



Commonwealth of Kentucky SOLICITATION

Modification: No

Version #:

TITLE: RFB-246-26 FSS - Berry Hill Roof Replacement		
Date Issued: 04/16/2026	Solicitation Closes Date: 05/12/2026 Time: 13:30	Solicitation No: RFB 785 2600000543
Record Date: 04/16/2026		
Online Bidding Prohibited: No		
For Information Call: Janis Wilhoite 502-782-3926		Bid Receiving Location: Bid Receiving See Terms & Conditions for Bid Submission Instructions Other KY
Vendor Customer Number:		
Vendor Name:		
Phone Number:		
Fax Number:		
Email Address:		
Ordering Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	Payment Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	
Ownership Type <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other _____		

SIGNATURE OF AUTHORIZED AGENT IS REQUIRED UNLESS RESPONSE IS SUBMITTED ELECTRONICALLY. FAILURE TO SIGN SHALL RENDER THE BID INVALID.

Signature X _____ FEIN# _____ Date _____

All offers subject to all terms and conditions contained in this solicitation.



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Line Items

Commodity Group: Default

Line	CL Description	Quantity	UOM	Unit Cost	Line Total or Contract Amnt
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1	RFB-246-26 FSS - Berry Hill Roof Replacement				
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Comm Code	Comm Description	Manufacturer	Model #	Manuf Part #
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912	CONSTRUCTION SERVICES, GENERAL (INCL. MAINTENANCE AND REPAIR			
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Extended Description

ONLY ONLINE BIDS WILL BE ACCEPTED FOR THIS RFB.

Emailed and hard copies delivered by any method WILL NOT BE ACCEPTED.

On this line, Bidders must enter \$0.00 for Contract Amount in the e-procurement system. Actual Contract Amount must be entered on "Official Bid Document" and submitted as an attachment in the e-procurement system. Vendors should review and update, if necessary, all addresses and contact persons for their account prior to bid submission. This information will carry forward to a contract if awarded, therefore please ensure all information is correct.

** Entire Official Bid Document and Bid Bond (if required) should be combined as one PDF and uploaded**

The project consists of the removal and replacement of the existing ceramic tile roof & related flashings. New gutters and downspouts will also be installed throughout. Several gables will get new ceramic tile siding to match the roof. Chimneys and stone parapet caps over the affected roof areas will be cleaned & sealed.

Shipping Information	Billing Information
Finance - Division of Engineering & Contract Administration	Finance - Division of Engineering & Contract Administration
The Bush Building, 403 Wapping St 1st Floor	The Bush Building, 403 Wapping St 1st Floor
Frankfort KY 40601	Frankfort KY 40601



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Submission Checklist

The following items will be required to be submitted with bid:

Item

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REQUEST FOR BID NO. RFB-246-26
Roof Replacement
Berry Hill Mansion
Department for Facilities & Support Services
Frankfort, Kentucky

Project Description

The project consists of the removal and replacement of the existing ceramic tile roof & related flashings. New gutters and downspouts will also be installed throughout. Several gables will get new ceramic tile siding to match the roof. Chimneys and stone parapet caps over the affected roof areas will be cleaned & sealed.

SITE VISIT INFORMATION:

There will be a site visit on April 27, 2026, at 9:00 AM, Eastern Time. Contractors will meet in front of Berry Hill Mansion located at 700 Louisville Road #1, Frankfort, Kentucky. Attendance is encouraged.

ALL PROCUREMENT QUESTIONS SHALL BE DIRECTED TO BUYER OF RECORD FOR THIS PROJECT.

IMPORTANT: Site visit participants shall follow any applicable health and safety guidelines for all Commonwealth of Kentucky construction projects.

PROJECT CONTACTS:

Architect: Jean Paul, Patrick D. Murphy Co., Inc., jprivas@pdmarchitects.com, (502) 454-5632

Project Manager: Carl Kratzer, Division of Engineering and Contract Administration, Carl.Kratzer@ky.gov, (502) 330-7180

Agency: Terry Denny, Department for Facilities & Support Services, terry.denny@ky.gov, (502) 330-4878

Purchasing Agent: Janis Wilhoite, Division of Engineering and Contract Administration, janis.wilhoite@ky.gov, (502) 401-6239

OBTAINING PLANS AND SPECIFICATIONS:

For all project information and documents go to: <https://www.stateofkyplanroom.com>. For customer service you may contact Lynn Imaging, Phone 1-800-888-0693. There is no charge for plans and specifications. Contractor will need to download bid documents, specifications, and drawings. If contractors want a hard copy, they can choose to pay for this option. Contractors that receive plans and specifications from other sources **will not be registered** as a planholder and **will not receive addenda**.

ELECTRONIC BID SUBMITTAL:

Solicitation responses (“bid”) shall be received by electronic submission through the Commonwealth’s eProcurement system.

Please be advised: Bids shall not be accepted via postal carrier (USPS, UPS, FED EX, etc.) nor can bids be hand delivered.

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Response must contain all information required by the Solicitation and be executed by an authorized agent of the Bidder, affirmed by electronically submitting the bid through the eProcurement system. All bid documents shall be complete when the bid is submitted.

To bid, all bidders **SHALL** be registered in the Commonwealth eProcurement System via the Vendor Self Service (VSS) System at <https://vss.ky.gov>. Allow 24 – 48 hours to complete Vendor Registration. Vendors must be logged in to their Vendor Self Service account to submit a response. The Customer Resource Center is not able to complete registrations and activate accounts on the same day. Closing dates will not be extended for Vendors not registered by the date/time of the bid closing. Vