.2 When the Owner reasonably believes that Substantial Completion will be inexcusably delayed, the Owner shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Owner to be adequate to recover liquidated damages applicable to such delays. If and when the Contractor overcomes the delay in achieving Substantial Completion, or any part thereof, for which the Owner has withheld payment, the Owner shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages.

'19.7.3 The Contractor shall not have the right without justifiable cause to contest the Owner's assessment of Liquidated Damages as defined by this Article and as indicated in the Special Conditions.

'19.7.3.1 Should the Contractor believe he has justifiable cause for contesting the Owner's assessment of Liquidated Damages, once the project work has achieved FINAL COMPLETION, the Contractor may submit to the Director of the Division of Engineering and Contract Administration written detailed explanation of the justifiable cause for contesting the Owner's assessment of Liquidated Damages.

'19.7.3.1.1 Within fifteen (15) calendar days of the issuance of a Change Order which includes the Owner's assessment of Liquidated Damages, the Contractor shall provide written notification to the Director of the Division of Engineering and Contract Administration of the Contractor's intent to contest the Owner's assessment of Liquidated Damages. Failure of the Contractor to make such written notification shall cause the Owner to execute the Change Order which includes the Owner's assessment of Liquidated Damages.

'19.7.3.1.2 The Contractor's submission of the Final Application for Payment shall be evidence that the Contractor does not desire to contest the Owner's assessment of Liquidated Damages and shall be evidence of the Contractor's agreement with the Owner's assessment of Liquidated Damages.

'19.7.3.1.3 When the Director of the Division of Engineering and Contract Administration has reviewed the submitted evidence from the Contractor, gathered other evidence and information related to the Contractor's contesting of the Owner's assessment of Liquidated Damages, and made a determination as to the, reasonableness, validity

and standing of the Contractor's contesting, the Director shall issue a final determination in the matter.

'20. Correction of Work

'20.1 Correction of Work Prior to Final Payment. The Contractor shall promptly correct Work which is rejected by the A-E as failing to conform to the requirements of the Contract Documents. Such correction shall be required regardless of whether or not the nonconformities are observed before or after Substantial Completion, or whether or not the work has been fully fabricated, installed or completed.

'20.2 Correction of Work After Final Payment. Neither the Final Certificate of payment nor any provisions in the Contract Documents shall relieve the Contractor of responsibility for failure to conform to the requirements of the Contract Documents.

'20.2.1 If within one year after the date of Final Completion of the Work or designated portion thereof or after the date for commencement of warranties, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct the Work promptly after receipt of written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition.

'20.2.1.1 This period of one year shall be extended with respect to portions of Work first performed after Final Completion by the period of time between Final Completion and the actual performance of the Work. This obligation under this paragraph shall survive acceptance of the Work under the Contract and termination of the Contract. The Owner shall give such notice promptly after discovery of the conditions.

'20.3 Responsibility for Related Costs. In addition to being responsible for correcting the Work and removing any nonconforming Work or materials which are not corrected from the jobsite, the Contractor shall bear all other costs of bringing the affected Work into compliance with the Contract Documents. These include costs of any required additional testing and inspection services, A-E's services, and any resulting damages to property or to construction Work of other contractors or of the Owner.

'20.4 Correction by Owner. If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may take steps to correct the Work itself. If, within a ten (10) business day period after receipt of written notice to correct the nonconformity, the Contractor has not made serious efforts to correct the nonconformity, the Owner may without prejudice to any other remedies it may have, proceed to correct the non-conforming Work.

'20.4.1 In such cases a Change Order shall be issued by the Owner with the approval of the A-E reflecting an equitable deduction from the Contract Sum to cover the cost of correcting the Work, including compensation for the A-E's additional services and other related expenses and damages. The amount of the Change Order shall be deducted from payments then or thereafter due the Contractor. If final payment has already been made, the Contractor shall pay the difference within a reasonable time, which is generally defined as 30 calendar days from the date of written request for such reimbursement by the Owner.

'20.5 Ongoing Liability of Contractor for Defective Work. The foregoing provisions establishing the specific obligation of the Contractor to perform corrective Work do not establish a period of limitations on other obligations of the Contractor under the Contract Documents. Even after the Contractor is no longer specifically obligated to perform corrective Work itself, it

shall still be held liable for nonconforming Work and for other breaches of its obligations under the Contract Documents.

'20.6 Deduction for Uncorrected Work. If the Owner deems it not expedient to correct Work which is not in accordance with the requirements of the Contract Documents, an appropriate Change Order shall be issued by the Owner with the approval of the A-E reflecting an equitable deduction from the Contract Sum on account of the uncorrected Work. The amount of the Change Order shall be deducted from payments then or thereafter due the Contractor. If final payment has already been made, the Contractor shall be responsible for paying the difference to the Owner within a reasonable time, which is generally defined as 30 calendar days from the date of written request for such reimbursement by the Owner.

'21. Suspension of Work

'21.1 Suspension by the Owner. The Owner shall have the right at any time to direct the contractor to suspend its performance, or any portion thereof for a period of not more than thirty (30) calendar days. The notice of suspension shall be in writing and shall set forth the reason for the suspension. The written notice shall fix the approximate date on which Work is contemplated to be resumed. The Owner shall pay the Contractor as full compensation for such suspension the Contractor's Direct Job Expenses.

'21.1.1 Should the Contractor believe that the Owner, by its actions, has suspended the Work, but has not received a written notice of suspension from the Owner, the Contractor shall notify the Owner in writing that he believes a suspension of the Work has occurred and seek clarification from the Owner that such suspension of the Work is the Owner's intent by its actions. The Owner will promptly clarify for the Contractor its intentions related to suspension of the Work.

'21.1.2 Without such written notice of suspension of the Work by the Owner, the Contractor shall proceed with the Work as if it was not suspended and shall not be eligible for compensation as indicated in paragraph '21.1 above.

'21.2 Other Suspension. In the event the Owner should be prevented from proceeding with the work due to a bid protest, or enjoined by court order from proceeding with the Work or from authorizing its prosecution, either before or after the award, for a period up to ninety (90) calendar days, the delay shall not constitute cause for termination by the Contractor and the Contractor shall not be entitled to make or assert claim for damage by reason of said delay, but time for completion of Work shall be extended to such reasonable time as the Owner may determine will compensate for time lost by such delay. Such determination shall be set forth in a Change Order shall be final and binding upon both parties, and shall not require the signature of the Contractor to be in effect.

The Owner shall pay the Contractor as full compensation for such suspension the Contractor's reasonable costs actually incurred and paid as follows:

'21.2.1 demobilization and remobilization, including such costs paid to subcontractors;

'21.2.2 preserving and protecting work in place;

'21.2.3 storage of materials or equipment purchased for the Project, including insurance thereon;

'21.2.4 performing in a later, or during a longer, time frame than contemplated by this Contract.

'21.3 Termination by the Contractor due to Suspension of the Work by the Owner. If, through no act or fault of the Contractor, the Work is suspended for a period of more than thirty (30) calendar days by the Owner, or more than ninety (90) calendar days under an Order of

the Court or other public authority, then the Contractor may, after ten (10) business days from delivery of a written notice to the Owner and the A-E, terminate the Contract and recover from the Owner payment for all Work executed and reasonable expenses sustained.

'21.3.1 If the A-E has failed to act on a request for payment, within thirty (30) calendar days of submission, or if the Owner has failed to make any payment, within forty-five (45) calendar days of receipt of an approval application for payment, the Contractor may, upon ten (10) business days written notice to the Owner and the A-E stop the Work until he has been paid all amounts then due, in which event and upon resumption of the Work, a Change Order shall be issued adjusting the Contract Price or extending the Contract Time, or both, to compensate for the costs and delays attributable to the stoppage of the work, any such compensation being subject to the provisions, conditions and limitations contained in Article 26.

'22. Termination

'22.1 Termination of Contract for Convenience of Owner. The Owner, for any reason whatsoever, may terminate the Contract for its own convenience when it determines that such termination will be in the best interest of the Commonwealth of Kentucky. The Owner shall give written notice of such termination to the Contractor specifying when termination becomes effective. The Contractor shall incur no further obligations in connection with the Work and the Contractor shall stop Work when such termination becomes effective. The Contractor shall also terminate outstanding orders and subcontracts. The Contractor shall settle the liabilities and claims arising out of the termination of Subcontracts and orders. The Owner may direct the Contractor to assign the Contractor's right, title and interest under termination orders or subcontracts to the Owner or its designee. The Contractor shall transfer title and deliver to the Owner such completed or partially completed Work and materials, equipment, parts, fixtures, information and Contract rights as the Contractor has. The Commonwealth shall negotiate a fair and just settlement with the Contractor in accordance with 200 KAR 5:312 Section 2. In such event, the following procedure shall be required:

'22.1.1 The Contractor shall submit a termination claim to the Owner and the A-E specifying the amounts due because of the termination for convenience together with costs, pricing or other data required by the Owner or the A-E. If the Contractor fails to file a termination claim within one (1) year from the effective date of termination, the Owner shall pay the Contractor, an amount derived in accordance with paragraph (3) below;

'22.1.2 The Owner and the Contractor may agree to the compensation, if any, due to the Contractor hereunder pursuant to 200 KAR 5:312 Section 2;

'22.1.3 Absent agreement to the amount due to the Contractor, the Owner shall pay the Contractor the following amounts:

'22.1.3.1 Contract prices for labor, materials, equipment and other services accepted under this Contract;

'22.1.3.2 Reasonable costs incurred in preparing to perform and in performing the terminated portion of the Work and in terminating the Contractor's performance, plus a fair and reasonable allowance for direct jobsite overhead and profit thereon (such profit shall not include anticipated profit or consequential damages); provided however, that if it appears that the Contractor would have not profited or would have sustained a loss if the entire Contract would have been completed, no profit shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss, if any;

'22.1.3.3 Reasonable costs of settling and paying claims arising out of the termination of subcontracts or orders pursuant to the initial Paragraph of 22.1. These costs shall not include amounts paid in accordance with other provisions hereof.

'22.1.3.4 The total sum to be paid the Contractor under 22.1 shall not exceed the total Contract Sum, as properly adjusted, reduced by the amount of payments otherwise made, and shall in no event include duplication of payment.

'22.2 Termination of Contract for Cause. If the Contractor should be adjudged as bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency or, if the Contractor does not perform the Work, or any part thereof, in a timely manner, supply adequate labor, supervisory personnel or proper equipment or materials, or if it fails to timely discharge its obligations for labor, equipment and materials, or proceeds to disobey applicable law, or otherwise commits a violation of a material provision of the resulting Contract, then the Owner, in addition to any other rights it may have against the Contractor or others, may terminate the performance of the Contractor upon ten (10) days written notice by registered mail of declaration of default and assume possession of the Project site and of all materials and equipment at the site and may complete the Work.

'22.2.1 In such case, the Contractor shall not be paid further until the Work is complete. After final completion has been achieved, if any portion of the Contract Sum, as it may be modified hereunder, remains after the cost to the Owner of completing the Work, including all costs and expenses of every nature incurred, has been deducted by the Owner, such remainder shall belong to the Contractor. Otherwise, the Contractor shall pay and make whole the Owner for such cost. This obligation for payment shall survive the termination of the Contract. In the event the employment of the Contractor is terminated by the Owner for cause pursuant to this Paragraph 22.2 and it is subsequently determined by a Court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a Termination for Convenience under Paragraph 22.1 and the provisions of Paragraph 22.1 shall apply.

'23. Indemnification

The Contractor shall indemnify and hold the Owner harmless from any and all claims, liability, damage, loss, cost and expense of every type whatsoever, regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by the Owner, including, without limitation, attorneys' fees and expenses, in connection with the Contractor's performance of this Contract, provided that such claims, liability, damage, loss, cost or expense is due to sickness, personal injury, disease or death, or to loss or destruction of tangible property (other than the Work itself), including loss of use resulting therefrom, to the extent caused by the Contractor, or anyone for whose acts the Contractor may be liable.

'24. Insurance

'24.1 The Contractor shall furnish the Owner with certificates evidencing the required insurance coverage prior to commencing work. Contractor shall keep up-to-date copies of such certificates on file with Owner until work is completed. Owner may require Contractor to submit policy endorsements or complete policy copies of the required insurance.

'24.2 Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees or subcontractors.

'24.3 Minimum Scope of Insurance Coverage shall be at least as broad as:

24.3.1 Insurance Services Office commercial general liability coverage ("occurrence" Form CG 0001, Ed. 10/93).

24.3.2 Insurance Services Office Form CA 0001 (Ed. 12/93) covering automobile liability, Code 1 "any auto."

24.3.3 Workers' compensation insurance as required by the Workers' Compensation Act (as contained in KRS Chapter 342) and employers liability insurance.

'24.4 Minimum Limits of Insurance Contractor shall maintain limits no less than:

24.4.1 Commercial General Liability:

\$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage with a \$3,000,000 annual aggregate. The deductible or Self-Insured Retention per occurrence shall not be more than \$10,000.

24.4.2 Automobile Liability: \$500,000 combined single limit per accident for bodily injury and property damage.

24.4.3 Workers' Compensation and Employers Liability: Workers' compensation with statutory benefits without limit, as required by the Kentucky Workers Compensation Act, and employer's liability limits of \$1,000,000 per accident.

'24.5 Other Insurance Provisions The policies are to contain, or be endorsed to contain, the following provisions:

'24.5.1 Commercial General Liability and Automobile Liability Coverages.

'24.5.1.1 Owner, its officers and employees are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; general supervision of the work by Owner; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor, or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to Owner, its officers or employees.

'24.5.1.2 The Contractor's insurance coverage shall be primary insurance as respects Owner, its officers and employees. Any insurance of self-insurance maintained by Owner shall be excess of the Contractor's insurance and shall not contribute to it.

'24.5.1.3 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to Owner, its officers or employees.

'24.5.1.4 The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the insurer's liability.

'24.5.2 All Coverages. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to Owner.

'24.6 Acceptability of Insurers Insurance is to be placed with insurers with an A.M. Best's rating of no less than A VII, authorized to write insurance in the Commonwealth of Kentucky.

'24.7 Verification of Coverage The Contractor shall furnish the Owner with certificates evidencing the required insurance coverage prior to commencing work. Contractor shall keep up-to-date copies of such certificates on file with Owner until work is completed. Owner may

require Contractor to submit policy endorsements or complete policy copies of the required insurance.

'24.8 Subcontractors Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

'24.9 The Contractor shall provide all Risks Insurance in an amount of not less than one hundred percent (100%) of the insurable value of all the work. The coverage, is to be written on CP 00 20 06 95 or equivalent acceptable to the Commonwealth. All coinsurance clauses in the Risks Insurance policy will be waived. All rights of subrogation against the Owner (i.e. the Commonwealth) will be waived by the insurer. Such insurance shall be for the benefit of the Contractor, Owner and any Subcontractor engaged on this project, as the Owner shall find their respective interest may appear. The Risks Insurance must be dated and in force on the date indicated in the Contract to begin work.

'24.10 The insurance coverage required by the contract documents shall be in compliance with the laws of the Commonwealth of Kentucky and shall be placed with a licensed resident or non-resident agent who represents insurance companies authorized to do business in Kentucky.

'24.11 The Certificate of Insurance or Certificates of Insurance will have the following endorsements as an attachment to the Certificate or Certificate's.

'24.11.2 The Commonwealth of Kentucky, Division of Engineering and Contract Administration will be named as an additional insured.

'24.11.3 The policy is primary coverage and any insurance or self-insurance maintained by the Commonwealth of Kentucky shall be excess.

'24.11.4 Any failure of the named insured to comply with the reporting provisions of the policy shall not affect coverage provided to the Commonwealth of Kentucky, it's officers or employees.

'24.11.5 All Coverages. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to Owner.

'25. Performance and Payment Bonds

The Contractor shall furnish separate performance and payment bonds to the Owner. The Contractor shall furnish a performance bond satisfactory to the Owner in an amount equal to one hundred percent (100%) of the Contract Sum as security for the faithful performance of the Contract. The Contractor shall also furnish a payment bond satisfactory to the Owner in an amount equal to one hundred percent (100%) of the Contract Sum for the protection of all persons performing labor or furnishing materials, equipment or supplies for the Contractor or his Subcontractor for the performance of the Work provided for in the Contract, including security for payment of all unemployment contributions which become due and payable under Kentucky Unemployment Insurance Law.

'25.1 Each bond furnished by the Contractor shall incorporate by reference the terms of the Contract as fully as though they were set forth verbatim in such bonds. In the event the Contract Sum is adjusted by Change Order executed by the Contractor, the penal sum of both the performance bond and the payment bond shall be deemed increased by like amount.

'25.2 The performance and payment bonds shall be executed by a surety company authorized to do business in this Commonwealth, and the contract instrument of bonds must be countersigned by a duly appointed and licensed resident agent.

'26. Claims by the Contractor/ Concealed Conditions/ Disputes

'26.1 Claims by the Contractor against the Owner are subject to the following:

'26.1.1 All Contractor claims against the Owner shall be initiated by a written claim submitted to the Owner and the A-E. Such claim shall be filed with the Owner and the A-E no later than seven (7) calendar days after the event, or the first appearance of the circumstances, causing the claim, and same shall set forth in detail all known facts and circumstances supporting the claim;

'26.1.2 The Contractor and the Owner shall continue their performance regardless of the existence of any claims submitted by the Contractor.

'26.1.3 In the event the Contractor discovers previously concealed and unknown site conditions which differ materially from those indicated in the Contract Documents, or unknown site conditions which are materially at variance from those typically and ordinarily encountered in the general geographical location of the Project, the Contract Sum shall be modified, either upward or downward, upon the written claim made by either party within seven (7) calendar days after the first appearance to such party of the circumstances.

'26.1.3.1 As a condition precedent to the Owner having any liability to the Contractor due to concealed and unknown conditions, the Contractor must give the Owner and the A-E written notice of, and an opportunity to observe, such condition prior to disturbing it.

'26.1.3.2 The failure by the Contractor to give the written notice and make the claim as provided by this paragraph shall constitute a waiver by the Contractor of any rights arising out of or relating to such concealed and unknown condition;

'26.1.4 In the event the Contractor seeks to make a claim for an increase in the Contract Sum, as a condition precedent to any liability of the Owner therefor, the Contractor shall strictly comply with the requirements of the first paragraph of this Article and such claim shall be made by the Contractor before proceeding to execute any additional or changed Work. Failure of the condition precedent to occur shall constitute a waiver by the Contractor of any claim for additional compensation;

'26.1.5 In connection with any claim by the Contractor against the Owner for compensation in excess of the Contract Sum, any liability of the Owner for the Contractor's cost shall be strictly limited to direct cost incurred by the Contractor and shall in no event include indirect cost or consequential damages of the Contractor. The Contractor shall provide a detailed breakdown of the direct cost incurred by the Contractor. The inclusion of the Contractor's 15% OHP to this direct cost shall constitute the Owner's reimbursement to the Contractor for all indirect cost and consequential damages.

'26.1.6 The Owner shall not be liable to the Contractor for claims of third-parties including subcontractors, unless and until liability of the Contractor has been established therefor in a court of competent jurisdiction;

'26.2 In the event the Contractor should be delayed in performing any task which at the time of the delay is then critical, or which during the delay becomes critical, as the sole result of any act or omission by the Owner or someone acting in the Owner's behalf, or by Owner-authorized Change Orders, unusually bad weather not reasonably anticipatable, fire or other

Acts of God, the date for achieving Substantial Completion, or, as applicable, final completion, shall be appropriately adjusted by the Owner upon the written claim of the Contractor to the Owner and the A-E.

'26.2.1 An extension of time shall not mean that the Contractor is entitled to additional compensation.

'26.2.2 A task is critical within the meaning of this paragraph if, and only if, said task is on the critical path of the Project schedule so that a delay in performing such task will delay the ultimate completion of the Project.

'26.2.3 Any claim for an extension of time by the Contractor shall strictly comply with the requirements of the first paragraph of this Article above. If the Contractor fails to make such claim as required in this paragraph, any claim for an extension of time shall be waived.

'26.3 All claims under this Contract shall be made in accordance with KRS 45A.225 to 45A.290. The provisions of these statutes do not toll the running of the Statute of Limitations set forth in KRS 45A.260. Any suit pursuant to KRS 45A.245 shall be commenced within one (1) year of the Substantial Completion Date specified in the Contract. If the Contractor does not commence suit within one (1) year of the date specified in the Contract, the Contractor shall be foreclosed from proceeding in court pursuant to KRS 45A.245.

'26.3.1 The Owner and Contractor agree that any suit, action or proceeding with respect to this Contract may only be brought in or entered by the courts of the Commonwealth of Kentucky situated in Frankfort, Franklin County, Kentucky, or the United States District Court for the Eastern District of Kentucky, Frankfort Division, and the parties hereby submit to the non-exclusive jurisdiction of such courts for the purpose of any such suit, action, proceeding or judgment and waive any other preferential jurisdiction by reason of domicile or location. The parties hereby agree that any such legal action shall be tried by the court sitting without a jury. The parties hereby irrevocably waive any objection that they may now or hereafter have to the laying of venue of any suit, action or proceeding arising out of or related to this Contract brought in the courts of the Commonwealth of Kentucky situated in Frankfort, Franklin County, Kentucky, or the United States District Court for the Eastern District of Kentucky, Frankfort Division, and also hereby irrevocably waive any claim that any such suit, action or proceeding brought in any one of the above-described courts has been brought in an inconvenient forum.

'27 Liens

The filing and perfection of liens for labor, materials, supplies and rental equipment supplied on the work are governed by KRS 376.195 to 376.260.

'27.1 The lien shall attach only to any unpaid balance or retainage due the Contractor for the improvement from the time a copy of statement of lien, attested by the County Clerk, is delivered to the Owner, pursuant to the provisions of KRS 376.240

'27.2 Statements of lien shall be filed with the Franklin County Clerk and action to enforce the same must be instituted in the Franklin Circuit Court, Frankfort, Kentucky, pursuant to KRS 376.250(2).

'28 Assignments

Neither party to the Contract shall assign the Contract, or any portion thereof without the written consent of the other, nor shall the Contractor assign any monies due or to become due to him hereunder without notification to the Owner. Notification of Assignments, shall be given on State

forms and in accordance with the procedures and regulations of the Finance and Administration Cabinet.

'29 Separate Contracts

'29.1 Owner's Right to Perform Construction and to Award Separate Contracts. The Owner reserves the right to let other contracts in connection with the Project or to perform Work with its own forces. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and the execution of their Work and shall properly connect and coordinate his Work with theirs.

'29.1.1 If any part of the Contractor's Work depends for proper execution or results upon the Work of any other contractor, the Contractor shall promptly report to the A-E any observed defects in such Work that render it unsuitable for proper execution or connection. His failure to inspect and report shall constitute an acceptance of the other contractor's Work as fit and proper for the reception of his Work, except as to defects which may develop in the other contractor's Work after the execution of his Work.

'29.1.2 If any part of another contractor's work depends on the Contractor's Work for proper execution, the Contractor shall promptly perform that Work as required to allow the other contractor's work to progress as originally intended by the Owner's separate contract with that contractor.

'29.1.3 Whenever Work being done by the Owner's forces or by other Contractors work under separate agreement with the Owner is contiguous to Work covered by this Contract, the respective rights of the various interests involved shall be established by the A-E to secure the completion of the various portions of the Work in general harmony.

'29.2 Mutual Responsibility of Contractors. Should the Contractor cause damage to any separate contractor on the Work, the Contractor agrees, upon due notice, to settle with such contractor if he will so settle. If such separate contractor sues the Owner on account of any damage alleged to have been so sustained, the Owner shall notify the Contractor who shall defend such proceedings at the Contractor's expense and if any judgment against the Owner arises therefrom, the Contractor shall pay or satisfy it and pay all costs incurred by the Owner.

'30 Allowances

'30.1 The Contractor shall have included in the Contract Sum all allowances stated in the Contract Documents and shall cause the Work so designated to be done as the Owner may direct. If the actual price for purchasing the "allowed material" is more or less than the "cash allowance," the Contract Sum shall be adjusted accordingly.

'30.2 The adjustment in Contract Sum shall be made on the basis of the purchase price without additional charges for overhead, profit, insurance or any other incidental expenses. The cost of installation of the "allowed materials" shall be included in the applicable sections of the Contract specifications covering this Work. (see Article 14, paragraph 14.2 for more information).

'31 Project Meetings

'31.1 Pre-Construction Conference: No later than 10 calendar days after execution of the Contract a Pre-Construction Conference will be held at the Project Site or another convenient location. This meeting will be scheduled by the Owner through the A-E.

'31.1.1 Attendance at the Pre-Construction conference is mandatory for the following personnel: Authorized Representatives of the Owner; A-E and their

consultants; Contractor and his Project Manager, Job Superintendent and key personnel; all major subcontractors; Using Agency on-site personnel; and other persons designated by the A-E, Owner, or Contractor to be critical to the project.

'31.1.2 All participants shall be familiar with the Project and authorized to conclude matters relating to the Work.

'31.1.3 Agenda for the meeting will include all matters indicated in the DECA Capital Construction Procedures Manual related to the project. The meeting will be conducted by the A-E and minutes distributed within three working days following the meeting.

'31.2 Pre-Installation Conferences: Pre-installation Conferences shall be held at the Project Site or another convenient location for any item of the work requiring a pre-installation conference. The conference is required PRIOR to each construction activity that requires coordination with other construction.

'31.2.1 Attendance at the Pre-Installation Conference is mandatory for the following personnel: Authorized Representatives of the Owner; A-E and their consultants who have responsibilities related to the installation; Contractor and his Project Manager, Job Superintendent and key personnel; all subcontractors with work related to the installation; Installers of the work; Manufacturer's and Fabricator's Representatives related to the installation; and other persons designated by the A-E, Owner, or Contractor to be critical to the project.

'31.2.2 All participants shall be familiar with the up-coming installation and authorized to conclude matters relating to the Work.

'31.2.3 Agenda for the meeting will include all matters indicated in the DECA Capital Construction Procedures Manual related to the project. The meeting will be conducted by the Contractor and minutes distributed within three working days following the meeting.

'31.3 Project Progress Meetings: At regular intervals during the construction (a minimum of monthly, but may be more frequently at the discretion of the A-E/ Owner, Project Progress Meetings will be held at the Project Site or another convenient location. This meeting will be scheduled at the Pre-Construction Conference or when more frequently needed by the Owner through the A-E.

'31.3.1 Attendance at the Project Progress Meeting is mandatory for the following personnel: Authorized Representatives of the Owner; A-E and their consultants; Contractor and his Project Manager, Job Superintendent and key personnel; all major subcontractors who have work completing, continuing or commencing; Using Agency on-site personnel; and other persons designated by the A-E, Owner, or Contractor to be critical to the project.

'31.3.2 All participants shall be familiar with the Project and authorized to conclude matters relating to the Work.

'31.3.3 Agenda for the meeting will include all matters indicated in the DECA Capital Construction Procedures Manual related to the project. The meeting will be conducted by the A-E and minutes distributed within three working days following the meeting.

'31.3.4 Elsewhere in these General Conditions are submittals and other requirements of the Contractor that are to be provided at each Project Progress Meeting (i.e. updated Project Schedule, updated submittal log; updated RFI log, etc.

'32. Miscellaneous Provisions Regarding Contractor's Work

'32.1 Project Site Limits. The Contractor shall confine his apparatus, the storage of materials, and the operations of his workmen to Project site limits indicated by the Contract Documents.

'32.2 Points of Reference. The Contractor shall carefully preserve bench marks, reference points and stakes, and in case of willful or careless destruction, he shall be charged with the resulting expense of replacement and shall be responsible for any mistake that may be caused by their unnecessary loss or disturbance.

'32.3 Cutting and Patching. The Contractor shall be responsible for cutting, fitting or patching required to complete the Project or make its parts fit together in a proper manner. The Contractor shall not endanger other parts of the Project, including work by the Owner or other contractors as provided in Article 29, by cutting, patching, or excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a separate contractor without written consent of the Owner or such separate contractor. Such consent shall not be unreasonably withheld.

'32.4 Cleanup. The Contractor shall at all times keep the Project premises and surrounding area free from the accumulation of waste materials or rubbish caused by his operations in connection with the Project. Upon completion of the Work, and prior to final inspection and acceptance, the Contractor shall remove all remaining waste materials, rubbish, Contractor's construction equipment, tools, machinery, and surplus materials and leave the Project (including but not limited to glass, hardware, fixtures, masonry, tile and marble) in a clean and usable condition satisfactory to the A-E. Floors shall be cleaned and waxed in accordance with the requirements of the Contract specifications. If the Contractor fails to clean up as provided in the Contract Documents, the Owner may perform the cleaning tasks and charge the cost to the Contractor by Change Order.

'32.5 Guarantees, Warranties and "As-Built" Drawings.

'32.5.1 Prior to final payment for the Work, the Contractor shall assemble and present to the A-E all guarantees and warranties required by the Contract Documents.

'32.5.2 All warranties for materials, equipment and installations constructed by this project shall commence on the Date of Substantial Completion and continue for the period of time indicated for the specific material, equipment or installation.

'32.5.3 Additionally the Contractor shall provide "Record" Drawings prior to final payment.

'32.6 Governing Law. The Contract shall be governed by the laws of the Commonwealth of Kentucky.

'32.6.1 Statutory Limitation Periods. Statutes of Limitations are governed by KRS 45A.260(2).

'32.6.2 Written Notice. Written notice shall be deemed to have been given if delivered in person to the individual or to a member of the organization or entity or to an officer of the corporation for which it was intended, or if delivered at or sent by registered or certified mail to the last known business address known to the notifying party.

'33. Apprentices

Apprentices (for all classifications of work) shall be permitted to work only under an apprenticeship agreement approved by the Kentucky Supervisor of Apprenticeship and by the Kentucky Apprenticeship Council which is recognized by the Bureau of Apprenticeship and Training, U. S. Department of Labor.

'34. Nondiscrimination in Employment

During the performance of the Contract, the Contractor agrees as follows:

'34.1 The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin, or disability in employment.

'34.2 The Contractor will take affirmative action in regard to employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, so as to ensure that applicants are employed and that employees during employment are treated without regard to their race, color, religion, sex, age, or national origin; however, when layoffs occur, employees shall be laid off according to seniority with the youngest employees being laid off first. When employees are recalled, this shall be done in the reverse way the employees were laid off;

'34.3 The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, or national origin;

'34.4 The Contractor will post notices in conspicuous places, available to employees and applicants for employment, setting forth the provisions of the nondiscrimination clauses required by this section;

'34.5 The Contractor shall send to each labor union or representatives of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representatives of the Contractor's commitments under this section.

Failure to comply with the above nondiscrimination clause constitutes material breach of Contract.

'35 Affirmative Action; Reporting Requirements

'35.1 The Contractor and Subcontractors are exempt from any affirmative action or reporting requirements, under the Kentucky Equal Employment Act of 1978, KRS 45.560 to 45.640 hereinafter referred to as The Act, if any of the following conditions are applicable:

(1) the Contract or subcontract awarded is in the amount of five hundred thousand dollars (\$500,000) or less, and the amount of the contract is not a subterfuge to avoid compliance with the provisions of The Act; or

(2) the Contractor or Subcontractor utilizes the services of fewer than eight (8) employees during the course of the Contract ; or

(3) the Contractor or subcontractor employs only family members or relatives; or

(4) the Contractor or Subcontractor employs only persons having a direct Ownership interest in the business and such interest in not a subterfuge to avoid compliance with the provisions of The Act.

'35.2 The Contractor or Subcontractor not otherwise exempted shall for the duration of the Contract, hire minorities from within the drawing area to satisfy the agreed upon goals and timetables set out in addenda to the Contract. Should the union with which the Contractor has collective bargaining agreements be unwilling to provide sufficient minorities to satisfy the goals and timetables, the Contractor shall hire minorities from other sources within the drawing area to satisfy the goals and timetables in the addenda to the Contract.

'35.3 The equal employment provisions of The Act may be met in part by the Contractor subcontracting to a minority contractor or subcontractor. A minority contractor or subcontractor shall be defined by the addenda to this Contract, or if none, by the Act.

'35.4 Each Contractor shall, for the length of the Contract, furnish such information as required by The Act and by such rules, regulations and orders issued pursuant thereto and will permit access to all books and records pertaining to his employment practices and work sites by the contracting agency and the department for purposes of investigation to ascertain compliance with The Act and such rules, regulations and orders issued pursuant thereto.

'35.5 If the Contractor is found to have committed an unlawful practice against a provision of The Act during the course of performing under this Contract, (if covered by The Act), the Owner may cancel or terminate the Contract, conditioned upon a program for future compliance approved by the Owner. The Owner may also declare such Contractor ineligible to bid on further contracts until such time as the Contractor complies in full with the requirements of The Act.

'35.6 The Contractor shall not be required to terminate an existing employee, upon proof that employee was employed prior to the date of the Contract nor hire anyone who fails to demonstrate the minimum skills required to perform a particular job.

'36 Access to Records

'36.1 The contractor, as defined in KRS 45A.030(7), agrees that the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this contract for the purpose of financial audit or program review.

'36.2 Furthermore, any books, documents, papers, records, or other evidence provided to the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, or the Legislative Research Commission which are directly pertinent to the contract shall be subject to public disclosure regardless of the proprietary nature of the information, unless specific information is identified and exempted and agreed to by the Secretary of the Finance and Administration Cabinet as meeting the provisions of KRS 61.878(1)(c) prior to the execution of the contract.

'36.3 The Secretary of the Finance and Administration Cabinet shall not restrict the public release of any information which would otherwise be subject to public release if a state government agency was providing the service. (22 Ky.R. 1510; eff. 5-16-96.)

'37 Commonwealth Project Forms and other weblinks:

'37.1 The Commonwealth of Kentucky does not recognize any project forms from third party sources (i.e. American Institute of A-Es; Association of Construction and Development; Association of General Contractors; etc.) unless the Commonwealth has not adopted specific documents.

'37.1.1 When the Commonwealth has not adopted specific documents for a construction document purpose, other documents may be used provided that they do not conflict with these General Conditions and other documents and contracts of the Commonwealth in any respect.

'37.1.2 Any conflict between a construction document utilized and any provision of these General Conditions or other documents and Contracts of the Commonwealth, shall be immediately considered null and void.

'37.2 The weblink to the State Planroom site where Commonwealth Construction forms, contracts, and manuals are located is:

<https://finance.ky.gov/services/stateplan/Pages/ConstructionFormsandInformation.aspx>

37.2.1 A listing of documents available on this site includes the following:

Required Affidavits and Statements

- Affidavit for Final Payment (B-210-13)
- Affidavit for Bidder, Offerors and Contractors
- Vendor Report of Prior Violations

Invoices and Change Order Form

- DOA-24 Invoice *For contracts greater than \$400,000 (05-06-08)
- SAS-25 Invoice Short Form *For contracts less than \$400,000 (09-29-11)
- SAS-25 A-Eing Consultants Form (11-19-10)
- SAS-42 Change Order Form (09-27-06)

Example Invoice Forms

- DOA-24 Continuation Sheet (Example)
- DOA-24 Long Form (Example) (09-27-06)
- SAS-25 Short Form (Example) (09-29-11)

EEO Forms

- Affidavit of Intent to Comply
- EEO-1: Employer Information Report
- Subcontractor Reporting Part

Manuals

- Capital Construction Project Procedures Manual (Updated 6-22-13)
- Technical Guidelines and Specifications - Complete Version (12-15-13)
- Capital Construction Project Procedures manual (Full collection)

'37.3 The weblink to the State's Document Collaboration System is:

<https://www.stateofkyprojects.com/>

'37.3.1 This Document Collaboration System shall be used for all official and/or required communication and documentation of any Capital Construction Project where these General Conditions apply.

END OF GENERAL CONDITIONS

Bond Number: _____

Attachment B

**Commonwealth of Kentucky
Finance and Administration Cabinet
Department for Facilities and Support Services
Division of Engineering and Contract Administration**

Performance Bond - Part V

CONTRACTOR (Name and Address):

SURETY (Name and Principal Place of Business):

OWNER (Name and Address):
Commonwealth of Kentucky
Finance and Administration Cabinet
Bush Building 1st Floor
403 Wapping Street
Frankfort, KY 40601-2638

Phone: _____

CONSTRUCTION CONTRACT -

DATE:
AMOUNT:

AGENT or BROKER information:

DESCRIPTION (Name and Location)

Name: _____

Title: _____

License Number: _____

Address: _____

BOND

DATE:
AMOUNT:

Phone: _____

Email: _____

CONTRACTOR AS PRINCIPAL

Company: _____

(Corporate Seal)

Signature: _____

Name _____

Title _____

SURETY

(Corporate Seal)

Signature: _____

Name _____

Title _____

Whereas, the Owner has required the Contractor to furnish this Performance Bond containing the terms and conditions set forth herein as a condition to executing the Construction Contract with the Contractor;

Now therefore, the Surety and the Contractor, both severally, and for themselves, their heirs, administrators, executors and successors agree:

1. The Construction Contract is hereby incorporated herein and by reference made a part hereof to the same extent and effect as though it were copied verbatim herein. The Surety and the Contractor are bound for the full performance of the Construction Contract including without exception all of its terms and conditions, both express and implied.

2. If the Contractor is in default of the Construction Contract and the Owner, by written notice to the Contractor and the

Surety, declares the Contractor to be in default and terminates the right of the Contractor to proceed, the Surety shall thereupon promptly notify the Owner in writing as to which of the actions permitted to the Surety in Paragraph 3 it will take.

3. Upon the default and termination of the Contractor and notice to the Contractor and Surety as provided in Paragraph 2 above, the Surety shall within 30 days proceed to take one or, at its option, more than one of the following courses of action:

(A) Proceed itself, or through others acting on its behalf, to complete full performance of the Construction Contract including, without limitation, correction of defective and nonconforming work performed by or on behalf of the Contractor. During such performance by the Surety the Owner shall pay the Surety from its own funds only such sums as would have been due and payable to the Contractor in the absence of the default and termination.

(B) Applicable law permitting, and with the prior written consent of the Owner, obtain bids or proposals from contractors previously identified as being acceptable to the Owner, for full performance of the Construction Contract. The Surety shall furnish the Owner a copy of such bids or proposals upon receipt of same. The Surety shall promptly select, with the agreement of the Owner, the best responsive bid or proposal and shall promptly tender the contractor submitting it, together with a contract for fulfillment and completion of the Construction Contract executed by the completing contractor, to the Owner for the Owner's execution. Upon execution by the Owner of the contract for fulfillment and completion of the Construction Contract, the completing contractor shall furnish to the Owner a Performance Bond and a separate payment bond, each in the form of those bonds previously furnished to the Owner for the project by the Contractor. Each such bond shall be in the penal sum of the (1) fixed price for completion, (2) guaranteed maximum price for completions, or (3) estimated price for completion, whichever is applicable. The Owner shall pay the completing contractor from its own funds only such sums as would have been due and payable to the Contractor under the Construction Contract as and when they would have been due and payable to the Contractor in the absence of the default and termination. To the extent that the Owner is obligated to pay the completing contractor sums which would not have then been due and payable to the Contractor under the Construction Contract, the Surety shall provide the Owner with such sums in a sufficiently

timely manner that the Owner can utilize such sums in making timely payment to the completing contractor; or.

(C) Take any and all other acts if any, mutually agreed upon in writing by the Owner and the Surety.

4. In addition to those duties set forth hereinabove, the Surety shall promptly pay the Owner all loss, costs and expenses resulting from the Contractor's default(s), including, without limitation, fees, expenses and costs for architects, engineers, consultants, testing, surveying and attorneys, liquidated or actual damages, as applicable, for delay in completion of the Project, and fees, expenses and costs incurred at the direction, request, or as a result of the acts or omissions of the Surety.

5. In no event shall the Surety be obligated to the Owner hereunder for any sum in excess of the Penal Sum as it may be modified by addendum.

6. The Surety waives notice of any changes to the Construction Contract including, without limitation, changes in the contract time, the contract price, or the work to be performed.

7. This Performance Bond is provided by the Surety for the sole and exclusive benefit of the Owner, and, if applicable, any dual obligee designated by rider attached hereto, together with their heirs, administrators, executors, successors or assigns. No other party, person or entity shall have any rights against the Surety hereunder.

8. No action shall be commenced hereunder after the passage of the longer of two (2) years following the date on which the final payment of the contract falls due or, if this bond is provided in compliance with applicable law, any limitation period provided therein. If the limitation period contained in the Paragraph is unenforceable, it shall be deemed amended to provide the minimum period for an action against the Surety on a performance bond.

9. Any and all notices to the Surety, the Contractor or the Owner shall be given by Certified Mail, Return Receipt Requested, to the address set forth for each party above.

10. Any statutory limitation, which may be contractually superseded, to the contrary notwithstanding, any action hereon may be instituted so long as the applicable statute of limitations governing the Construction Contract has not run or expired.

Bond Number: _____

**Commonwealth of Kentucky
Finance and Administration Cabinet
Department for Facilities and Support Services
Division of Engineering and Contract Administration**

Payment Bond - Part IV

CONTRACTOR (Name and Address):

SURETY (Name and Principal Place of Business):

OWNER (Name and Address):
Commonwealth of Kentucky
Finance and Administration Cabinet
Bush Building 1st Floor
403 Wapping Street
Frankfort, KY 40601-2638

Phone: _____

CONSTRUCTION CONTRACT -

DATE: _____
AMOUNT: _____

DESCRIPTION (Name and Location)

AGENT or BROKER information:

Name: _____

Title: _____

License Number: _____

Address: _____

Phone: _____

Email: _____

BOND

DATE: _____
AMOUNT: _____

CONTRACTOR AS PRINCIPAL

Company: _____

(Corporate Seal)

Signature: _____

Name _____

Title _____

SURETY

(Corporate Seal)

Signature: _____

Name _____

Title _____

Whereas, the Owner has required the Contractor to furnish this Payment Bond containing the terms and conditions set forth herein as a condition to executing the Construction Contract with the Contractor;

Now therefore, the Surety and the Contractor, both severally, and for themselves, their heirs, administrators, executors and successors agree:

1. The Construction Contract is hereby incorporated herein and by reference made a part hereof to the same extent and effect as though it were copied verbatim herein. The Surety and the Contractor are bound for the full performance of the Construction Contract including without exception all of its terms and conditions, both express and implied, and, without limitation, specifically including Contractor's obligation to pay for labor, materials, services and equipment provided in connection with the Construction Contract performance.

Bond Number: _____

2. For purposes of this Payment Bond, Beneficiary is defined as person or entity who has actually provided labor, material, equipment, services or other items for use in furtherance of the Construction Contract, and having:

- (A) a direct contract with the Contractor; or
- (B) a direct contract with a subcontractor of the Contractor; or
- (C) rights, under the laws of the jurisdiction where the Project is located, to file a lien, a claim or notice of lien, or otherwise make a claim against the Project or against funds held by the Owner, if the Project is, or were, subject to such filing.

3. The Surety shall not be obligated hereunder to a Beneficiary other than a Beneficiary having a direct contract with the Contractor unless such Beneficiary has given written notice of its claim to the Contractor and the Surety as follows:

- (A) the period of time provided by the jurisdiction wherein the Project is located for (1) filing a lien, claim of lien, notice of lien, if the Project is, or were, subject to such filing (KRS 376.230), or (2) otherwise making a claim against the Project or against funds held by the Owner;
- (B) address, the person or entity to whom such labor, material, equipment, services or other items were provided.

4. In no event shall the Surety be obligated hereunder for sums in excess of the Penal Sum as it may be modified by addendum.

5. Upon receipt of claim from a Beneficiary hereunder, the Surety shall promptly, and in no event later than 30 days after receipt of such claim, respond to such claim in writing (furnishing a copy of such response to the owner) by:

- (A) making payment of all sums not in dispute; and
- (B) stating the basis for disputing any sums not paid.

6. No action shall be commenced by a Beneficiary hereunder after the passage of the longer of two (2) years following the date on which the final payment of the contract falls due or, if this bond is provided in compliance with applicable law, any limitation period provided therein. If the limitation period contained in this Paragraph is unenforceable, it shall be deemed amended to provide the minimum period for an action against the Surety on a payment bond by a third-party beneficiary thereof.

7. Any and all notices to the Surety or the Contractor shall be given by Certified Mail, Return Receipt Requested, to the address set forth for each party above.

SAMPLE
DO NOT USE FOR BIDDING

PART VI

FINANCE AND ADMINISTRATION CABINET DEPARTMENT FOR FACILITIES AND SUPPORT SERVICES DIVISION OF ENGINEERING AND CONTRACT ADMINISTRATION

AGREEMENT BETWEEN OWNER AND CONTRACTOR

This **AGREEMENT**, between the Owner, the **COMMONWEALTH OF KENTUCKY**, and the Contractor:

This Agreement, properly by the parties, shall be final and binding only upon the issuance of the Finance and Administration Cabinet Construction Contract.

The Owner and Contractor agree as set forth below.

Article No. 1 THE CONTRACT DOCUMENTS:

The Contract Documents consist of the Agreement, the Official Bid Document, the Request for Bids, the Instructions to Bidders, the General Conditions, Supplement Conditions, Drawings, Specifications, and Addenda issued prior to the execution of this Agreement, and modifications made after the execution of this Agreement. The Contract Documents represent the entire and integrated agreement between the parties. All of these documents are as fully a part of this Agreement as if attached to this Agreement or repeated herein.

Article No. 2 SCOPE OF WORK:

The Contractor shall execute the entire work described in the Contract Documents entitled:

REQUEST FOR BID NO.:
SOLICITATION NO.:

A listing of the Specifications, Drawings and Addenda are contained in Article 11 of this Agreement.

Article No. 3 TIME OF COMPLETION:

The date of commencement for the work shall be the date upon which the Owner issues the Contract Documents. The Contractor shall achieve substantial completion of the entire work (as defined by Article 19.4 of the General Conditions) not later than **** calendar days/date after the date of commencement for the work, subject to adjustments of contract time as provided in the Contract Documents. Final completion of the work shall be achieved **One Year** after the scheduled date of substantial completion. The date of commencement for the work shall be the date upon which the Owner issues the Contract Documents.

Article No. 4 LIQUIDATED DAMAGES:

It is understood by the parties that time is of the essence of this contract, and that the Owner will sustain substantial financial damages and other injuries in the event of a failure of the Contractor to complete the work in a timely manner. In light of these foreseeable losses, and the difficulty of proof of loss, the Contractor shall be assessed liquidated damages in the amount of *** for each calendar day between the date set for final completion of this work and the actual date upon which final completion is achieved in accordance with Article 19.5 of the General Conditions. In the event that the Contractor abandons the work prior to the final completion or is terminated for default under Article 22.2 of the General Conditions, the Owner may upon completion of the work recover liquidated damages for the entire period of delay to final completion under this Article. This recovery will be in addition to any other rights and remedies the Owner may have against the Contractor.

Article No. 5 CONTRACT SUM:

The Owner shall pay the Contractor for the Contractor's performance of the contract the sum of ***** subject to additions and deductions as provided in the Contract Documents. The Contract Sum is based upon the alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner.

Article No. 6 PROGRESS PAYMENTS:

Based upon applications for payment submitted to the Division of Oil and Gas by the Contractor, the Owner shall make progress payments on the account of the Contract Sum to the Contractor in accordance with Article 18 of the General Conditions.

Article No. 7 ACCEPTANCE AND FINAL PAYMENT:

The Contractor shall submit with his final payment application evidence satisfactory to the Division of Oil and Gas that all payrolls, material bills and other

indebtedness connected with the work have been paid or that provisions for the satisfaction thereof have been made.

Article No. 8 CHANGES IN THE WORK:

The Owner, without invalidated the contract, may delete, add to or modify the work in accordance with Article 14 of the General Conditions.

Article No. 9 SPECIAL NOTICE REGARDING PAYROLL TAXES, ETC:

The Contractor hereby certifies that he has fully informed himself of the conditions relating to construction and labor under which the work under this contract is to be performed, and accepts liability for payment of all payroll taxes on deductions required by local, state, and federal law, including but not limited to old age pension, social security, or annuities, and agrees that he shall employ, so far as is predictable, methods and means in carrying out his work as will not interfere with or interrupt the work of any other contractor working on or adjacent to the site for this work.

Article 10 TERMINATION OR SUSPENSION:

The contract may be terminated by the Owner upon the default of the Contractor and terminated for convenience of the Owner as provided for in Article 22 of the General Conditions.

Article No. 11 ENUMERATION OF SPECIFICATIONS, DRAWINGS AND ADDENDA:

The Contract Documents, except for Modifications issued after the execution of this Agreement, include the following specifications, drawings and addenda:

SPECIFICATIONS:

DOCUMENT:

TITLE:

ADDENDA:

NUMBERS: None

Article No. 12 DAVIS BACON REQUIREMENTS:

The terms and conditions of this agreement must conform with the requirements of the Davis-Bacon Act, 29 CFR 5, attached in relevant part as attachment G.

COMMONWEALTH BUYER: Kristi Sharp, Statewide Procurement Branch Manager,
Div. of Engineering & Contract Admin.

PHONE: (502) 330-9858

AGENCY CONTACT: Danielle Crosman, Division of Oil and Gas

PHONE: (502) 782-6590

Date for Substantial Completion:

Date for Final Completion:

BY: _____
(Name of Contractor) Date

Title: _____
(Position in firm)

COMMONWEALTH OF KENTUCKY

BY: _____
(Commissioner, Department for Facilities & Support Services) Date

EXAMINED FOR FORM AND LEGALITY

BY: _____
(Attorney, Finance and Administration Cabinet) Date

ATTACHMENT C



DEPARTMENT OF THE INTERIOR

OFFICE OF
GRANTS MANAGEMENT (PGM)

GENERAL AWARD
TERMS AND CONDITIONS

UPDATE: OCTOBER 1, 2024

DEPARTMENT OF THE INTERIOR

General Award Terms and Conditions

Effective: October 1, 2024

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Recipients of Department of the Interior grants or cooperative agreements must comply with all applicable laws and policies, as well as all terms and conditions outlined and incorporated by reference in the Notice of Funding Opportunity (NOFO) or Notice of Award (NOA). This includes all Federal statutes and regulations relevant to Federal financial assistance.

DEPARTMENT OF THE INTERIOR

Financial Assistance Award General Terms and Conditions Effective October 1, 2024

Acceptance of Terms and Conditions of Award

1. Recipients and subrecipients must accept Department of the Interior (DOI) grants and cooperative agreement awards (referred to as "awards") in accordance with the terms and conditions outlined in their Notice of Award.
2. Starting work, requesting funds, or electronically accepting the award indicates the recipient's acceptance of the award term and conditions. Once accepted, recipients must make their subrecipients and contractors aware of applicable award terms and conditions and ensure they comply with them.
3. Failure by a recipient or subrecipient to comply with the outlined terms and conditions or those in the official award document may result in DOI taking one or more "Remedies for Noncompliance" as described in the Uniform Guidance under 2 CFR [§§ 200.339 through 200.343](#).

Recipient Responsibilities Regarding Subrecipients and Contractors

Recipients who pass Federal funds to subrecipients and contractors must ensure that the entities understand and comply with the applicable award statutes, regulations, and agency requirements. Recipients should carefully review their official award documents for any additional administrative and programmatic requirements. See also, 2 CFR [§ 200.332 "Requirements for pass-through entities."](#)

Payments

1. For domestic financial assistance. Payment will be made by electronic drawdown reimbursement through the [Department of the Treasury, Automated Standard Application for Payment \(ASAP\) System](#), unless there is an approved waiver in place. Recipient drawdowns must be limited to the minimum amounts needed and timed to be in accordance with the actual, immediate cash requirements in carrying out the purposes of the approved program or project. The timing and amount of cash advances must be as close as is administratively feasible to the actual disbursements for direct program or project costs and the proportionate share of any allowable indirect costs.
2. For foreign Federal financial assistance awards. For foreign assistance awards where no US-based banking relationship exists, payments may be made using the standard method established by the Department of the Treasury for International Treasury Services (ITS).

I. ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS

These requirements are applicable to all awards except those to individuals (characterized by a person receiving an award separate from any business or organization they may own or operate). Foreign public entities and foreign organizations must comply with special considerations and requirements specific to their entity type, unless otherwise stated in this section. Foreign public entities must comply with those for states.

A. ADMINISTRATIVE REQUIREMENTS

[2 CFR Part 200, Subparts A—D](#), as supplemented by [2 CFR Part 1402—Financial Assistance Interior Regulation](#) and includes the following provisions:

- [§ 1402.112 What are the conflict-of-interest policies?](#)
- [§ 1402.113 What are the mandatory disclosure requirements?](#)
- [§ 1402.315, What are the Requirements for Availability of Data?](#)

Foreign public entities must follow payment procedures in [2 CFR §200.305\(b\)](#). The requirements in 2 CFR §§200.321—323 do not apply to foreign public entities or foreign organizations.

B. COST PRINCIPLES

[2 CFR Part 200, Subpart E—Cost Principles](#). These cost principles apply to all domestic and foreign non-Federal entities.

Exemptions. Some nonprofit organizations, because of their size and nature of operations, can be considered to be similar to for-profit organizations in terms of the applicability of cost principles. These nonprofit organizations must operate under Federal cost principles that apply to for-profit organizations located at [48 CFR 31.2](#).

Indirect Costs and Cost Allocation Plans:

- Institutions of Higher Education: [Appendix III to 2 CFR Part 200](#)
- Nonprofit organizations: [Appendix IV to 2 CFR Part 200](#)
- State/Local Governmentwide Central Service Cost Allocation Plans: [Appendix V to 2 CFR Part 200](#)
- Public Assistance Cost Allocation Plans: [Appendix VI to 2 CFR Part 200](#)
- States and Local Government and Indian Tribe Indirect Cost Proposals: [Appendix VII to 2 CFR Part 200](#)
- Nonprofit Organizations Exempted from Subpart E of 200: [Appendix VII to 2 CFR Part 200](#)
- [Special Consideration for States, Local Government, and Indian Tribes](#) set forth in § 200.416 through § 200.419

For-Profit Organizations, Individuals, and Others. For-profit organizations, individuals, and others not covered by provisions set forth in previous sections must follow [2 CFR 200.101 - Applicability](#)

C. AUDIT REQUIREMENTS

[2 CFR Part 200, Subpart F—Audit Requirements](#). These audit requirements apply to U.S. states, local governments, Indian Tribes, institutions of higher education, and nonprofit organizations. They do not apply to foreign public entities, foreign organizations, or for-profit entities.

II. NATIONAL POLICY REQUIREMENTS

The following statutory, regulatory, and national policy requirements apply to Federal agencies, for-profit organizations, foreign public entities, foreign organizations, nonprofits, and individuals receiving, or performing under Federal awards, unless otherwise described in this section.

- A. **Appendix A to 2 CFR Part 25 - Unique Entity Identifier and System for Award Management.** Does not apply to individuals or any entity with a qualifying condition and exempted by the awarding bureau or office prior to award per 2 CFR §25.110(a)(2) and bureau or office policy.
- B. **Appendix A to 2 CFR Part 170 - Reporting Subaward and Executive Compensation Information.** The Federal Funding Accountability and Transparency Act (FFATA) requires Federal award recipients to report information on subawards and executive total compensation. This applies to awards as defined in 2 CFR [§ 170.300](#). This applies to all recipients and subrecipients of Federal awards who meet the reporting requirements. It does not apply to individuals. See 2 CFR 170 for other exceptions.

Recipient must report it by month-end after the award to the FFATA Subaward Reporting System (FSRS) at www.fsrs.gov.
- C. **2 CFR §175.15 - Award Term for Trafficking in Persons.** Applies to awards to private entities as defined in 2 CFR §175.25(d), and to awards to states, local governments, Indian tribes, and foreign public entities if the recipient could provide funding under the award to a private entity subrecipient. Recipients receiving more than \$500,000 for activities outside the U.S. must comply with the plan and certification requirements in 2 CFR 175.105(b) before receiving an award and submit an annual certification each year the award is in effect.
- D. **2 CFR Part 184 - Buy America Preferences for Infrastructure Projects.** None of the funds under an award may be obligated for an infrastructure project unless all the iron, steel, manufactured products, and construction materials used in the project are produced in the U.S., unless subject to an approved waiver. This part applies to an entire infrastructure project even if funded by Federal and non-Federal funds under one or more awards. Recipients must include this preference in all subawards, contracts, and purchase orders related to infrastructure projects under Federal awards. DOI sub-agency awards subject to this preference will include the Buy America Provision for Infrastructure.
- E. **2 CFR Part 1400 - Nonprocurement Debarment and Suspension.** Recipients are responsible for ensuring they do not enter any covered transaction with an excluded or disqualified participant or principal. See also [2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension \(Nonprocurement\)](#).
- F. **2 CFR Part 1401 - Requirements for Drug-Free Workplace (Financial Assistance).** Does not apply to foreign public entities or foreign organizations. See also [2 CFR Part 182 - Government-Wide Requirements for Drug-Free Workplace \(Financial Assistance\)](#).
- G. **43 CFR Part 18 - New Restrictions on Lobbying.** The Authorized Representative's signature on the Standard Form 424 Application for Federal Assistance for a DOI Bureau or Office confirms compliance with [43 CFR Part 18, Appendix A - Certification Regarding Lobbying](#). This means that Federal funds cannot be used for lobbying the government in

connection with an award, and any use of non-Federal funds for lobbying must be reported (see 2 CFR § 200.450 Lobbying).

If a recipient requests or receives over \$100,000 in Federal funding and makes or plans to make payments for lobbying with non-appropriated funds, they must submit Form SF-LLL (available at Grants.gov), known as “Disclosure of Lobbying Activities.” For further details, refer to [43 CFR Part 18.110](#), which outlines certification and disclosure requirements. This rule does not apply to Tribes, Tribal organizations, or Indian organizations if their spending is permitted by other Federal laws.

- H. [43 U.S.C. Chapter 46 - Geospatial Data, § 2801–2811](#). The Geospatial Data Act of 2018 outlines specific requirements for Federal recipients when collecting or producing geospatial data using DOI financial assistance funds. Here is a summary of the key points.
- **Due Diligence Search:** Federal recipients must first check the [GeoPlatform.gov](#) list of datasets to see if the needed geospatial data, products, or services already exist.
 - **Use of Existing Data:** If the required data is already available, recipients must use it rather than producing new data.
 - **Production of New Data:** If the needed data is not available, recipients must produce new geospatial data, products, or services in accordance with guidance and standards established by the Federal Geospatial Data Committee (FGDC), which can be found at [www.fgdc.gov](#).
 - **Submission Requirements:** Recipients must submit a digital copy of all GIS data produced or collected under the award to the relevant bureau or office.
 - **Data Format:** All GIS data files must be in an open format.
 - **Metadata Requirements:** All delineated GIS data (such as points, lines, or polygons) should be compliant with approved open data standards and include complete feature-level metadata. These requirements ensure that geospatial data is managed efficiently, used appropriately, and made accessible in a standardized format for future use and sharing.
- I. [5 U.S.C. Parts 1501-1508 and 7324-7328 - Hatch Act](#). Recipients agree to comply, as applicable, with requirements of the Hatch Act, which limits certain political activities of state or local government employees whose principal employment is in connection with an activity financed in whole or in part by Federal assistance.
- J. [41 U.S.C. Part 6306 - Prohibition on Members of Congress Making Contracts with Federal Government](#). No member of or delegate to the U.S. Congress or Resident Commissioner shall be admitted to any share or part of the recipient’s award, or to any benefit that may arise therefrom; this provision shall not be construed to extend to an award made to a corporation for the public’s general benefit.
- K. [43 CFR Part 17 - Nondiscrimination in Federally Assisted Programs of the Department of the Interior](#). Discrimination on the basis of race, color, or national origin in programs or activities receiving Federal financial assistance is prohibited.
- L. [42 U.S.C. Chapter 126 - The Americans with Disabilities Act of 1990, entitled “Equal Opportunity for Individuals with Disabilities.”](#) Discrimination based on disability under programs, activities, and services provided or made available by state and local
-

governments or instrumentalities or agencies thereto, as well as public or private entities that provide public transportation, is prohibited. Further, [42 U.S.C. Chapter 60, Subtitle C Part 60-1.4\(b\)](#) is applicable in full enforcement by reference in these terms and conditions, including the equal opportunity clause and requirements for clauses in contracts for all construction projects receiving Federal financial assistance funding.

- M. **[28 CFR Section 35 - Nondiscrimination on the Basis of Disability in State and Local Government Services](#)**. Discrimination on the basis of disability by public entities is prohibited, as implemented under Subtitle A of Title II of the Americans with Disabilities Act (ADA) of 1990 ([42 U.S.C. 12131-12134](#)), and amended by the ADA Amendments Act of 2008 ([Pub. L. 110-325, 122 Stat. 3553](#)).
- N. **[Homeland Security Presidential Directive 12](#)**. The subrecipient or contractor must comply with personal identity verification procedures identified in the subaward or contract that implement Homeland Security Presidential [Directive 12 \(HSPD-12\)](#), [Office of Management and Budget \(OMB\) Guidance M-05-24](#), as amended, and [Federal Information Processing Standards Publication \(FIPS PUB\) Number 201](#), as amended, for all employees under a subaward or contract who require routine physical access to a Federally-controlled facility or routine access to a Federally-controlled information system.
- O. **[35 U.S.C., Title 35, Part II, Chapter 18 - Patent Rights in Inventions Made with Federal Assistance](#)**. Formerly known as the Patent and Trademark Act Amendments, the Bayh-Dole Act is a federal law enacted in 1980 that enables universities, nonprofit research institutions, and small businesses to own, patent, and commercialize inventions developed under Federally-funded research programs within their organizations. The law creates a uniform patent policy among the Federal agencies that fund research. The standard patent rights clause is set forth at [37 C.F.R., Chapter IV, Part 401](#) and included as needed at the program and award level.
- P. **[Executive Order No. 13043, Section 1\(c\) and \(d\) \(1997\) - Increasing Seat Belt Use in the United States](#)**. DOI encourages recipients, including Tribal governments, to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally-owned vehicles.
- Q. **[Executive Order No. 13513, Section 4 \(2009\) - Federal Leadership on Reducing Text Messaging While Driving](#)**. DOI encourages recipients and subrecipients to adopt and enforce policies that ban text messaging while driving company-owned or rented vehicles or a Government Owned Vehicle, or while driving a personally-owned vehicle when on official Government business or when performing any work for or on behalf of the Government.
- R. **[Executive Order No. 14026 \(2021\) - Increasing the Minimum Wage for Federal Contractors](#)**. Establishes a minimum hourly wage paid by parties that contract with the Federal Government of \$17.75. (See [Final Rule: Increasing the Minimum Wage for Federal Contractors](#)). The Order applies to any contract or contract-like instrument. Contract-like instruments are defined in [29 CFR §23.20, Definitions](#).

III. RECIPIENT INTEGRITY AND PERFORMANCE

[Award Term and Condition for Recipient Integrity and Performance Matters: Appendix XII to 2 CFR Part 200](#). Applies to awards with a total Federal share of more than \$500,000, except for awards to foreign public entities. See also [§ 200.113](#) Mandatory Disclosures.

IV. FUTURE BUDGET PERIODS

When it is anticipated that the period of performance will include multiple budget periods, the bureau or office will state in the Notice of Award that subsequent budget periods are subject to the availability of funds, program authority, satisfactory performance, and compliance with the terms and conditions of the Federal award.

V. TERMINATION PROVISIONS

Per [§ 200.340 Termination](#), the Federal award may be terminated in whole or in part as follows:

- By the DOI sub-agency or pass-through entity, if the recipient or subrecipient fails to comply with the terms and conditions of the award.
- By the DOI sub-agency or pass-through entity with the consent of the recipient or subrecipient. In this case, both parties must agree on the termination conditions, including the effective date and, for partial termination, specify which parts will be terminated.
- By the recipient or subrecipient by providing written notice to the DOI sub-agency or pass-through entity, stating the reasons for the termination, the effective date, and, for partial termination, the portion to be terminated. However, if the DOI sub-agency or pass-through entity determines that the remaining portion will not achieve the purpose of the award, they may terminate the entire Federal award.
- By the DOI sub-agency or pass-through entity in accordance with the terms of the Federal award, including, if authorized by law, if the award no longer meets program goals or DOI priorities.

VI. FEDERAL AWARD SPECIFIC TERMS AND CONDITIONS

DOI sub-agency providing direct funding for the project will add specific terms and conditions based on [§ 200.208 Specific Conditions](#).

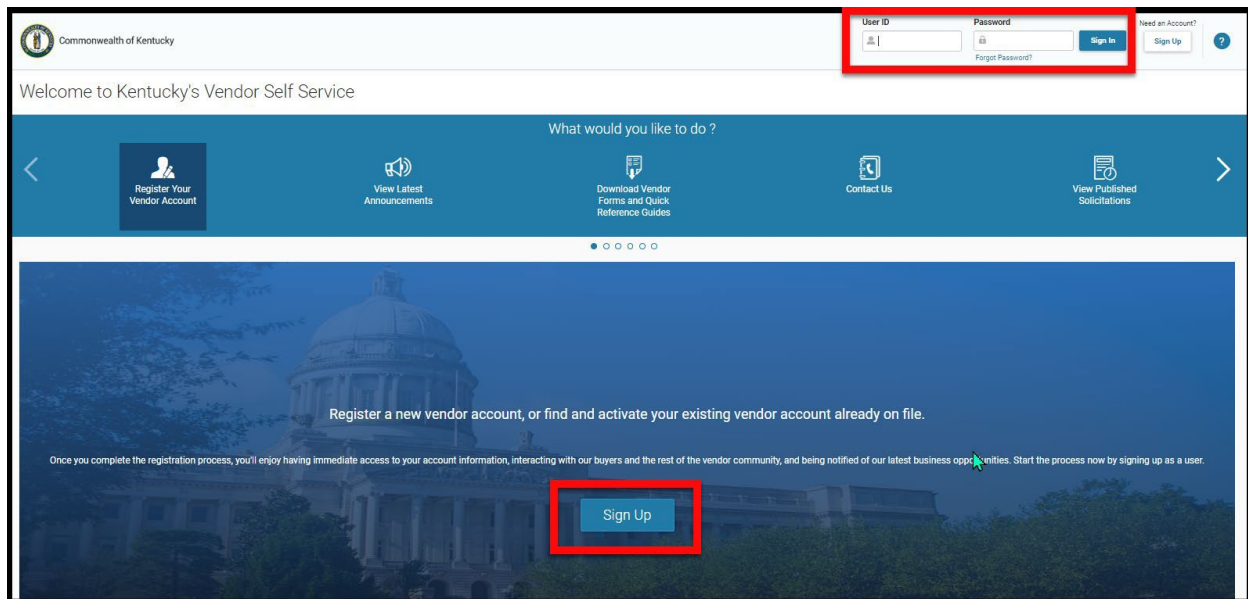
VII. FEDERAL AGENCY REQUIREMENTS

DOI sub-agency providing direct funding for the project will incorporate other requirements.

How to Submit an Online Response Through Kentucky Vendor Self-Service (VSS)

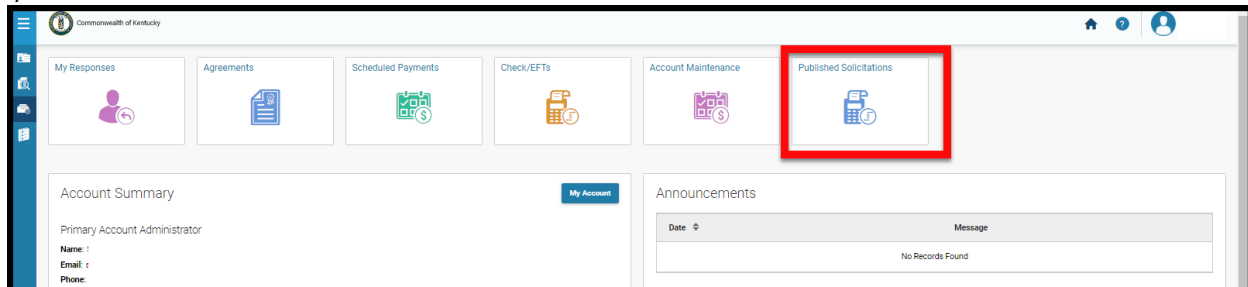
Go to <http://vss.ky.gov>

Log in or Sign up



From the Home page, navigate to the Published Solicitations in one of the following ways:

i) Click the **Published Solicitations** icon.



Locate the desired solicitation.

- You may search by the following fields:
 - Show Me (Open, Closing Soon, Recently Published, Recent Amendments, Recent Awards)
 - Category (Agricultural, Animal Related, Clothing, etc.) – this is not required and may not always be available
 - Type (P3 Notice, Request for Bids, Request for Information, Request for Proposals, Request for Quotes)
 - Keyword Search (can search by Solicitation ID, Solicitation Description, Agency, and Buyer)
 - Status (Awarded, Closed, Amended, Open, Reopened, Cancelled)

Published Solicitations

Search

Show Me
Open

Category

Type
Request for Bids

Keyword Search (Solicitation ID, Description, Buyer, etc.)
*

Status
Open

Search Reset

Description	Department / Buyer	Solicitation Number / Type / Category	Closing Date and Time/Status
Version 3 - 4 lines	Office Of The Controller Shelby Luby	RFB-758-2300000393-3 Request for Bids (RFB)	03/27/2023 01:30 PM EDT 4 Days, 00:56:37 Amended

In the **Solicitation Number / Type / Category** column, click the solicitation number link to view the details of the solicitation.

Description	Department / Buyer	Solicitation Number / Type / Category	Closing Date and Time/Status
Test	Office Of The Controller Shelby Luby	RFB-758-2300000385-1 Request for Bids (RFB)	03/14/2023 01:30 PM EDT 0 Days, 03:31:54 Open

Review the solicitation details. Make certain to review each tab, especially the Attachments tab, and check the requirements and documentation associated with the bid requirements. There may be documents that must be completed and uploaded in order for your bid to be deemed responsive.

Solicitation View Page (RFB)

Document ID: RFB-758-2300000385-1 | Time Left: 0 Days, 03:28:24

[Respond Online](#) [Back](#)

General Information	Commodity Lines	Attachments	Solicitation Instructions	Evaluation Criteria	Events
Buyer Information Buyer Name Buyer Email Buyer Phone Important Dates Issue Date 03/13/2023 Closing Date 03/14/2023 01:30 PM EDT Bid Opening Date - Last Amended - Department Information Category - Type Request for Bids Document Department Status					

Click **Respond Online** to create a Solicitation Response.

Solicitation View Page (RFB)

Document ID: RFB-758-2300000385-1 | Time Left: 0 Days, 03:26:39

[Respond Online](#) [Back](#)

General Information	Commodity Lines	Attachments	Solicitation Instructions	Evaluation Criteria	Events

Step 1. Select Lines

On the Select Lines Step, there will only be one line for Construction Solicitations, and you will select that line and click **Continue**.

Solicitation Response (SR)

SR-758-ESR2300001799

[Continue](#) [Save & Close](#) [Exit](#)

1 Select Lines to Respond	2 Respond To Lines	3 Checklist/Scoring Criteria	4 Enter General Comments	5 Add Attachments	6 Review & Submit
Group 1 Default Line 1 CL1 Line 2 CL2 Line 3 CL3 Number of Lines: 3					

Solicitation Response (SR)

SR-758-ESR2300001799

[Continue](#) [Save & Close](#) [Exit](#)

1 Select Lines to Respond	2 Respond To Lines	3 Checklist/Scoring Criteria	4 Enter General Comments	5 Add Attachments	6 Review & Submit

Step 2. Respond to Lines

All construction solicitations will be for a line type requesting a Contract Amount. You will enter **\$0.00** (zero) in the Contract Amount. Your Lump Sum Bid Amount and Alternates (if required) will be recorded on the Official Bid Document (located at www.stateofkyprojects.com) and uploaded as an attachment as instructed under “Step 5. Add Attachments”. No other fields will be required. Click **Continue**.

Solicitation Response (SR)

SR-758-ESR2300001799

1 Select Lines to Respond 2 Respond To Lines 3 Checklist/Scoring Criteria 4 Enter General Comments 5 Add Attachments 6 Review & Submit

Group 1 Default Number of Lines: 3

Line Number	Commodity Line Details	My Offer
1	Commodity Description CL1 Commodity Specifications	Response Type Bid Contract Amount Pre Fixed Line No Alternate Specs Submitted No Comments

Step 3. Checklist/Scoring Criteria

Not Applicable for Construction Bids. Click **Continue**.

Solicitation Response (SR)

SR-758-ESR2300001799

Previous Continue Save & Close Exit

Step 4. Enter General Comments

Not Applicable for Construction Bids. Click **Continue**.

Solicitation Response (SR)

SR-758-ESR2300001799

Previous Continue Save & Close Exit

Step 5. Add Attachments

- Click **Add Attachments**.

1 Select Lines 2 Respond To Lines 3 Respond To Criteria 4 Enter Discounts & Comments 5 Add Attachments 6

Add Attachments

If you have files that you wish to include as part of your response, click the **Add Attachments** button.

0 Records View per Page: 20 50 100 Page 0 of 0

File Name	Date	User ID	Attachment Type	Description
No Records Found				

- Click **Browse** on the Attachments page to locate your Completed Official Bid Documents and 5% Bid Bond (if Required) Once all files are selected, click **Upload**. Documents are limited to ten (10) at one time.
- Maximum Attachment Size per file is 65000 KB

- Verify the “*Successfully Uploaded File*” message displays. Click **Close**.
- Review the attached file(s). Click **Add Attachments** to add a new file. Click **Delete** to remove a file.

File Name	Date	User ID	Attachment Type	Description
goodegear.xlsx	02/01/2022	goodevendor	Standard	

- If all files are attached, click **Continue** to proceed to the next step.

Step 6. Review and Submit

Review all information entered. If all information is correct, click **Submit Response**.

Response ID	Legal Name
ESR2300001862	Leila Organa
Vendor Customer Code	Response Status
KS0016176	Draft
Response Total Attachment Count	Response Date
1	03/21/2023
Response Time	Responded By User ID
02:42 PM	lorgana
First Name	Last Name
Leila	Organa

Verify the *"Thank you for your response. It has been successfully submitted."* message displays. All responses will be listed. If you do not see your solicitation ID listed, you may enter the solicitation ID in the Keyword Search. A successful submission will have a **Response Status** of *Accepted*.

An email notification will be sent to verify that your response was accepted.



EXTERNAL SENDER: Do not click any links or open any attachments unless you trust the sender and know the content is safe.
EXPÉDITEUR EXTERNE: Ne cliquez sur aucun lien et n'ouvrez aucune pièce jointe à moins qu'ils ne proviennent d'un expéditeur fiable, ou que vous ayez l'assurance que le contenu provient d'une source sûre.

Alex Goode:

This message is to notify you that your response to the following Solicitation has been accepted by City of LA's Vendor Self Service.

Solicitation Details:
Solicitation : RFB 40 220000910040
Description : SCBA, Parts, Titan - requires catalog Closing Date/Closing Time:2022-02-04/12:00:00 Your Response Details:
Response ID : SR 40 ESR20220106000001785-1 Total Bid : 129634.15 Web Response Date/Web Response Time : 2022-01-27/10:39:22 Your Location Details:
Headquarters Legal Name : Goode Vendor
Location Name : Goode Vendor

If you have questions, please contact the City of Los Angeles at askVSS@lacity.org. Please include your vendor code in the subject.

If you do not receive an email notification, you may still check the status of your bid submission by following the steps as listed in the following section, "Solicitation Responses."

If your submission was not successfully submitted, you may reach out to the Customer Resource Center help desk for assistance by email at Finance.CRCGroup@ky.gov or by phone at 502-564-9641 or toll-free at 877-973-4357.

SOLICITATION RESPONSES

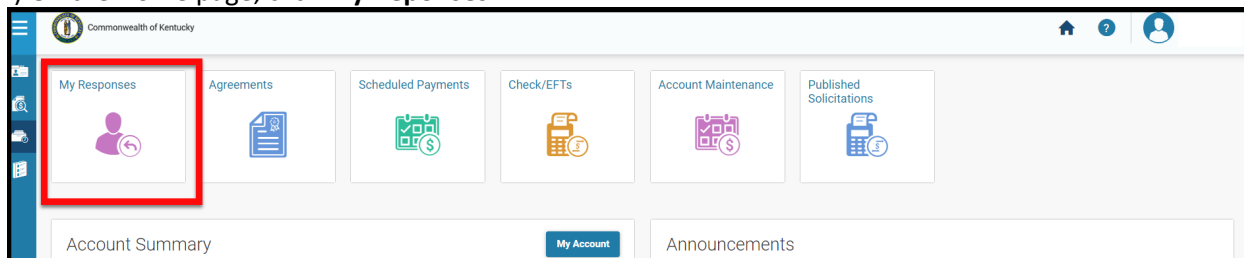
Responses may be viewed on the **My Responses** section. Additional information may be found in the *How to Locate a Response for a Business Opportunity* guide (available on the VSS website under **Download Vendor Forms**).

How to View Your Responses

Log in to VSS.

From the Home page, use one of the following methods to access the **My Responses** page

i) On the Home page, click **My Responses**.



The **My Responses** page displays all the responses for your vendor code.

The **Link to Response** column has a link to view the response. Click the link to view.

The **Response Status** column shows the status of your responses. Only **Accepted** statuses are successfully submitted responses.

My Responses

← Back

Search

Show Me

All

Response ID

Response Status

Keyword Search

Solicitation

Search

Reset

Grid Actions

1 - 2 of 2 Records

View per Page: 20 50 100

< < Page 1 of 1 > >

Link to Response	Response Status	Response Date	Solicitation ID	Status	Closing Date	Created By
SR-758-ESR2300001862-1	Accepted	03/21/2023	RFB-758-2300000387-1	Open	03/23/2023 01:30 PM EDT	lorgana
SR-758-ESR2300001861-1	Rejected	03/21/2023	RFB-758-2300000387-1	Open	03/23/2023 01:30 PM EDT	lorgana

1. Click My Responses from the Home Page 2. Click the Highlighted SR Link for the corresponding response. 3. Click Withdraw Response or Discard from within the 3 Dot Menu.

**OFFICIAL BID DOCUMENT
FOR
KENTUCKY ABANDONED STORAGE TANK AND ORPHAN WELL RECLAMATION PROGRAM (KASTOW)
KENTUCKY ENERGY AND ENVIRONMENTAL CABINET
KENTUCKY DIVISION OF OIL AND GAS
ORPHAN WELL PACKAGE PERRY 001
COST PROPOSAL BIDDER'S RESPONSE FORM**

The Request for Proposal contemplates a firm-fixed contract. However, **Division reserves the right to delete individual sites from the Project Scope, and to adjust the contract price accordingly per the individual site costs below.**

**OFFICIAL SIGNATURE PAGE
MUST BE SUBMITTED**

IMPORTANT: MUST BE TYPEWRITTEN OR COMPLETED IN INK

Agent/Officer:

Signature:

Firm:

Address:

City:

State:

Zip Code:

Telephone Number:

E-mail Address:

Date:

Federal Employer Identification
Number or Social Security Number:

Type of Ownership:

Individual

Sole Proprietorship

Partnership/Joint Venture

Corporation

**OFFICIAL BID DOCUMENT
FOR
KENTUCKY ABANDONED STORAGE TANK AND ORPHAN WELL RECLAMATION PROGRAM (KASTOW)
KENTUCKY ENERGY AND ENVIRONMENTAL CABINET
KENTUCKY DIVISION OF OIL AND GAS**

**ORPHAN WELL PACKAGE PERRY 001
COST PROPOSAL BIDDER'S RESPONSE FORM**

The Request for Proposal contemplates a firm-fixed contract. However, the Division reserves the right to delete individual sites from the Project Scope, and adjust the contract price accordingly.

MUST BE SUBMITTED

	KY Well Permit No.	Total Cost per Site
1	1820-EF	\$ -
2	48486	\$ -
3	53723	\$ -
4	N13616	\$ -
5	N17683	\$ -
6	N11551	\$ -
7	89139	\$ -
8	91146	\$ -
9	N25116	\$ -
10	37167	\$
	TOTAL	\$

If TENORM impacted metals are found exceeding twice background levels and require disposal, Contractor shall perform same in compliance with state and federal laws, providing all required documentation to the Division of Oil and Gas. Upon receipt of satisfactory documentation and shipping/disposal manifests, Contractor shall be reimbursed same cost incurred and documented plus 10% administrative costs.

By signing the signature page, the contractor certifies that he does not currently, or has had in the past, any affiliation/connections/relationships with the parties that owned, operated or abandoned the wells or facilities described herein.



**Required Affidavit for Bidders, Offerors
and Contractors
(KRS 45A.110 & 45A.115)**

Affidavit Effective for One (1) Year from Date of Execution

Instructions: Pursuant to [KRS 45A.110](#) and [45A.115](#), a bidder, offeror, or contractor ("Contractor") is required to submit a Required Affidavit for Bidders, Offerors, and Contractors to be awarded a contract, or for the renewal of a contract. An authorized representative of the contracting party must complete the attestation below, have the attestation notarized, and return the completed affidavit to the Commonwealth.

Attestation

As a duly authorized representative for the Contractor, I swear and affirm under penalty of perjury, that that the Contractor has not knowingly violated campaign finance laws of the Commonwealth of Kentucky and that the award of a contract will not violate any provision of the campaign finance laws of the Commonwealth. For purposes of this attestation, "Knowingly" means that the bidder or offeror is aware or should have been aware of the existence of a violation. The bidder or offer understands that the Commonwealth retains the right to request an updated affidavit at any time.

Signature

Printed Name

Title

Date

Bidder or Offeror Name: _____

Address: _____

Commonwealth of Kentucky Vendor Code (If known): _____

Subscribed and sworn to before me this ____ day of _____, _____.

State of: _____ Notary: _____

County of: _____ My Commission Expires: _____

This content is from the eCFR and is authoritative but unofficial.

Title 29 — Labor

Subtitle A — Office of the Secretary of Labor

Part 5 — Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act)

Subpart A — Davis-Bacon and Related Acts Provisions and Procedures

Source: 48 FR 19540, Apr. 29, 1983, unless otherwise noted.

Authority: 5 U.S.C. 301; Reorganization Plan No. 14 of 1950, 5 U.S.C. appendix; 28 U.S.C. 2461 note; 40 U.S.C. 3141 *et seq.*; 40 U.S.C. 3145; 40 U.S.C. 3148; 40 U.S.C. 3701 *et seq.*; Secretary's Order No. 01-2014, 79 FR 77527; and the laws referenced by § 5.1(a).

Source: 48 FR 19541, Apr. 29, 1983, unless otherwise noted.

Editorial Note: Nomenclature changes to subpart A of part 5 appear at 61 FR 19984, May 3, 1996.

§ 5.5 Contract provisions and related matters.

(a) **Required contract clauses.** The Agency head will cause or require the contracting officer to require the contracting officer to insert in full, or (for contracts covered by the Federal Acquisition Regulation (48 CFR chapter 1)) by reference, in any contract in excess of \$2,000 which is entered into for the actual construction, alteration and/or repair, including painting and decorating, of a public building or public work, or building or work financed in whole or in part from Federal funds or in accordance with guarantees of a Federal agency or financed from funds obtained by pledge of any contract of a Federal agency to make a loan, grant or annual contribution (except where a different meaning is expressly indicated), and which is subject to the labor standards provisions of any of the laws referenced by § 5.1, the following clauses (or any modifications thereof to meet the particular needs of the agency, *Provided*, That such modifications are first approved by the Department of Labor):

(1) **Minimum wages —**

(i) **Wage rates and fringe benefits.** All laborers and mechanics employed or working upon the site of the work (or otherwise working in construction or development of the project under a development statute), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of basic hourly wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. As provided in paragraphs (d) and (e) of this section, the appropriate wage determinations are effective by operation of law even if they have not been attached to the contract. Contributions made or costs reasonably anticipated for bona fide fringe benefits under the Davis-Bacon Act (40 U.S.C. 3141(2)(B)) on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (a)(1)(v) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred

during such weekly period. Such laborers and mechanics must be paid the appropriate wage rate and fringe benefits on the wage determination for the classification(s) of work actually performed, without regard to skill, except as provided in paragraph (a)(4) of this section. Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: *Provided*, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classifications and wage rates conformed under paragraph (a)(1)(iii) of this section) and the Davis-Bacon poster (WH-1321) must be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

(ii) ***Frequently recurring classifications.***

- (A) In addition to wage and fringe benefit rates that have been determined to be prevailing under the procedures set forth in 29 CFR part 1, a wage determination may contain, pursuant to § 1.3(f), wage and fringe benefit rates for classifications of laborers and mechanics for which conformance requests are regularly submitted pursuant to paragraph (a)(1)(iii) of this section, provided that:
 - (1) The work performed by the classification is not performed by a classification in the wage determination for which a prevailing wage rate has been determined;
 - (2) The classification is used in the area by the construction industry; and
 - (3) The wage rate for the classification bears a reasonable relationship to the prevailing wage rates contained in the wage determination.
- (B) The Administrator will establish wage rates for such classifications in accordance with paragraph (a)(1)(iii)(A)(3) of this section. Work performed in such a classification must be paid at no less than the wage and fringe benefit rate listed on the wage determination for such classification.

(iii) ***Conformance.***

- (A) The contracting officer must require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract be classified in conformance with the wage determination. Conformance of an additional classification and wage rate and fringe benefits is appropriate only when the following criteria have been met:
 - (1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and
 - (2) The classification is used in the area by the construction industry; and
 - (3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.
- (B) The conformance process may not be used to split, subdivide, or otherwise avoid application of classifications listed in the wage determination.
- (C) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a

report of the action taken will be sent by the contracting officer by email to DBAconformance@dol.gov. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

- (D) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer will, by email to DBAconformance@dol.gov, refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.
 - (E) The contracting officer must promptly notify the contractor of the action taken by the Wage and Hour Division under paragraphs (a)(1)(iii)(C) and (D) of this section. The contractor must furnish a written copy of such determination to each affected worker or it must be posted as a part of the wage determination. The wage rate (including fringe benefits where appropriate) determined pursuant to paragraph (a)(1)(iii)(C) or (D) of this section must be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.
 - (iv) **Fringe benefits not expressed as an hourly rate.** Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor may either pay the benefit as stated in the wage determination or may pay another bona fide fringe benefit or an hourly cash equivalent thereof.
 - (v) **Unfunded plans.** If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, *Provided*, That the Secretary of Labor has found, upon the written request of the contractor, in accordance with the criteria set forth in § 5.28, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.
 - (vi) **Interest.** In the event of a failure to pay all or part of the wages required by the contract, the contractor will be required to pay interest on any underpayment of wages.
- (2) **Withholding –**
- (i) **Withholding requirements.** The [write in name of Federal agency or the recipient of Federal assistance] may, upon its own action, or must, upon written request of an authorized representative of the Department of Labor, withhold or cause to be withheld from the contractor so much of the accrued payments or advances as may be considered necessary to satisfy the liabilities of the prime contractor or any subcontractor for the full amount of wages and monetary relief, including interest, required by the clauses set forth in paragraph (a) of this section for violations of this contract, or to satisfy any such liabilities required by any other Federal contract, or federally assisted contract subject to Davis-Bacon labor standards, that is held by the same prime contractor (as defined in § 5.2). The necessary funds may be withheld

from the contractor under this contract, any other Federal contract with the same prime contractor, or any other federally assisted contract that is subject to Davis-Bacon labor standards requirements and is held by the same prime contractor, regardless of whether the other contract was awarded or assisted by the same agency, and such funds may be used to satisfy the contractor liability for which the funds were withheld. In the event of a contractor's failure to pay any laborer or mechanic, including any apprentice or helper working on the site of the work (or otherwise working in construction or development of the project under a development statute) all or part of the wages required by the contract, or upon the contractor's failure to submit the required records as discussed in paragraph (a)(3)(iv) of this section, the [Agency] may on its own initiative and after written notice to the contractor, sponsor, applicant, owner, or other entity, as the case may be, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

(ii) **Priority to withheld funds.** The Department has priority to funds withheld or to be withheld in accordance with paragraph (a)(2)(i) or (b)(3)(i) of this section, or both, over claims to those funds by:

- (A) A contractor's surety(ies), including without limitation performance bond sureties and payment bond sureties;
- (B) A contracting agency for its procurement costs;
- (C) A trustee(s) (either a court-appointed trustee or a U.S. trustee, or both) in bankruptcy of a contractor, or a contractor's bankruptcy estate;
- (D) A contractor's assignee(s);
- (E) A contractor's successor(s); or
- (F) A claim asserted under the Prompt Payment Act, 31 U.S.C. 3901-3907.

(3) **Records and certified payrolls —**

(i) **Basic record requirements —**

- (A) **Length of record retention.** All regular payrolls and other basic records must be maintained by the contractor and any subcontractor during the course of the work and preserved for all laborers and mechanics working at the site of the work (or otherwise working in construction or development of the project under a development statute) for a period of at least 3 years after all the work on the prime contract is completed.
- (B) **Information required.** Such records must contain the name; Social Security number; last known address, telephone number, and email address of each such worker; each worker's correct classification(s) of work actually performed; hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in 40 U.S.C. 3141(2)(B) of the Davis-Bacon Act); daily and weekly number of hours actually worked in total and on each covered contract; deductions made; and actual wages paid.
- (C) **Additional records relating to fringe benefits.** Whenever the Secretary of Labor has found under paragraph (a)(1)(v) of this section that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan

or program described in 40 U.S.C. 3141(2)(B) of the Davis-Bacon Act, the contractor must maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits.

(D) ***Additional records relating to apprenticeship.*** Contractors with apprentices working under approved programs must maintain written evidence of the registration of apprenticeship programs, the registration of the apprentices, and the ratios and wage rates prescribed in the applicable programs.

(ii) ***Certified payroll requirements –***

(A) ***Frequency and method of submission.*** The contractor or subcontractor must submit weekly, for each week in which any DBA- or Related Acts-covered work is performed, certified payrolls to the [write in name of appropriate Federal agency] if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the certified payrolls to the applicant, sponsor, owner, or other entity, as the case may be, that maintains such records, for transmission to the [write in name of agency]. The prime contractor is responsible for the submission of all certified payrolls by all subcontractors. A contracting agency or prime contractor may permit or require contractors to submit certified payrolls through an electronic system, as long as the electronic system requires a legally valid electronic signature; the system allows the contractor, the contracting agency, and the Department of Labor to access the certified payrolls upon request for at least 3 years after the work on the prime contract has been completed; and the contracting agency or prime contractor permits other methods of submission in situations where the contractor is unable or limited in its ability to use or access the electronic system.

(B) ***Information required.*** The certified payrolls submitted must set out accurately and completely all of the information required to be maintained under paragraph (a)(3)(i)(B) of this section, except that full Social Security numbers and last known addresses, telephone numbers, and email addresses must not be included on weekly transmittals. Instead, the certified payrolls need only include an individually identifying number for each worker (e.g., the last four digits of the worker's Social Security number). The required weekly certified payroll information may be submitted using Optional Form WH-347 or in any other format desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division website at <https://www.dol.gov/sites/dolgov/files/WHD/legacy/files/wh347/.pdf> or its successor website. It is not a violation of this section for a prime contractor to require a subcontractor to provide full Social Security numbers and last known addresses, telephone numbers, and email addresses to the prime contractor for its own records, without weekly submission by the subcontractor to the sponsoring government agency (or the applicant, sponsor, owner, or other entity, as the case may be, that maintains such records).

(C) ***Statement of Compliance.*** Each certified payroll submitted must be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor, or the contractor's or subcontractor's agent who pays or supervises the payment of the persons working on the contract, and must certify the following:

- (1) That the certified payroll for the payroll period contains the information required to be provided under paragraph (a)(3)(ii) of this section, the appropriate information and basic records are being maintained under paragraph (a)(3)(i) of this section, and such information and records are correct and complete;
 - (2) That each laborer or mechanic (including each helper and apprentice) working on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR part 3; and
 - (3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification(s) of work actually performed, as specified in the applicable wage determination incorporated into the contract.
- (D) **Use of Optional Form WH-347.** The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 will satisfy the requirement for submission of the "Statement of Compliance" required by paragraph (a)(3)(ii)(C) of this section.
- (E) **Signature.** The signature by the contractor, subcontractor, or the contractor's or subcontractor's agent must be an original handwritten signature or a legally valid electronic signature.
- (F) **Falsification.** The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under 18 U.S.C. 1001 and 31 U.S.C. 3729.
- (G) **Length of certified payroll retention.** The contractor or subcontractor must preserve all certified payrolls during the course of the work and for a period of 3 years after all the work on the prime contract is completed.
- (iii) **Contracts, subcontracts, and related documents.** The contractor or subcontractor must maintain this contract or subcontract and related documents including, without limitation, bids, proposals, amendments, modifications, and extensions. The contractor or subcontractor must preserve these contracts, subcontracts, and related documents during the course of the work and for a period of 3 years after all the work on the prime contract is completed.
- (iv) **Required disclosures and access —**
- (A) **Required record disclosures and access to workers.** The contractor or subcontractor must make the records required under paragraphs (a)(3)(i) through (iii) of this section, and any other documents that the [write the name of the agency] or the Department of Labor deems necessary to determine compliance with the labor standards provisions of any of the applicable statutes referenced by § 5.1, available for inspection, copying, or transcription by authorized representatives of the [write the name of the agency] or the Department of Labor, and must permit such representatives to interview workers during working hours on the job.
 - (B) **Sanctions for non-compliance with records and worker access requirements.** If the contractor or subcontractor fails to submit the required records or to make them available, or refuses to permit worker interviews during working hours on the job, the Federal agency

may, after written notice to the contractor, sponsor, applicant, owner, or other entity, as the case may be, that maintains such records or that employs such workers, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available, or to permit worker interviews during working hours on the job, may be grounds for debarment action pursuant to § 5.12. In addition, any contractor or other person that fails to submit the required records or make those records available to WHD within the time WHD requests that the records be produced will be precluded from introducing as evidence in an administrative proceeding under 29 CFR part 6 any of the required records that were not provided or made available to WHD. WHD will take into consideration a reasonable request from the contractor or person for an extension of the time for submission of records. WHD will determine the reasonableness of the request and may consider, among other things, the location of the records and the volume of production.

- (C) **Required information disclosures.** Contractors and subcontractors must maintain the full Social Security number and last known address, telephone number, and email address of each covered worker, and must provide them upon request to the [write in name of appropriate Federal agency] if the agency is a party to the contract, or to the Wage and Hour Division of the Department of Labor. If the Federal agency is not such a party to the contract, the contractor, subcontractor, or both, must, upon request, provide the full Social Security number and last known address, telephone number, and email address of each covered worker to the applicant, sponsor, owner, or other entity, as the case may be, that maintains such records, for transmission to the [write in name of agency], the contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or other compliance action.

(4) **Apprentices and equal employment opportunity –**

(i) **Apprentices –**

- (A) **Rate of pay.** Apprentices will be permitted to work at less than the predetermined rate for the work they perform when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship (OA), or with a State Apprenticeship Agency recognized by the OA. A person who is not individually registered in the program, but who has been certified by the OA or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice, will be permitted to work at less than the predetermined rate for the work they perform in the first 90 days of probationary employment as an apprentice in such a program. In the event the OA or a State Apprenticeship Agency recognized by the OA withdraws approval of an apprenticeship program, the contractor will no longer be permitted to use apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.
- (B) **Fringe benefits.** Apprentices must be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage

determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringe benefits must be paid in accordance with that determination.

- (C) **Apprenticeship ratio.** The allowable ratio of apprentices to journeyworkers on the job site in any craft classification must not be greater than the ratio permitted to the contractor as to the entire work force under the registered program or the ratio applicable to the locality of the project pursuant to paragraph (a)(4)(i)(D) of this section. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated in paragraph (a)(4)(i)(A) of this section, must be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under this section must be paid not less than the applicable wage rate on the wage determination for the work actually performed.
- (D) **Reciprocity of ratios and wage rates.** Where a contractor is performing construction on a project in a locality other than the locality in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyworker's hourly rate) applicable within the locality in which the construction is being performed must be observed. If there is no applicable ratio or wage rate for the locality of the project, the ratio and wage rate specified in the contractor's registered program must be observed.
- (ii) **Equal employment opportunity.** The use of apprentices and journeyworkers under this part must be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.
- (5) **Compliance with Copeland Act requirements.** The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.
- (6) **Subcontracts.** The contractor or subcontractor must insert in any subcontracts the clauses contained in paragraphs (a)(1) through (11) of this section, along with the applicable wage determination(s) and such other clauses or contract modifications as the [write in the name of the Federal agency] may by appropriate instructions require, and a clause requiring the subcontractors to include these clauses and wage determination(s) in any lower tier subcontracts. The prime contractor is responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this section. In the event of any violations of these clauses, the prime contractor and any subcontractor(s) responsible will be liable for any unpaid wages and monetary relief, including interest from the date of the underpayment or loss, due to any workers of lower-tier subcontractors, and may be subject to debarment, as appropriate.
- (7) **Contract termination: debarment.** A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.
- (8) **Compliance with Davis-Bacon and Related Act requirements.** All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.
- (9) **Disputes concerning labor standards.** Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5,

6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

(10) **Certification of eligibility.**

- (i) By entering into this contract, the contractor certifies that neither it nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of 40 U.S.C. 3144(b) or § 5.12(a).
- (ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of 40 U.S.C. 3144(b) or § 5.12(a).
- (iii) The penalty for making false statements is prescribed in the U.S. Code, Title 18 Crimes and Criminal Procedure, 18 U.S.C. 1001.

(11) **Anti-retaliation.** It is unlawful for any person to discharge, demote, intimidate, threaten, restrain, coerce, blacklist, harass, or in any other manner discriminate against, or to cause any person to discharge, demote, intimidate, threaten, restrain, coerce, blacklist, harass, or in any other manner discriminate against, any worker or job applicant for:

- (i) Notifying any contractor of any conduct which the worker reasonably believes constitutes a violation of the DBA, Related Acts, this part, or 29 CFR part 1 or 3;
- (ii) Filing any complaint, initiating or causing to be initiated any proceeding, or otherwise asserting or seeking to assert on behalf of themselves or others any right or protection under the DBA, Related Acts, this part, or 29 CFR part 1 or 3;
- (iii) Cooperating in any investigation or other compliance action, or testifying in any proceeding under the DBA, Related Acts, this part, or 29 CFR part 1 or 3; or
- (iv) Informing any other person about their rights under the DBA, Related Acts, this part, or 29 CFR part 1 or 3.

(b) **Contract Work Hours and Safety Standards Act (CWHSSA).** The Agency Head must cause or require the contracting officer to insert the following clauses set forth in paragraphs (b)(1) through (5) of this section in full, or (for contracts covered by the Federal Acquisition Regulation) by reference, in any contract in an amount in excess of \$100,000 and subject to the overtime provisions of the Contract Work Hours and Safety Standards Act. These clauses must be inserted in addition to the clauses required by paragraph (a) of this section or 29 CFR 4.6. As used in this paragraph (b), the terms "laborers and mechanics" include watchpersons and guards.

- (1) **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages and interest from the date of the underpayment. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done

under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchpersons and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$33 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1).

(3) ***Withholding for unpaid wages and liquidated damages –***

(i) ***Withholding process.*** The [write in the name of the Federal agency or the recipient of Federal assistance] may, upon its own action, or must, upon written request of an authorized representative of the Department of Labor, withhold or cause to be withheld from the contractor so much of the accrued payments or advances as may be considered necessary to satisfy the liabilities of the prime contractor or any subcontractor for any unpaid wages; monetary relief, including interest; and liquidated damages required by the clauses set forth in this paragraph (b) on this contract, any other Federal contract with the same prime contractor, or any other federally assisted contract subject to the Contract Work Hours and Safety Standards Act that is held by the same prime contractor (as defined in § 5.2). The necessary funds may be withheld from the contractor under this contract, any other Federal contract with the same prime contractor, or any other federally assisted contract that is subject to the Contract Work Hours and Safety Standards Act and is held by the same prime contractor, regardless of whether the other contract was awarded or assisted by the same agency, and such funds may be used to satisfy the contractor liability for which the funds were withheld.

(ii) ***Priority to withheld funds.*** The Department has priority to funds withheld or to be withheld in accordance with paragraph (a)(2)(i) or (b)(3)(i) of this section, or both, over claims to those funds by:

- (A) A contractor's surety(ies), including without limitation performance bond sureties and payment bond sureties;
- (B) A contracting agency for its procurement costs;
- (C) A trustee(s) (either a court-appointed trustee or a U.S. trustee, or both) in bankruptcy of a contractor, or a contractor's bankruptcy estate;
- (D) A contractor's assignee(s);
- (E) A contractor's successor(s); or
- (F) A claim asserted under the Prompt Payment Act, 31 U.S.C. 3901-3907.

(4) ***Subcontracts.*** The contractor or subcontractor must insert in any subcontracts the clauses set forth in paragraphs (b)(1) through (5) of this section and a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor is responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (5). In the event of any violations of these clauses, the prime contractor and any subcontractor(s) responsible will be liable for any unpaid wages and monetary relief, including interest from the date of the underpayment or loss, due to any workers of lower-tier subcontractors, and associated liquidated damages and may be subject to debarment, as appropriate.

- (5) **Anti-retaliation.** It is unlawful for any person to discharge, demote, intimidate, threaten, restrain, coerce, blacklist, harass, or in any other manner discriminate against, or to cause any person to discharge, demote, intimidate, threaten, restrain, coerce, blacklist, harass, or in any other manner discriminate against, any worker or job applicant for:
 - (i) Notifying any contractor of any conduct which the worker reasonably believes constitutes a violation of the Contract Work Hours and Safety Standards Act (CWHSSA) or its implementing regulations in this part;
 - (ii) Filing any complaint, initiating or causing to be initiated any proceeding, or otherwise asserting or seeking to assert on behalf of themselves or others any right or protection under CWHSSA or this part;
 - (iii) Cooperating in any investigation or other compliance action, or testifying in any proceeding under CWHSSA or this part; or
 - (iv) Informing any other person about their rights under CWHSSA or this part.

- (c) **CWHSSA required records clause.** In addition to the clauses contained in paragraph (b) of this section, in any contract subject only to the Contract Work Hours and Safety Standards Act and not to any of the other laws referenced by § 5.1, the Agency Head must cause or require the contracting officer to insert a clause requiring that the contractor or subcontractor must maintain regular payrolls and other basic records during the course of the work and must preserve them for a period of 3 years after all the work on the prime contract is completed for all laborers and mechanics, including guards and watchpersons, working on the contract. Such records must contain the name; last known address, telephone number, and email address; and social security number of each such worker; each worker's correct classification(s) of work actually performed; hourly rates of wages paid; daily and weekly number of hours actually worked; deductions made; and actual wages paid. Further, the Agency Head must cause or require the contracting officer to insert in any such contract a clause providing that the records to be maintained under this paragraph must be made available by the contractor or subcontractor for inspection, copying, or transcription by authorized representatives of the (write the name of agency) and the Department of Labor, and the contractor or subcontractor will permit such representatives to interview workers during working hours on the job.
- (d) **Incorporation of contract clauses and wage determinations by reference.** Although agencies are required to insert the contract clauses set forth in this section, along with appropriate wage determinations, in full into covered contracts, and contractors and subcontractors are required to insert them in any lower-tier subcontracts, the incorporation by reference of the required contract clauses and appropriate wage determinations will be given the same force and effect as if they were inserted in full text.
- (e) **Incorporation by operation of law.** The contract clauses set forth in this section (or their equivalent under the Federal Acquisition Regulation), along with the correct wage determinations, will be considered to be a part of every prime contract required by the applicable statutes referenced by § 5.1 to include such clauses, and will be effective by operation of law, whether or not they are included or incorporated by reference into such contract, unless the Administrator grants a variance, tolerance, or exemption from the application of this paragraph. Where the clauses and applicable wage determinations are effective by operation of law under this paragraph, the prime contractor must be compensated for any resulting increase in wages in accordance with applicable law.

(The information collection, recordkeeping, and reporting requirements contained in the following paragraphs of this section were approved by the Office of Management and Budget:

Paragraph	OMB Control No.
(a)(1)(ii)(B)	1235-0023
(a)(1)(ii)(C)	1235-0023
(a)(1)(iv)	1235-0023
(a)(3)(i)	1235-0023
(a)(3)(ii)(A)	1235-0023
	1235-0008
(c)	1235-0023

[48 FR 19540, Apr. 29, 1983, as amended at 51 FR 12265, Apr. 9, 1986; 55 FR 50150, Dec. 4, 1990; 57 FR 28776, June 26, 1992; 58 FR 58955, Nov. 5, 1993; 61 FR 40716, Aug. 5, 1996; 65 FR 69693, Nov. 20, 2000; 73 FR 77511, Dec. 19, 2008; 81 FR 43450, July 1, 2016; 82 FR 2225, 2226, Jan. 9, 2017; 83 FR 12, Jan 2, 2018; 84 FR 218, Jan. 23, 2019; 87 FR 2334, Jan. 14, 2022; 88 FR 2215, Jan. 13, 2023; 88 FR 57734, Aug. 23, 2023; 89 FR 1815, Jan. 11, 2024; 90 FR 1859, Jan. 10, 2025]

"General Decision Number: KY20260060 01/02/2026

Superseded General Decision Number: KY20250060

State: Kentucky

Construction Type: Heavy

Counties: Bell, Breathitt, Carter, Clay, Elliott, Floyd, Harlan, Jackson, Knott, Lawrence, Lee, Leslie, Letcher, Magoffin, Martin, Morgan, Owsley, Perry and Wolfe Counties in Kentucky.

HEAVY CONSTRUCTION PROJECTS (including sewer/water construction).

Modification Number Publication Date
0 01/02/2026

CARP0064-007 04/01/2025

	Rates	Fringes
CARPENTER (Form Work Only).....	\$ 33.89	24.06

ELEC0369-004 09/04/2024

	Rates	Fringes
LINE CONSTRUCTION		
Equipment Operator.....	\$ 39.15	26%+7.40
Groundman.....	\$ 25.77	26%+7.40
Lineman.....	\$ 43.84	26%+7.40

ENGI0181-011 07/01/2025

	Rates	Fringes
POWER EQUIPMENT OPERATOR		
GROUP 1.....	\$ 41.55	19.60
GROUP 2.....	\$ 38.69	19.60
GROUP 4.....	\$ 38.37	19.60

OPERATING ENGINEER CLASSIFICATIONS

GROUP 1 - Bulldozer; Crane; Drill; Grader/Blade; Mechanic; Scraper

GROUP 2 - Bobcat/Skid Steer/Skid Loader; Forklift

GROUP 4 - Oiler

Operators on cranes with booms 150 feet and over (including jib) shall receive \$1.00 above Group 1 rate; 250 feet and over including jib shall receive \$1.50 above Class 1 rate. Combination Rate: All crane operators operating cranes, where the length of the boom in combination with the length of the piling leads equal or exceeds 150 feet, shall receive \$1.00 above the Group 1 rate.

Employees assigned to work below ground level are to be paid 10% above basic wage rate. This does not apply to open cut

work.

IRON0782-010 08/01/2025

	Rates	Fringes
IRONWORKER (Reinforcing & Structural)		
Projects over \$20,000,000.00.....	\$ 37.47	26.49
Projects under \$20,000,000.00.....	\$ 35.63	26.49

LAB00189-014 07/01/2025

	Rates	Fringes
LABORER		
Concrete Saw (Hand Held/Walk Behind).....	\$ 27.12	19.66
Concrete Worker.....	\$ 26.87	19.66

LAB01445-001 07/01/2025

	Rates	Fringes
LABORER		
Airtrack Driller.....	\$ 27.77	19.66

SUKY2011-016 06/25/2014

	Rates	Fringes
CEMENT MASON/CONCRETE FINISHER...	\$ 21.60	10.35
ELECTRICIAN.....	\$ 32.35	2.18
LABORER: Common or General.....	\$ 21.36	9.39
LABORER: Flagger.....	\$ 18.31	8.89
LABORER: Pipelayer.....	\$ 20.15	8.92
OPERATOR:		
Backhoe/Excavator/Trackhoe.....	\$ 25.97	10.25
OPERATOR: Loader.....	\$ 30.35	0.00

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is

like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Note: Executive Order 13658 generally applies to contracts subject to the Davis-Bacon Act that were awarded on or between January 1, 2015 and January 29, 2022, and that have not been renewed or extended on or after January 30, 2022. Executive Order 13658 does not apply to contracts subject only to the Davis-Bacon Related Acts regardless of when they were awarded. If a contract is subject to Executive Order 13658, the contractor must pay all covered workers at least \$13.30 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025. The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under Executive Order 13658 is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than ""SU"", ""UAVG"", ?SA?, or ?SC? denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for

those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The ""SU"" identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

?SU? wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The ""SA"" identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the ?SA? identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can be:

- a) a survey underlying a wage determination
- b) an existing published wage determination
- c) an initial WHD letter setting forth a position on a wage determination matter
- d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests

for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to BCWD-Office@dol.gov or by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

=====

END OF GENERAL DECISION

"

U.S. Department of Labor

Wage and Hour Division

Davis-Bacon and Related Acts Weekly Certified Payroll Form

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Unless otherwise noted, the information requested is specific to the named project below.

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.



Rev. January 2025
OMB No.: 1235-0008
Expires: 01/31/2028

☐ SUBMISSION OF FINAL DBRA CERTIFIED PAYROLL FORM

☐ PRIME CONTRACTOR

☐ SUBCONTRACTOR

PROJECT NAME				PROJECT NO. or CONTRACT NO.			CERTIFIED PAYROLL NO.		PRIME CONTRACTOR'S/SUBCONTRACTOR'S BUSINESS NAME																
PROJECT LOCATION				WAGE DETERMINATION NO.			WEEK ENDING DATE		PRIME CONTRACTOR'S/SUBCONTRACTOR'S BUSINESS ADDRESS																
(1A)	(1B)	(1C)	(1D)	(1E)	(2)	(3)	(4)				(5)	(6A)	(6B)	(6C)	(7A)	(7B)	(8)			(9)					
WORKER ENTRY NO.	WORKER LAST NAME	WORKER FIRST NAME	WORKER MIDDLE INITIAL	WORKER IDENTIFYING NO.	(J) JOURNEYWORKER (RA) REGISTERD APPRENTICE	LABOR CLASSIFICATION	ST = STRAIGHT TIME OT = OVERTIME	(TOP) DAYS OF WORK WEEK (BOTTOM) DATES							TOTAL HOURS WORKED FOR WEEK	HOURLY WAGE RATE PAID FOR ST AND OT	TOTAL FRINGE BENEFIT CREDIT	PAYMENT IN LIEU OF FRINGE BENEFITS	GROSS AMT EARNED	GROSS AMT EARNED FOR ALL WORK	DEDUCTIONS FOR ALL WORK				NET PAY TO WORKER FOR ALL WORK
								HOURS WORKED EACH DAY													TAX WITH- HOLDINGS	FICA	OTHER (MUST SPECIFY, SEE INSTRUCTIONS)	TOTAL DEDUCTIONS	
							ST																		
							OT																		
							ST																		
							OT																		
							ST																		
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While use of Form WH-347 itself is optional, covered contractors and subcontractors performing work on Federal or federally assisted construction contracts are required by the DBRA regulations and the contract clauses to submit payroll information on a weekly basis. The Copeland Act (40 U.S.C. § 3145) requires contractors and subcontractors performing work on Federal or federally financed construction contracts to, on a weekly basis, "furnish a statement on the wages paid each employee during the prior week." U.S. Department of Labor (DOL) Regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors and subcontractors to submit weekly certified payrolls to the appropriate Federal agency if the agency is a party to the contract (or, if the agency is not such a party, to the applicant, sponsor, owner, or other entity, as the case may be, that maintains such records, for transmission to the Federal agency). Each certified payroll must be accompanied by a signed "Statement of Compliance" (e.g., page 2 of the WH-347 or another document with identical wording) indicating that the certified payrolls are accurate and complete, and that each laborer or mechanic has been paid not less than the required Davis-Bacon prevailing wage rate(s) (including any fringe benefits) for the work performed. DOL and contracting agencies receiving this information review the information to determine whether workers have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210 (over)

PROJECT NAME				PROJECT NO. or CONTRACT NO.				PAYROLL NO.				PRIME CONTRACTOR'S/SUBCONTRACTOR'S BUSINESS NAME			
PROJECT LOCATION								WEEK ENDING DATE				CERTIFYING OFFICIAL's NAME AND TITLE			
I paid or supervised the payment of the laborers or mechanics working on the above project during the stated time period. I certify the following:															
☐		The payroll information submitted with this statement is correct and complete for the above project during the above period, and the wage and fringe benefit rates paid to the workers, including credit taken for the reasonably anticipated costs of a bona fide fringe benefit plan, fund or program, are not less than the applicable wage and fringe benefits rates for the classification(s) of work actually performed, as specified in the wage determination(s) incorporated into the contract.													
☐		All regular payrolls and all other basic records that the contractor is required to maintain for this payroll period are complete and accurate and will be made available upon request from the agency or the Department of Labor.													
☐		The classifications reported for each laborer or mechanic are the classification(s) of work that each worker actually performed.													
☐		Any workers paid as apprentices during the above period are duly registered in a bona fide apprenticeship program registered with the Office of Apprenticeship, Employment and Training Administration, United States Department of Labor ("OA"), or a State Apprenticeship Agency ("SAA") recognized by Department of Labor. I have verified the registered apprenticeship program information provided below as accurate and applicable to any apprentices identified on page 1 of this form.													
APPRENTICESHIP PROGRAM NAME								REGISTERED				NAME OF LABOR CLASSIFICATION			
								☐ OA		☐ SAA					
								☐ OA		☐ SAA					
								☐ OA		☐ SAA					
☐		Fringe benefits have been paid in cash and/or to bona fide fringe benefit plans, funds, or programs. Where the contractor is claiming an hourly credit for their contributions to or reasonably anticipated costs of a bona fide fringe benefit plan, fund, or program, provide plan information and the hourly credit claimed for each worker listed on the previous page of this form.													
HOURLY CREDIT FOR FRINGE BENEFITS															
If an amount is listed in (6B) on the first page of this certified payroll form, enter the hourly credit claimed under each plan name, type and number for each worker and check whether the plan is funded or unfunded.															
NAME OF WORKER		FB NAME		FB NAME		FB NAME		FB NAME		FB NAME		FB NAME		TOTAL HOURLY CREDIT	
		FB TYPE		FB TYPE		FB TYPE		FB TYPE		FB TYPE		FB TYPE			
		PLAN NO.		PLAN NO.		PLAN NO.		PLAN NO.		PLAN NO.		PLAN NO.			
		☐ Funded	☐ Unfunded	☐ Funded	☐ Unfunded	☐ Funded	☐ Unfunded	☐ Funded	☐ Unfunded	☐ Funded	☐ Unfunded	☐ Funded	☐ Unfunded		
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
	Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$		Hourly Credit	\$	\$
☐		All workers on the project have been paid the full weekly wages earned, and no rebates or deductions have been or will be made either directly or indirectly, other than permissible deductions as defined in 29 CFR part 3.													
ADDITIONAL REMARKS															
SIGNATURE OF CERTIFYING OFFICIAL								DATE		TELEPHONE NUMBER				EMAIL ADDRESS	
										(____) ____ -____					
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION (SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE), AS WELL AS DEBARMENT FROM FUTURE FEDERAL AND FEDERALLY-ASSISTED CONTRACTS. INFORMATION REPORTED IN CERTIFIED PAYROLLS MAY BE SUBJECT TO DISCLOSURE IN RESPONSE TO A FREEDOM OF INFORMATION ACT REQUEST.															

Instructions For Completing Davis-Bacon and Related Acts Weekly Certified Payroll Form, WH-347

- [WH-347](#) (PDF)

OMB Control No. 1235-0008, Expires 01/31/2028.

General: Form WH-347 is available for the convenience of contractors and subcontractors to submit certified weekly payrolls in connection with their Federal or federally assisted construction contracts and subcontracts. Properly completed, this form will satisfy the requirements of the regulations in parts 3 and 5 of Title 29 of the Code of Federal Regulations (CFR) as to certified payrolls submitted in connection with contracts subject to the Davis-Bacon and Related Acts (DBRA).

While use of Form WH-347 itself is optional, covered contractors and subcontractors performing work on Federal or federally assisted construction contracts are required by the DBRA regulations and the contract clauses to submit payroll information on a weekly basis. The Copeland Act (40 U.S.C. § 3145) requires contractors and subcontractors performing work on Federal or federally financed construction contracts to, on a weekly basis, “furnish a statement on the wages paid each employee during the prior week.” U.S. Department of Labor (DOL) Regulations at 29 CFR 5.5(a)(3)(ii) require contractors and subcontractors to submit weekly certified payrolls to the appropriate Federal agency if the agency is a party to the contract (or, if the Federal agency is not party to the contract, to the applicant, sponsor, owner, or other entity, as the case may be, that maintains such records, for transmission to the Federal agency that provided the Federal assistance). Each certified payroll must be accompanied by a signed “Statement of Compliance” (e.g., page 2 of the WH-347 or another document with *identical* wording) indicating that the certified payrolls are accurate and complete, and that each laborer or mechanic has been paid not less than the required Davis-Bacon prevailing wage rate(s) (including any fringe benefits) for the work performed. DOL and contracting agencies receiving this information review the information to help determine whether workers have received legally required wages and fringe benefits.

Under the DBRA, contractors and subcontractors are required to pay not less than the prevailing wage, including fringe benefits, as predetermined by DOL. The contractor's obligation to pay fringe benefits may be met through the contractor's contributions to or reasonably anticipated costs of bona fide benefit plans, funds, or programs, or by paying workers cash in lieu of fringe benefits.

Form WH-347 provides fields for contractors and subcontractors to document all wages paid to each worker, whether paid entirely as cash wages or by a combination of cash wages and employer-provided bona fide fringe benefits, and provides for the contractor or subcontractor's certification in the Statement of Compliance (as shown on page 2 of Form WH-347) that the data and payroll information on the form are accurate and complete. The Statement of Compliance also provides for the representation that the contractor or subcontractor is paying its workers, including registered apprentices, at least the required wage rates, satisfying its fringe benefits obligations, and maintaining required payroll records.

Detailed instructions for completing the first page of Form WH-347 follow:

“Check Box” for Submission of Final DBRA Certified Payroll Form: Mark the box to indicate that this submission is for the final week of work on the project for the contractor or subcontractor.

“Check Box” for Prime Contractor or Subcontractor: Mark the appropriate box to indicate whether it is the prime contractor or a subcontractor on the project for which certified payroll is being reported.

Project Name: Enter the name of the project on which you are reporting.

Project No. or Contract No.: Enter the project number or the prime contract number assigned by the relevant contracting agency (if available).

Certified Payroll No.: Beginning with the number “1”, each weekly certified payroll that a contractor or subcontractor submits for a project should be given a payroll number. Enter the appropriate payroll number.

Prime Contractor's/Subcontractor's Business Name: Enter the business' legal name.

Project Location: Enter the complete address of the project, or, if there is no specific address, a description of the project location, including, at a minimum, the county or counties and state in which the project is located.

Wage Determination No.: Enter the wage determination number(s) and revision number(s) included in the covered contract and relevant to the submitted certified payroll form (e.g., if there are multiple wage determinations applicable to the project, please list all wage determinations that applied to the work performed by the workers in this pay period).

Week Ending Date: Enter the workweek ending date for this pay period.

Prime Contractor's/Subcontractor's Business Address: Enter the company's full business address.

Column 1A – Worker Entry No.: Beginning with the number “1”, enter each worker's entry number (e.g., entry in row 2 may be 2, entry in row 3 may be 3, etc. If reporting more than 8 entries, row 1 on page 2 may be entry 9 and row 1 on page 3 may be entry 17, etc.). If a worker works in more than one labor classification during the course of the week, the contractor should show the number of hours the worker worked in each classification using separate rows. In such circumstances, the same worker entry number should be used on each row associated with the worker.

Column 1B – Worker Last Name: Self-explanatory.

Column 1C – Worker First Name: Self-explanatory.

Column 1D – Worker Middle Initial: Self-explanatory.

Column 1E – Worker Identifying No.: Enter each worker's individual identifying number (e.g., last four digits of the worker's social security number or any number specific to the individual worker) on each weekly certified payroll submitted. **Note:** *workers' full Social Security numbers must **not** be included.*

Column 2 – Journeyworker / Registered Apprentice: Enter “J” if the worker is a journeyworker or “RA” if the worker is a registered apprentice in an apprenticeship program approved by DOL's Office of Apprenticeship (OA) or a State Apprenticeship Agency (SAA). For registered apprentices, also list their level of progression within the approved program.

Column 3 – Labor Classification: List the labor classification for the work actually performed by each worker. Labor classifications are found in the applicable Davis-Bacon wage determination(s) that are included in the contract for this project. If the wage determination(s) does not include a labor classification for work that a worker has performed on this contract, contact the Contracting Officer or Agency representative immediately.

If a worker performed work in more than one labor classification during the week, the worker must be paid at least the rate specified for the appropriate labor classification for the time actually worked in that labor classification. In such circumstances, an accurate breakdown of hours worked in each labor classification must be shown on the submitted payroll by using a separate row for each labor classification in which the worker performed work. If the contractor did not maintain an accurate breakdown of hours worked by a worker in each labor classification, the worker must be paid for all hours worked using the highest applicable prevailing wage rate (basic hourly rate and fringe benefits).

Column 4 – Hours Worked Each Day: In column 4 in the table above row 1, please enter the first letter for each day of the contractor’s workweek in each box on the top row and its corresponding date in each box on the second row below it. For example, if a contractor’s workweek starts on Tuesday and ends on Monday, enter “T” for Tuesday in the first box of the first row and continue with the appropriate letter identifying the day of the week for each box ending with “M” on the last box of the first row. In the second row, enter the corresponding date for each day of the week. Please see example below:

T	W	T	F	S	S	M
6/16	6/17	6/18	6/19	6/20	6/21	6/22

For worker-specific entries, please enter hours worked on this project as straight time (“ST”) and overtime (“OT”) in the applicable boxes. On all contracts subject to the Contract Work Hours and Safety Standards Act (CWHSSA), enter hours worked on this project in excess of 40 hours total in the week as overtime (“OT”) (including hours worked on and off the site of the work of the covered contract). **Note:** *For more information about compliance with overtime requirements on Federal and federally assisted contracts, please visit [Overtime Pay on Government Contracts](#).*

Column 5 – Total Hours Worked for the Week: Enter the total number of the hours worked entered in column four.

Column 6A – Hourly Wage Rate Paid for ST and OT: For each worker, list the actual hourly rate paid for straight time (top row) and overtime (bottom row) worked for work in the classification indicated in column 3. If the worker was paid at a higher rate than the wage rate required on the wage determination, indicate the wage rate the worker was actually paid. **Note:** *do not include cash payments in lieu of fringe benefits in this column.*

Column 6B – Total Fringe Benefit Credit: Enter the total of the contractor’s or subcontractor’s contributions to or reasonably anticipated costs of bona fide fringe benefit plans, funds, or programs for which the contractor or subcontractor is taking a credit toward satisfying Davis-Bacon prevailing fringe benefit rates as listed on page 2 of Form WH-347 under “Hourly Credit for Fringe Benefits”. This amount should equal the worker’s total hours worked in this period multiplied by the hourly credit for fringe benefits as listed under the Total Hourly Credit column on page 2 of Form WH-347 under “Hourly Credit for Fringe Benefits”.

Column 6C – Payment in Lieu of Fringe Benefits: Enter the total amount in cash provided in lieu of fringe benefits to the worker during the workweek. This amount should equal the worker’s total hours worked in this period multiplied by the hourly rate provided to the worker as cash in lieu of fringe benefits.

Column 7A – Gross Amount Earned: Enter the worker’s gross amount earned for the workweek for hours worked on this Federal or federally assisted project.

Column 7B –Gross Amount Earned for all Work: If part of a worker’s weekly wage was earned on projects or work other than the project described on this payroll, including non-DBRA covered projects, enter in column 7B the total gross amount earned during the week for all work performed during the week.

Column 8 – Deductions for all Work: Enter all deductions made from worker’s total gross amount earned for all work (Column 7B). Columns are provided for entering deductions made for tax withholdings, FICA, and “Other” deductions. If the amount under “Other” deductions is specific to one deduction, please describe the deduction under “Additional Remarks” on page 2 of this certified payroll form. If the amount under the “Other” deductions made from the worker’s pay is a result of more than one deduction, submit an addendum that itemizes each deduction and includes a description and amount for each deduction listed on that document. Enter the total amount for all deductions actually made under the “Total Deductions” column (include the amounts listed under the Tax Withholdings, FICA and Other columns). All deductions must be in accordance with the provisions of the Copeland Act Regulations, 29 CFR part 3. If a worker worked on other jobs in addition to this project, do not pro-rate the deductions; instead, show actual deductions from the worker’s weekly gross wage for all projects. **Note:** *Except for deductions listed in 29 CFR 3.5, all deductions must have prior approval from the Department of Labor.*

Column 9 – Net Payment to Worker for All Work: Enter the actual dollar amount paid to the worker for all hours worked across all projects (including non-DBRA covered projects) during the week.

Detailed instructions for completing the second page of Form WH-347 follow:

Project Name: Enter the name of the project on which you are reporting.

Project No. Or Contract No.: Enter the project or prime contract number associated with your contract assigned by the relevant contracting agency (if available).

Payroll No.: Beginning with the number “1”, each weekly certified payroll that a contractor or subcontractor submits for a project should be given a payroll number. Enter the appropriate payroll number.

Prime Contractor’s/Subcontractor’s Business Name: Enter the business’ legal name.

Project Location: Enter the complete address of the project, or, if there is no specific address, a description of the project location, including, at a minimum, the county or counties and state in which the project is located.

Week Ending Date: Enter the workweek ending date for this pay period.

Certifying Official’s Name and Title: Print the name and official title of the contractor or subcontractor, or their agent who paid or supervised the payment of the workers under the contract during the weekly time period covered by the form.

Statement of Compliance: While the “Statement of Compliance” need not be notarized, the statement (on page 2 of this certified payroll form) is subject to the penalties provided by 18 U.S.C. § 1001, namely, a fine, possible imprisonment of not more than 5 years, or both. Accordingly, the party signing this statement should have knowledge of the facts represented as true.

If applicable, please “check” each of the 6 boxes certifying the accompanying statement as accurate. Boxes 1, 2, 3 and 6 (i.e., the first three boxes and the last box) always **must** be checked to certify that the contractor or subcontractor completing the form is in compliance with the DBRA.

If any worker is being paid as an apprentice during the period, box 4 **must** be checked and each program name in which the contractor has registered apprentices working on the project during this payroll period must be listed, with the appropriate box checked to indicate whether the apprenticeship program is registered with DOL’s Office of Apprenticeship (OA) or a State Apprenticeship Agency (SAA), and the name of the labor classification entered. If more than three entries are required, please

submit an addendum providing the requested information with the submission of the certified payroll. If box 4 is not applicable, do not check the box and enter “Not Applicable” or “N/A” in the entry subsection, under Apprenticeship Program Name.

If the contractor or subcontractor is claiming an hourly credit for their contributions to or reasonably anticipated costs of bona fide fringe benefit plans, funds, or programs, box 5 must be checked and the subsections titled “Hourly Credit for Fringe Benefits” must be completed. In the first column, list each worker entry number (entered in column 1A on the first page) and name of worker for whom the contractor or subcontractor claimed an hourly fringe benefit credit (this should mirror the worker names and order found on Page 1 of the certified payroll form). In the following columns, list each fringe benefit plan name in the top row, fringe benefit plan type in the second row, fringe benefit plan number in the third row, mark whether the fringe benefit plan is funded or unfunded in the fourth row, and state the hourly amount of credit claimed for each worker under each applicable plan in the rows below. In the last column, list the total hourly cost of fringe benefit provided for each worker. Where the contractor or subcontractor is claiming a credit for the reasonably anticipated costs of fringe benefits provided directly by the contractor (commonly referred to as an “unfunded plan”), the contractor or subcontractor must have prior approval from the Department of Labor prior to claiming such credit as required in 29 CFR 5.28. If more than six bona fide fringe benefits are provided to the workers for which the contractor is claiming a credit, submit an addendum for each providing the information requested in this section.

Note: *If the contractor or subcontractor is meeting its fringe benefit obligations partially through contributions to or reasonably anticipated costs of a bona fide fringe benefit plan and partially through the payment of cash in lieu of fringe benefits, the contractor or subcontractor should enter the respective amounts in this section and in column 6C (Cash Payment in Lieu of Fringe Benefits) on page 1. If the contractor or subcontractor is meeting its fringe benefits obligations by simply paying the cash equivalent to each worker, check the box but do not complete the subsection, because those payments will be reported under column 6C (Cash Payment in Lieu of Fringe Benefits) on page 1.*

Additional Remarks: Optional space for additional information on deductions, hourly cost of fringe benefits, or explanations. If more space is needed, please continue remarks on a separate page. If the optional space or separate pages are used, please include all contractor and project information required by the form.

Signature of Certifying Official, Date, Telephone Number, and Email Address: The Statement of Compliance must be signed by the contractor or subcontractor, or their agent who paid or supervised the payment of the workers under the contract during the weekly time period covered by the form. Enter the phone number and email address of the individual who is signing the statement

and the date signed. Legally valid electronic signatures are acceptable. A legally valid electronic signature includes any electronic process that indicates acceptance of the certified payroll record and includes an electronic method of verifying the signer's identity. **Note:** *Photocopies or scanned copies of signatures do not satisfy this requirement.*

Public Burden Statement: We estimate that it will take an average of 55 minutes to complete this collection of information, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Note: *In order to view, fill out, and print PDF forms, you need Adobe® Acrobat® Reader® version 5 or later, which you may download for free at www.adobe.com/products/acrobat/readstep2.html*

ATTACHMENT I

Kentucky Abandoned Storage Tank & Orphan Well (KASTOW) Reclamation Program Package

Project Name: **Perry 001 Orphan Well Package**

Location: **Perry County, Kentucky**

The Kentucky Division of Oil and Gas (Division) is soliciting bids under the Kentucky Abandoned Storage Tank and Orphan Well Reclamation Program (KASTOW) to plug and reclaim orphan well sites referenced below as **ORPHAN WELL PACKAGE** and described further in **Attachment J**:

Permit No.	API Well No	County	Lease	Well No.	Depth (ft.)	Latitude	Longitude
			(See Attachment J)				

Contractor shall properly plug, site remediate, and reclaim the orphan wells identified above in compliance with KRS Chapter 353.562-564 and 805 KAR 1:060. Each well shall be plugged in accordance with attached plugging plan (**Attachment K**) under the direction of Division inspectors. Contractor shall remove associated aboveground flowlines and production infrastructure at the wellsite, including storage tanks specified in Attachment M. Any flowlines extending underground and not removed shall be properly plugged and cut off below grade as required in 805 KAR 1:190 (Section 13). Disturbed areas shall be reclaimed by implementing best management practices to achieve approved vegetative cover and proper site drainage with erosion control. Sites must exhibit a permanent vegetative cover with effective drainage for one year before sites will receive final acceptance and payment. (See **Attachment L**)

The Division has prepared a PowerPoint Site Review of the orphan wells in this project, which is included as **Attachment M**. Contractors are **HIGHLY ENCOURAGED** to visit **ALL** sites to assess wellsite and plugging procedures, site remediation requirements, reclamation criteria, and available access to the wellsite. A list of DOG inspectors contact information may be found on the Division webpage at [Contact Oil and Gas - Kentucky Energy and Environment Cabinet](#). Contractors are further directed to other resources at the Kentucky Geological Survey website with publicly available well records and geological information.

General Requirements

- Any trees to be cut down during this project shall be less than 3 inches diameter at breast height (DBH). Plugging may be completed at any time during the year, however, if trees greater than 3 inches DBH are to be cut/trimmed, they must be approved by the division.

- The contractor shall plug and abandon all wells within **180 days** of the contract award date and shall complete all required work in a diligent and skillful manner, under the coordination of the Division inspector. The Division, under exceptional circumstances, may grant contract extensions; but such shall only be valid if in writing and signed by the Director. Failure to fulfill the scope of work within the allotted time may result in cancellation of contract and disqualification from the KASTOW Reclamation Program.
- Contracts will be awarded based upon:
 - plugging/ well workover personnel experience (provide years with summary);
 - corporate group qualifications (provide listing of wells plugged for oil & gas industry (with references and contact information);
 - committed project equipment list (list all equipment to be committed to the projects and staged strategically nearby);
 - past well plugging experience with the Division's State Plugging Program, or a similar program outside the Commonwealth (provide details); and
 - completeness of contractor bid proposal;
 - total project costs. (SEE RFP FOR ALL REQUIREMENTS.)

Safety and Regulatory Compliance:

Contractor agrees to perform this work as directed, in the manner described, using approved materials and meeting all Division requirements for safe work practices and regulatory compliance. Contractor agrees to maintain at all times a safe working environment, with adequate absorbent pads and booms on site for spill control. All temporary pits constructed shall be lined with a six-mil liner and all discarded trash shall be removed at completion of plugging operations. Contractor shall contain leaks, spills and discharges promptly and prevent surface water degradation. Best management practices shall be implemented to prevent erosion and sedimentation away from disturbed areas. Contractor shall perform contractual duties in a safe and responsible manner, complying with all applicable local, state, and federal regulations appropriate to the scope of work for this project, or any addendum to such project. The contractor bears the responsibility of exploring, identifying, and addressing all potential safety hazards through the course of their work.

Department of Interior Standard Terms and Conditions:

As this project is undertaken under provisions of the Bipartisan Infrastructure Law administered by the US Department of Interior (DOI), the DOI Standard Award Terms and Conditions are hereby incorporated into the requirements of this project scope.

Compliance with Davis-Bacon Prevailing Wage Act:

Plugging contractors must comply with the Davis-Bacon Wage Act (DBA) as a requirement of this project scope and the Bipartisan Infrastructure Law. The Act requires funds to compensate employees at rates not less than those prevailing on similar projects in the locality of the work being performed, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code. Applicants shall provide written assurance acknowledging the DBA requirements for the award or project and confirming that all laborers and mechanics performing construction, alteration, or repair work on projects in excess of \$2,000 funded directly by or assisted in whole or in part by and through funding under the award are paid or will be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with Subchapter IV of Chapter 31 of Title 40, United States Code (Davis-Bacon Act).

Recipients of funding will also be required to undergo DBA compliance training and to maintain competency in DBA compliance. The U.S. Department of Labor offers free Prevailing Wage Seminars

several times a year that meet this requirement, at <https://www.dol.gov/agencies/whd/government-contracts/construction/seminars/events>.

Compliance with Build American, Buy America:

Award recipients will be expected to comply with Build America, Buy America (BABA) which requires that all iron, steel, manufactured goods, and construction materials used in a Federally-funded “infrastructure project” are manufactured domestically. Recipients can apply for project-specific waivers of the Buy America requirement under certain circumstances. For more information, see the OMB Memorandum M-22-11 “Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure” at <https://www.whitehouse.gov/omb/information-for-agencies/memoranda/#memoranda-2022>.

Actual Field Conditions Notice:

Please be advised that: 1. Unexpected Downhole conditions may be encountered that alter proposed plugging procedures, if deemed necessary by the Division inspector; and 2. Wellsite remediation and reclamation of disturbed areas must achieve the final site standards of KRS 353.562 (6)(c), meeting all statutory requirements and working in reasonable cooperation and consideration of site specific landowner concerns.

SCOPE OF WORK

1. Prior to commencing site preparation or working access road to wellsite, contractor must contact landowner, as identified by the Division, to discuss the work plan and address any areas of owner concern regarding ingress/egress of equipment or other impacts. (If any orphan well site is in a cropland area, contractor site work must plan to work around their crop planting and harvest schedules to avoid damage.)
2. Contractor is encouraged to make reasonable accommodations to the landowner during site work/access road construction.
3. **Attachment L** provides project requirements for site preparation, revegetation, reclamation, and Best Management Practices for stable site drainage with erosion prevention and sedimentation controls.
4. Construction of access road should include water bars, ditches or culverts (as necessary) and any other best management practice deemed necessary by the Inspector. (Any cleared brush shall be windrowed, legally burned, or hauled away for proper disposal – depending upon landowner preference.)
5. Site preparation shall include identifying surface waterways and potential conduits to groundwater (i.e. sinkholes) and then implementing best management practices to prevent groundwater degradation.
6. Contractor shall construct a temporary pit, and install a minimum 6-mil liner for fluids containment.
7. Contractor shall disconnect all wellhead connections to flowlines, meters, separators or tanks (without creating leakage or spillage) and permanently secure all buried lines 24 inches below ground level by placement of bull plugs.
8. If the wellhead is equipped with a pump jack and connected to tubing/rods assembly downhole, the extracted tubing and rods from the wellbore shall be scanned with a Ludlum Model 19 Micro R meter (or equivalent) for TENORM (Technologically Enhanced Naturally Occurring Radioactive Material) which typically is deposited as scale. Same procedure applies to any flow lines, loose pipe or metal about the wellsite, or metal from associated structures being reclaimed. If the meter scan detects a measurement in microrentgen per hour (µR/hr) equal to or exceeding double the

background radiation, a disposal procedure compliant with KRS Chapter 211 and 902 KAR 100.180 shall be required. Approved disposal of TENORM material will require material chain-of-custody, an approved disposal site and full documentation submitted to the Division. Contractor shall submit invoice for cost of TENORM disposal plus 10% for administration costs, which shall be approved upon presentation of required shipment manifests, full cost documentation and proof of proper disposal.

9. Measurement of wellhead methane emissions may be performed by an authorized representative of the Division prior to plugging operations
10. Contractor shall rig up on the wellhead and run tools downhole to confirm total depth or establish total depth (Inspector must approve alternative downhole measures such as perforating, setting of plugs or cutting casing if required variant from **Attachment K**)
11. Should an obstruction in the wellbore be encountered at a depth less than total depth, the plugging contractor shall notify the Division inspector of the obstruction depth to determine if the depth is sufficient to properly isolate and protect fresh water zones and coal seams by the emplacement of cement slurry circulated to surface. It shall be the contractors obligation to pursue clearing the downhole obstruction encountered to a depth acceptable to the on site inspector to assure full protection of freshwater and coal seams. Contractor should be prepared to fish, spear, mill out, or take any other corrective measures necessary to achieve an acceptable depth for plugging.
12. Contractor shall run tubing in the wellbore and Class A Cement slurry mixed at a minimum weight of 14 lb/gal shall be displaced using balance method at pre-determined depths as described further in **Attachment K**. Zones or intervals that require isolation by cement plugs under state statute include:
 - a. Fresh Water Zones:
 - b. Coal Seams:
 - c. Producing Intervals:
 - d. Potential Future Production Zones:
 - e. Casing shoes (specifically intermediate and surface casing strings)
13. After properly plugging the well to surface, all casing shall be cut off three (3) feet below surface.
14. Contractor shall remove from the site all aboveground wellhead equipment, flowlines, meters and separators and permanently secure all buried lines 24 inches below ground level by installing bull plugs.
15. Measurement of wellhead methane emissions may be performed by an authorized representative of the Division at the completion of plugging operations
16. Contractor shall remove and properly dispose of all fluids from pit, then back-fill and reclaim in accordance with **Attachment L**.
17. Contractor is responsible to properly handle and dispose of oil or brine contaminated soil removed in accordance with KRS 353.562(6) (c) and site reclamation procedures described in **Attachment L**. All material leaving the site must be properly documented, and a complete manifest of transport and final disposal actions shall be provided to the Division prior to project completion.
18. Access roadways adjacent to the site, if they are dirt/farm roads degraded by the work activity should be graded, straw covered, and seeded. If access roads used were prior gravel surface roads, contractor shall gravel to restore original condition. Site shall be seeded with seed mixture to the extent practical as requested by landowner
19. Following site closure, Contractor shall submit for each well a PLUGGING AFFIDAVIT FORM (OG-38), properly completed front and back, signed by the Contractor and the on-site Division Inspector (**Attachment N**).
20. Contractor will be required to use specific invoice format as per **Attachment O** billing associated with this project, submitting it to the Division of Oil & Gas.

21. Contractor shall provide a weekly report to the Division that includes daily notes of the work performed on the project. Information should include dates, permit numbers, details of the work performed at the site and issues that arose throughout the process. The report should be emailed to the Project Manager on a weekly basis each Monday.

Attachments:

- Attachment J – Orphan Well Package List
- Attachment K – Plugging Plan
- Attachment L – Site Reclamation and BMPs
- Attachment M – Orphan Well Site Review
- Attachment N – Plugging Affidavit Form (OG-38)
- Attachment O – KASTOW Invoice Template
- Attachment P – Bidders Experience
- Attachment Q – Project History Summary
- Attachment R – Contractors Committed Equipment List
- Attachment S – Proposed Work Plan
- Attachment T – Past Performance with the Division
- Attachment U – Davis-Bacon Act Requirements
- Attachment V – Subcontractor Identification Form

ATTACHMENT J

ORPHAN WELL PACKAGE — PERRY #001

Permit No.	API Well No.	County	Lease	Well No.	Depth (ft.)	Latitude	Longitude
1820-EF	16193006360000	Perry 001	RITCHIE	1	2740	37.3319091	-83.1405772
48486	16193000430000	Perry 001	DUFF, J C ET AL	2	5529	37.3656230	-83.3244067
53723	16193000500000	Perry 001	DUFF, DANIEL ET AL	1	5860	37.3603499	-83.3221707
N13616	16193013050000	Perry 001	SMITH, SAMPSON	5163	3400*	37.2416674	-83.1415835
N17683	16193016570000	Perry 001	SMITH, SAMMIE	1	2785	37.2735861	-83.1948655
N11551	16193008700000	Perry 001	WATTS, JOHN	1	3107	37.1757804	-83.1551475
89139	16193008810000	Perry 001	CRAWFORD, MILDRED	1	1470	37.3488100	-83.3081500
91146	16193009250000	Perry 001	EQUITABLE PRODUCTION COM	10	2130	37.3132400	-83.3230000
N25116	16193017430000	Perry 001	HOLIDAY GREEN UN	UNK	2500*	37.3824220	-83.1891400
37167	16193002780000	Perry 001	BEAMS, DON	4	2600*	37.1368605	-83.0698986

* estimated depth

ATTACHMENT K

EASTERN KY-BIG SANDY GAS FIELD (Bell, Boyd, Breathitt, Clay, Floyd, Greenup, Harlan, Jackson, Johnson, Knott, Knox, Laurel, Lawrence, Leslie, Letcher, Magoffin, Martin, McCreary, Owsley, Perry, Pike, Whitley)

Wells with TD at 1500' or shallower

- Confer with Division Inspector, assure landowner access is approved
- Construct access road to well
- Dig pit and line with 6 mil liner
- Remove brush from location
- If tubing & rods remain in well, extract same from the hole and trip out
- Any free casing (annulus not cemented) shall be removed. If no records are available to determine Top of Cement (TOC), a bond log may be required, and or perforations
- Move In, Rig up and run in well with tools to determine or establish TD
- Trip in hole w/tubing to TD
- If casing is not cemented or unknown; perforate casing from 600' to 100'; (50' increments)
- Circulate Class A, Class L, or Type 1L cement to Surface, plug solid
- Cut off all casing 3 ft. below Surface **the next day** to ensure no fall back has occurred
- Monitor cement level and top off as needed
- Remove fluids from pit, properly dispose of same, and backfill pit
- Properly grade, stabilize, and fully reclaim wellsite as outlined in Scope of Work

Wells deeper than 1500'

- Confer with Division Inspector, assure landowner access is approved
- Construct access road to well
- Dig pit and line with 6 mil liner
- Remove brush from location, rig-up service rig
- If tubing & rods remain in well, extract same from the hole and trip out
- Any free casing (annulus not cemented) shall be removed. If no records are available to determine Top of Cement (TOC), a bond log may be required/ and or perforations
- Run in well with tools to check/establish TD
- Load well with minimum 5 barrels of 6% Gel, not to exceed 25 barrels

- Trip in well w/ tubing to TD, Pump 200' Class A or Class L cement plug
- Pull up above TOC , wash out, **tag bottom plug**
- Pump fluid 6% gel/water spacer
- Spot Class A, Class L, or Type 1L cement plug 50' below deepest perforation to 50' above shallowest perforation (or production zones if open hole), across any and all perforations (or production zones in open hole) not covered by bottom plug
- Pump fluid 6% gel/water spacer
- If casing is not cemented or unknown; perforate casing from 600' to 100'; (50' increments)
- Pump surface plug from Surface Casing shoe (or, if casing shoe depth is unknown or not present, deepest freshwater depth assigned by KYDOG) to surface to isolate coal seams and fresh water zones
- Monitor cement level and top off as needed
- Cut off all casing 3 ft. below surface **the next day** to ensure no fall back has occurred
- Remove fluids from pit, properly dispose of same, and backfill pit
- Properly grade, stabilize, and fully reclaim wellsite as outlined in Scope of Work

ATTACHMENT L

Site Reclamation and BMP's

All project site work shall implement appropriate Best Management Practices (BMP) for access roads, grading, seeding/revegetation, site drainage, soil stabilization, and final reclamation in order to prevent site erosion and off site sedimentation. KRS 353.562 (c) provides that reclamation shall include:

1. Proper removal or abandonment of flow lines;
2. Removal and disposal of surface production equipment and debris;
3. Grading, stabilization, and seeding of the surface where the well was located;
4. Implementation of best management practices at sites associated with eligible wells; and
5. Removal or treatment of contaminated soil to no more than three (3) feet in depth.

Following well plugging and casing cut off 3 ft. below surface, the pit shall be back-filled with earthen material to establish natural grade with the surrounding wellsite. The wellsite and access road shall be reclaimed utilizing best management practices (BMPs) which are vegetative, structural or managerial practices to prevent water or control water runoff from the site that may adversely affect surface waters and degrade the value of landowner property by excessive erosion of and sedimentation from disturbed areas.

BMP's segments include:

Erosion Prevention: Wearing away of soil by running water must be prevented.

- Re-establishing vegetative straw mulch with seed mixtures
- Grading techniques of reclaimed areas by reducing grade
- Silt Fences

Water Runoff Control: Identify natural drainage patterns for surface water by diverting runoff across the reclaimed area

- Diversion Ditches
- Water Bars (on access road)
- Culverts

Sedimentation Control: Establishment of vegetative cover.

- Re-establishing vegetative straw mulch with seed mixtures
- Silt Fences
- Establish temporary vegetative cover within 30 days.
- Sites must exhibit a permanent vegetative cover with effective drainage for one year before sites will receive final acceptance and payment.

Each orphan wellsite has unique topography, nearby streams/creeks, soils, timber and vegetation that require consideration of BMP segments when performing wellsite reclamation; in addition long-term use of the land by landowner must also be a consideration. If the access road is to be utilized by landowner, BMP'S such as water bars, culverts and diversion ditches should be constructed. Re-vegetation of seed mixtures address all segments of BMP's and should be done as soon as possible after final grading and done in consultation with the Division inspector and landowner. A listing of recommended seed mixtures is shown below as specified in 805 KAR 1:170 (1)

RECOMMENDED HERBACEOUS MIXTURES FOR REVEGETATION

Note: A species enclosed in parenthesis may be substituted for the species to the left. Its seeding rate is enclosed in parentheses.

Species Mixture	Seeding Rate (Pounds/acre PLS)
Spring - February 15 to May 15	
1. Orchardgrass	10
White or Ladino clover	2
Red clover	6
2. Orchardgrass	10
White or Ladino clover	1
Red clover	4
Kobe lespedeza	10
3. Orchardgrass	10
Birdsfoot trefoil (Alfalfa)	8 (15)
Red clover	6
4. 31 Tall fescue	20
5. Wheat (Spring oats)	25 (32)
Switchgrass	10
Indiangrass	10
Big bluestem	5
Little bluestem	5
Birdsfoot trefoil	6
Except for mixture 5, add one (1) of the following quick cover species to the selected permanent spring seeding mixture:	
Wheat (before April 15)	30
Spring oats (before April 15)	32
Balbo rye (before April 15)	30

Perennial ryegrass	10
Annual ryegrass	5
Weeping lovegrass (after April 1)	2
Summer - May 15 to August 1	
Orchardgrass	10
Kobe lespedeza	15
Red clover	4
White clover (Birdsfoot trefoil)	1 (6)
Alfalfa	12
Add one (1) of the following quick cover species to the permanent summer seeding mixture:	
Sorghum	20
Foxtail (German) millet	12
Japanese millet	15
Soybeans	40
Cowpeas	40
Pearl millet	10
31 Tall fescue	20
Fall - August 1 to October 1	
1. Orchardgrass	10
White or Ladino clover	2
Red clover	6
2. Orchardgrass	10
Alfalfa (Birdsfoot trefoil)	15 (8)
Red clover	6
3. 31 Tall fescue	20
4. Deertongue	12

Birdsfoot trefoil	8
Red clover	6
Add one (1) of the following quick cover species to the selected permanent fall seeding mixture:	
Winter wheat	30
Balbo rye or Winter rye	30
Winter oats	32
Perennial ryegrass	10
Annual ryegrass	5
Mixtures for Wet or Poorly Drained Areas and Pond Borders	
Spring - February 15 to May 15	
Japanese millet	10
Redtop (Reed canarygrass)	3 (15)
Alsike clover	4
31 Tall fescue	20
Common annual lespedeza (quick cover species)	10
Fall - August 1 to October 1	
Redtop	3
Reed canarygrass	15
Alsike clover	6
31 Tall fescue	20
Common annual lespedeza (quick cover species)	10
Mixture for Areas to be Stocked With Woody Plants	
Spring or Fall Seeding	
Redtop	3
Perennial ryegrass	5

Birdsfoot trefoil (Appalow lespedeza)	10 (20)
Foxtail millet (quick cover species)	5
If both Appalow lespedeza and birdsfoot trefoil are used, cut their seeding rates in half.	

ATTACHMENT M

Perry County Orphan Wells Package Perry #001

Contractors are HIGHLY ENCOURAGED to visit ALL sites to assess wellsite and plugging procedures, site remediation requirements, reclamation criteria, and available access to the wellsite.

Perry County #001



Perry County #001 Well Locations



Permit #1820-EF



Permit #1820-EF

- Good access
- 1 small plastic drip tank and meter building must be removed



Permit #48486



Permit #48486

- Well located on old strip mine
- Will need dozer work
- Must remove tank associated with well



Permit #48486



48486



48486

Permit #53723



Permit #53723

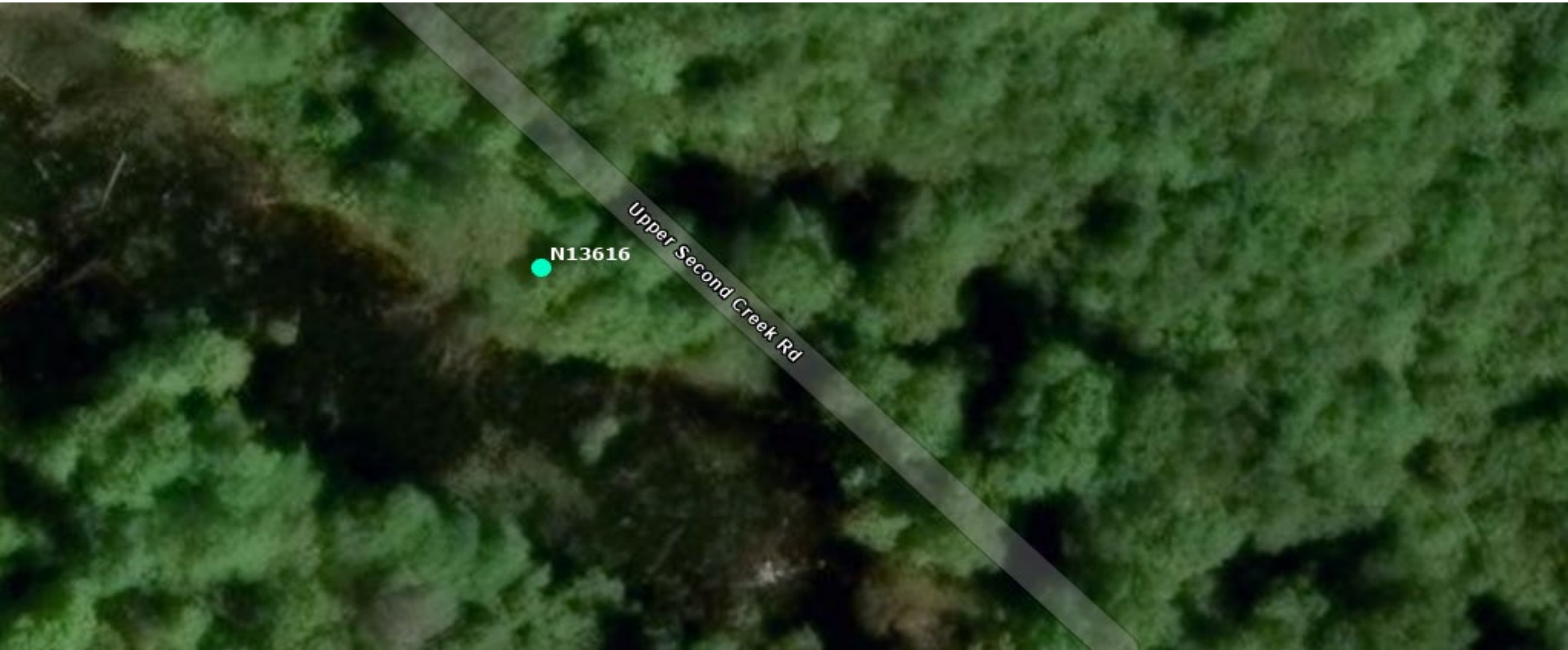
- Located on old strip mine
- Will need dozer work



Permit #53723



Permit #N13616



Permit #N13616

- Located on old strip mine
- Will need dozer work
- Pond is very close to orphan well; area sometimes floods during heavy rains



Permit #N13616

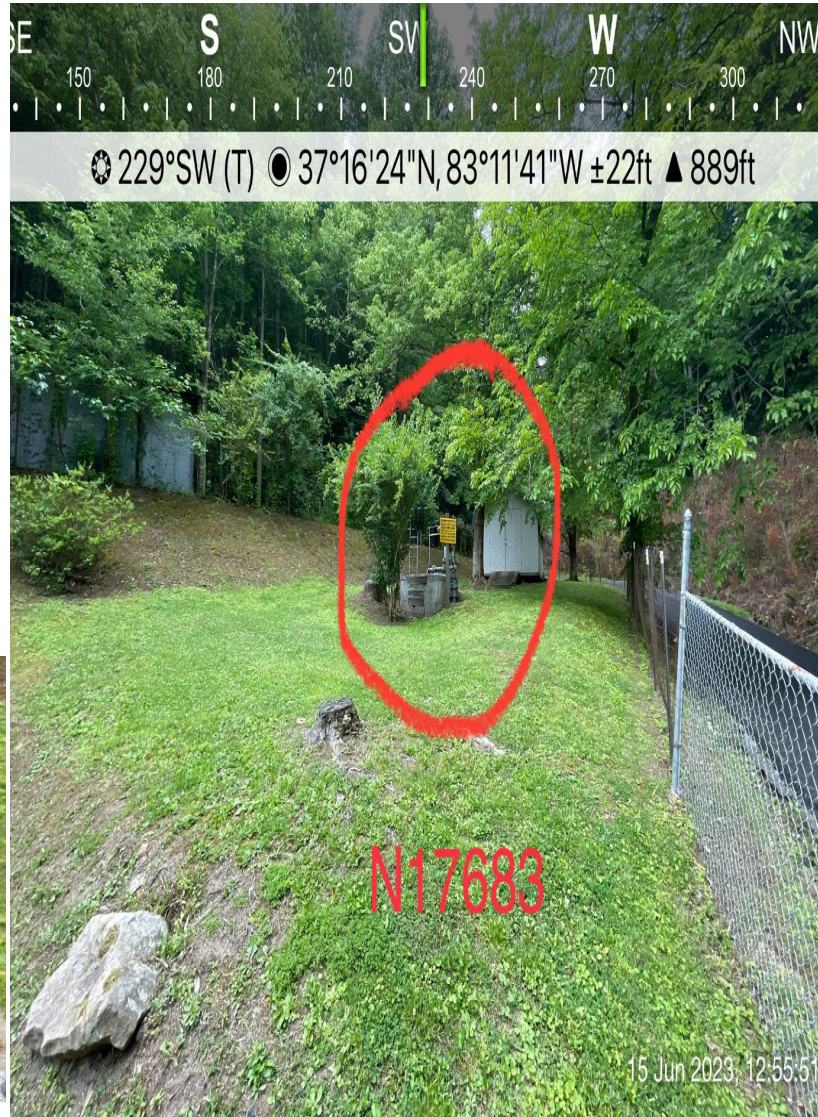


Permit #N17683



Permit #N17683

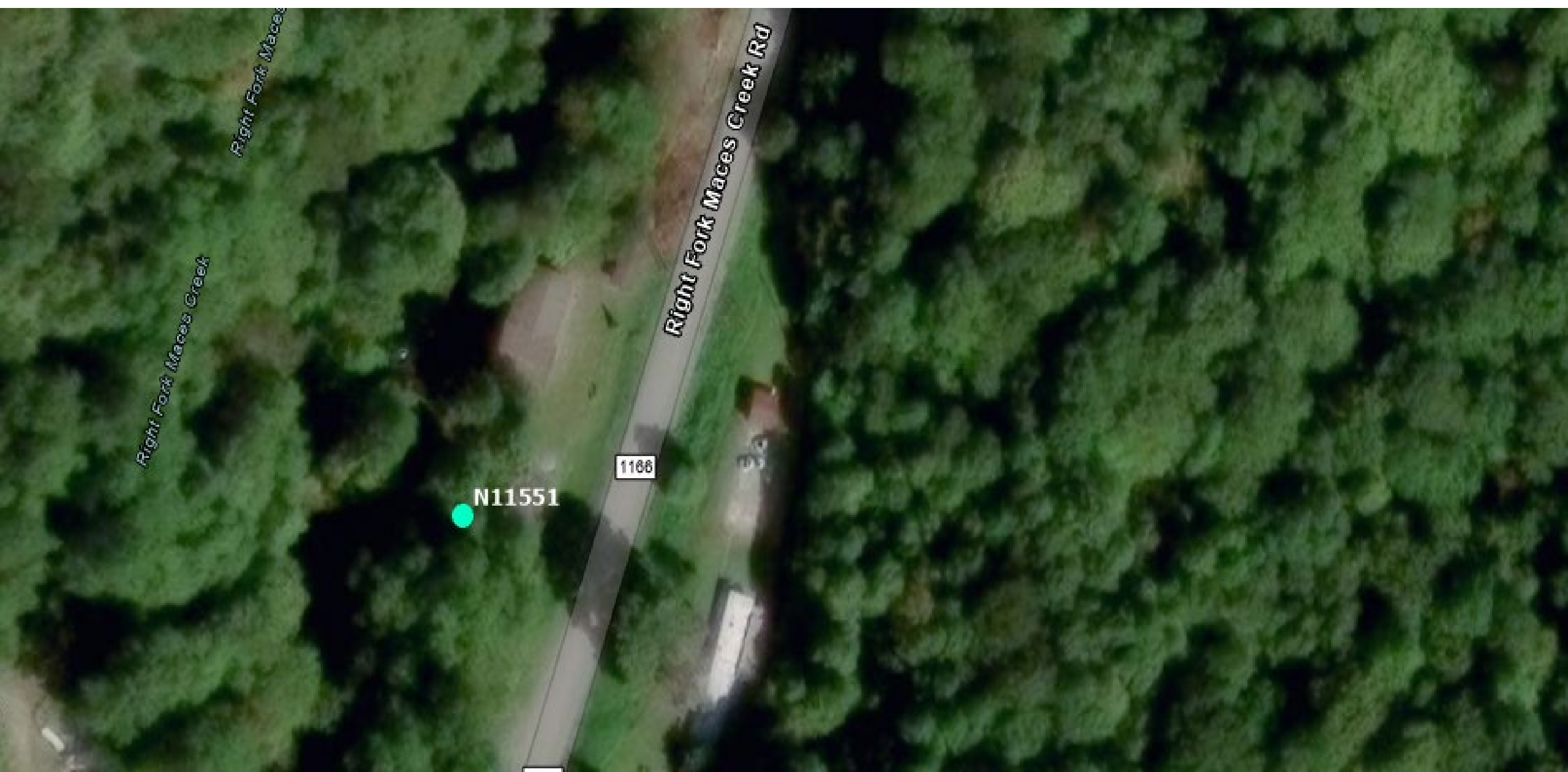
- Main road leading to well is small, tight and one way
- Located in a small yard; tight entrance off blacktop; not a lot of room for equipment
- Inspector must contact City of Hazard prior to plugging --Tommy Melton 606-216-5693(The city is currently taking gas off of the well to keep the pressure down and preventing leakage.
- There is fencing around well as well as trees, tree stumps, and rocks
- Equipment and concrete pad must be removed



Permit #N17683

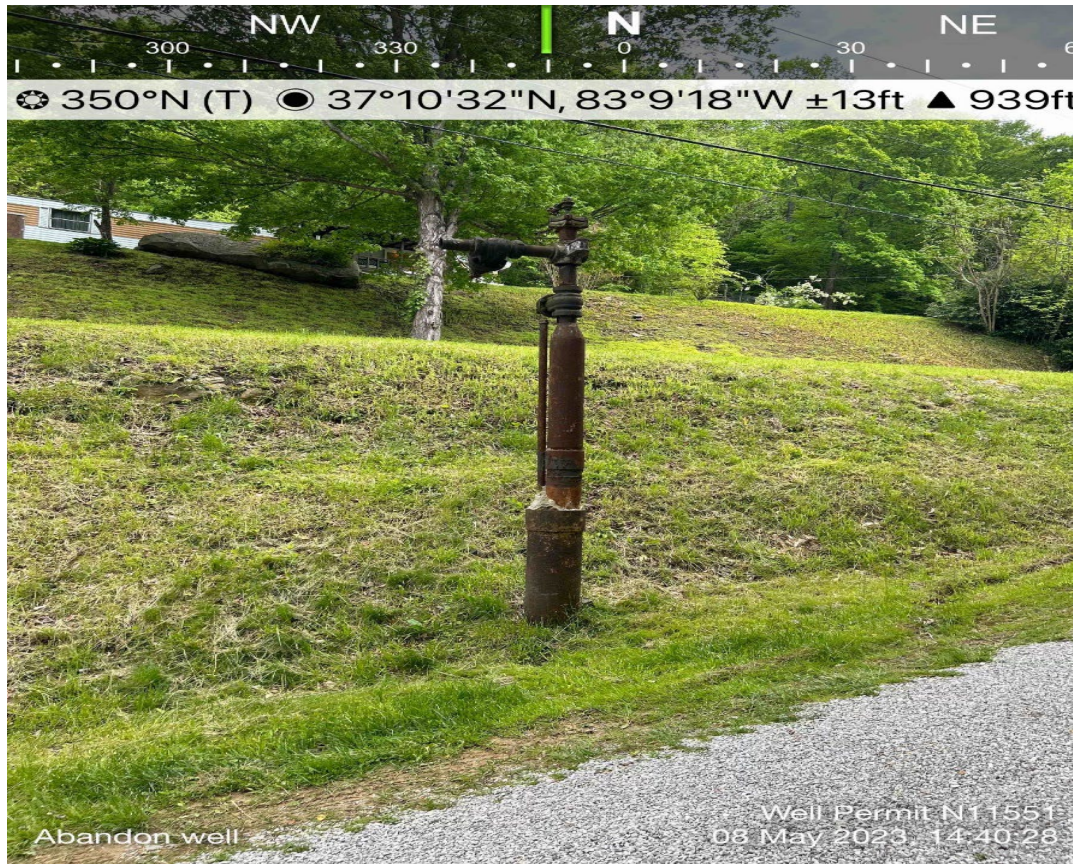


Permit #N11551



Permit #N11551

- This well is located in a small strip of yard located between the highway and a blacktop drive
- The top of the well is approximately 12' above ground level
- Measures will need to be taken to protect the blacktop driveway
- Gravel or dirt may need to be brought in to protect drive



Permit #89139



Permit #89139

- Creek crossing access has washed out, will need culvert crossing
- Large tree fell on the well
- Will need tree removal
- Creek has flooded extensively in the past
 - Creek is around 15'-30' wide depending on rain fall
- Will probably need to line the creek bed and access road with stone



Permit #91146



Permit #91146

- Will need to build access road
- A culvert pipe may need installed at road
- Heavy foliage around the well
- Will also need gravel
- There is a swampy area at the bottom of the hill where you leave the main road

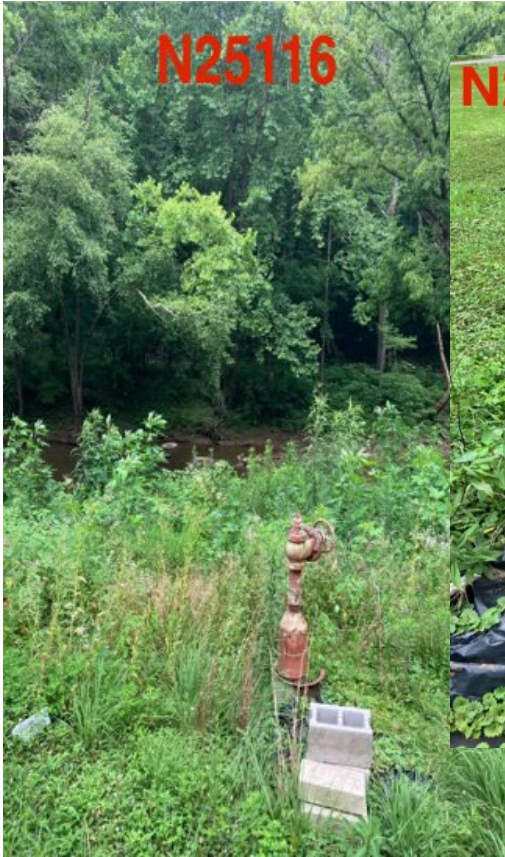


Permit #N25116



Permit #N25116

- Easy access
- Close to creek that is prone to dangerous flooding



Permit #37167



Permit #37167

- Well, pumpjack, 2 x 210bbl tanks on property; all must be removed
- Equipment access will be restricted by a low railroad bridge – approx. 12 feet maximum, maybe less
- Contractor must pass under bridge to access site; highly recommend contractors visit site prior to bidding
- Possible alternate route in the area



Permit #37167



Permit #37167



Permit #37167



Disclaimer Statement

The Kentucky Division of Oil and Gas can not guarantee the accuracy of any information pertaining to the plugging/remediation of orphan wells and shall not be considered responsible for such. Each orphan well and the surrounding area will have a varying degree of conditions and circumstances (expected and unexpected) that will need to be addressed before, during, and after the plugging/remediation process. Contractor shall properly plug, site remediate, and reclaim the orphan wells in compliance with KRS Chapter 353.562-564 and 805 KAR 1:060.

ATTACHMENT N

FEDERAL PLUGGING PROGRAM

COMMONWEALTH OF KENTUCKY
DEPARTMENT FOR NATURAL RESOURCES
DIVISION OF OIL AND GAS
300 SOWER BLVD
FRANKFORT, KY 40601
502-573-0147



AFFIDAVIT TO TIME AND MANNER
OF PLUGGING AND FILLING WELL
AS REQUIRED BY LAW

(TYPE OR PRINT IN INK)

NAME AND ADDRESS OF LAST OPERATOR

E-MAIL ADDRESS OF LAST OPERATOR

NAME AND ADDRESS OF ORIGINAL OPERATOR

NAME AND ADDRESS OF COAL OPERATOR

PERMIT NO. ELEVATION COUNTY

Select One...

 TOTAL DEPTH

CARTER COORDINATES

☐ FNL ☐ FSL

☐ FEL ☐ FWL

 SEC LETTER NUMBER

MINERAL OWNER (LESSOR) WELL NUMBER

, OPERATOR OF THE ABOVE CAPTIONED WELL DOES
HEREBY SWEAR THAT THE PLUGGING OF SAID WELL WAS COMPLETED ACCORDING TO INSTRUCTIONS FROM THE OIL AND
GAS INSPECTOR AND ACCORDING TO CHAPTER 353 OR 349 OF THE KENTUCKY REVISED STATUTES ON
, RECORD OF WHICH IS LISTED BELOW OR SHOWN ON THE BACK OF THIS FORM.
(PLUGGED DATE)

	(BOTTOM)	(TOP)	(PLUG DESCRIPTION)
PLUGGED:	FROM	TO	WITH
PLUGGED:	FROM	TO	WITH
PLUGGED:	FROM	TO	WITH
PLUGGED:	FROM	TO	WITH
PLUGGED:	FROM	TO	WITH
PLUGGED:	FROM	TO	WITH

INDICATE BELOW THE SIZE AND INTERVAL OF ALL CASING LEFT IN THE WELL AND IF AND WHERE IT WAS SHOT OFF:

CASING SIZE , INTERVAL , SHOT OFF AT BOTTOM OF CASING AT

CASING SIZE , INTERVAL , SHOT OFF AT BOTTOM OF CASING AT

IF CASING WAS NOT LEFT IN THE WELL, INDICATE THE BORE HOLE SIZE AND INTERVAL:

CASING SIZE INTERVAL

CASING SIZE INTERVAL

DID PLUGGING OPERATION INCLUDE DOWN-HOLE DISPOSAL OF TENORM WASTE? YES NO

IF YES, INDICATE TENORM WASTE INTERVAL IN WELLBORE: FROM TO

AFFIDAVIT TO BE MADE IN TRIPPLICATE, ONE ORIGINAL TO BE MAILED TO THE DIVISION OF OIL AND GAS, ONE COPY TO BE
RETAINED BY THE WELL OPERATOR AND THE THIRD TO BE MAILED BY CERTIFIED MAIL TO EACH COAL OPERATOR NAMED
AT THEIR RESPECTIVE ADDRESSES.

IF ANY ENTITY OTHER THAN A SOLE PROPRIETORSHIP, SIGNATORY MUST BE AN OFFICER OF THE ENTITY OR PROVIDE
POWER OF ATTORNEY TO EXECUTE DOCUMENTS. IF A SOLE PROPRIETORSHIP, SIGNATORY MUST BE SAME OR PROVIDE
POWER OF ATTORNEY TO EXECUTE DOCUMENTS.

(OPTIONAL) SIGNATURE OF CONTRACTOR RESPONSIBLE FOR ABOVE PLUGGING TITLE DATE

(REQUIRED) SIGNATURE OF OPERATOR RESPONSIBLE FOR ABOVE PLUGGING TITLE DATE

SWORN TO AND SUBSCRIBED BEFORE ME THIS DATE DAY OF 20

MY COMMISSION EXPIRES NOTARY PUBLIC

CEMENT TABLE

HOLE SIZE	2"	3"	4"	5"	6 1/2"	8"	8 1/2"	8 3/4"	10"	12"	16"
NO. FT. FILLED PER SACK OF CEMENT*	45'	20'	11'	7'	4'	2 3/4'	2 1/2'	2 1/3'	2'	1'	1/2'

*1 CUBIC FOOT PER SACK

GRAPHICALLY SHOW BELOW THE LOCATION AND INTERVAL OF ALL PLUGS INSTALLED.

[illegible]

IF THE WELL IS TO BE LEFT AS A DOMESTIC WATER WELL, PLUG ACCORDING TO THE INSPECTOR'S INSTRUCTIONS, COMPLETE THIS FORM ON BOTH SIDES AND HAVE THE FOLLOWING AFFIDAVIT SIGNED BY THE REAL ESTATE OWNER.

AFFIDAVIT

I, _____, THE OWNER OF THE REAL ESTATE ON WHICH THIS WELL WAS DRILLED, DESIRE THAT THE WELL BE LEFT OPEN FROM THE FRESH WATER ZONE TO THE SURFACE FOR USE AS A WATER WELL AND DO HEREBY ACCEPT THE FULL RESPONSIBILITY FOR SAID WATER WELL. THE OIL OPERATOR REMAINS RESPONSIBLE FOR ALL PLUGS BELOW THE FRESH WATER ZONE.

SIGNATURE OF OWNER OR HIS AGENT

DATE _____

Attachment O - KASTOW INVOICE

VENDOR NAME				FOR INTERNAL USE ONLY	
VENDOR COMPLETE ADDRESS				PROGRAM NAME	KASTOW PROGRAM
VENDOR CODE				DEPARTMENT	NATURAL RESOURCES
VENDOR PHONE NUMBER				DIVISION	DIVISION OF OIL & GAS
VENDOR EMAIL				FUND	1200 - AOWP01
WORK DATES	From			PROJECT NAME	
	To				
INVOICE NUMBER:		INVOICE DATE:		CONTRACT NUMBER	
FINAL INVOICE?	YES ☐	NO ☐		CONTRACT AMOUNT	

ITEM	COST DESCRIPTIONS	AMOUNT
1	PERMIT NUMBER:	
2	PERMIT NUMBER:	
3	PERMIT NUMBER:	
4	PERMIT NUMBER:	
5	PERMIT NUMBER:	
6	PERMIT NUMBER:	
7	PERMIT NUMBER:	
8	PERMIT NUMBER:	
9	PERMIT NUMBER:	
10	PERMIT NUMBER:	

ITEM	OTHER EXPENSES	AMOUNT
11	TENORM DISPOSAL	
12	TENORM DISPOSAL ADMINISTRATIVE COST (10%)	

	TOTAL	\$ 0.00
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Pursuant to KRS 371.410, until fifty percent (50%) of the construction project has been completed in accordance with the contract, a contracting entity, contractor, or subcontractor may withhold no more than ten percent (10%) retainage from the amount of any undisputed payment due, and retainage held after fifty-one percent (51%) of the construction project has been completed shall not be more than five percent (5%) of the total contract amount.

FOR INTERNAL USE ONLY	
INVOICE TOTAL	
RETAINAGE AMOUNT	
AMOUNT TO PAY	

DBA REVIEW

PAYMENT REVIEW

This is to certify that the work has been completed in accordance with the contract documents; that all labor standard requirements have been fulfilled by the principal contractor and all subcontractors under this contract and that all lawful charges for materials, service, etc., covered by previous certificates for payment have been paid.

GENERAL CONTRACTOR SIGNATURE	TITLE	DATE
PROJECT MANAGER SIGNATURE	TITLE	DATE
DIVISION DIRECTOR SIGNATURE	TITLE	DATE

ATTACHMENT P

EXPERIENCE

To Be Completed by Contractor and Submitted with Bid

PRIME CONTRACTOR'S AND SUB-CONTRACTOR'S EXPERIENCE: Provide all relevant Prime and Sub-Contractor employees' well plugging & remediation experience. List in detail the persons employed for these projects and their relevant experience. Use additional sheets if necessary.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

ATTACHMENT Q

PROJECT HISTORY

To Be Completed by Contractor and Submitted with Bid

PRIME CONTRACTOR'S AND SUB-CONTRACTOR'S PROJECT HISTORY: Provide summary examples of past, similar projects described in adequate detail. Please identify history separately for prime and sub. Use additional sheets if necessary.

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ATTACHMENT R

CONTRACTOR COMMITTED EQUIPMENT LIST/ADEQUACY TO COMPLETE PACKAGE

To Be Completed by Contractor and Submitted with Bid

COMMITTED EQUIPMENT LIST: List all committed project equipment that will be mobilized to the site to be used to complete the project from start to finish. The list should include equipment a.) To check for TENORM and gas; b.) To employ power swivel to drill out obstructions; c.) Verify wellbore clear by running rig tools to total depth; d.) Mix, pump and circulate cement to desired intervals and e.) Reclaim and remediate wellsite and access road. Use additional sheets if necessary.

[illegible]

PROPOSED WORK PLAN

The work plan should outline all proposed components to meet the requirements of the project. Work plan should include general project staffing; detailed task structure for scope of work; equipment mobilization plan; cement batch plant plan, if proposed; meters for TENORM and gas detection; spillage prevention plan; and reclamation approach. The work plan should explain cement displacement method (pump plan) to be consistent with the plugging plan. Use additional sheets if necessary.

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, leaving small margins at the top and bottom. There are no vertical margin lines, and the page is completely blank except for the lines themselves.

ATTACHMENT T

PAST PERFORMANCE WITH KDOG

To Be Completed by Contractor and Submitted with Bid

PRIME CONTRACTOR'S AND SUB-CONTRACTOR'S PAST PERFORMANCE WITH KDOG: Provide summary examples of Prime and Sub- Contractor's past performance with the Kentucky Division of Oil and Gas (KDOG) Federal Plugging, State Plugging or Tank Remediation programs. Use additional sheets if necessary.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

ATTACHMENT U

DAVIS-BACON ACT REQUIREMENTS

To Be Completed by Contractor and Submitted with Bid

Please provide a brief description of how compliance with the requirements under the Davis-Bacon Act will be ensured during this project.

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Attached Additional Sheet(s) if Necessary

ATTACHMENT V

SUBCONTRACTOR IDENTIFICATION FORM

Please identify by name the subcontractors that will perform work on the project. Please also include each subcontractor's address, phone number and a contact email address (if available). Identify the type of work that will be performed by each subcontractor during the project. Use additional pages as necessary. **THIS FORM MUST BE COMPLETED AND SUBMITTED PRIOR TO THE START OF WORK OR WHEN THERE HAVE BEEN ANY CHANGES.**

Project Name/Number	Contract Number

Subcontractor Information			
Subcontractor Name		Phone	
Address	City & State		Zip Code
Contact Name		Email	
Type of Work Performed			

Subcontractor Information			
Subcontractor Name		Phone	
Address	City & State		Zip Code
Contact Name		Email	
Type of Work Performed			

Subcontractor Information			
Subcontractor Name		Phone	
Address	City & State		Zip Code
Contact Name		Email	
Type of Work Performed			

Subcontractor Information			
Subcontractor Name		Phone	
Address	City & State		Zip Code
Contact Name		Email	
Type of Work Performed			

Signature	
The contractor is responsible for applying the appropriate labor standards and wage determinations to all subcontracts for work performed by laborers and mechanics on the site of the work for the project. The contracting agency reserves the right to withhold sufficient monies from accrued payments or advances as may be necessary to cover any underpayment of wages, fringe benefits, or overtime compensation due as a result of violations by contractors or subcontractors.	
Print Name	Title
Authorized Signature	Date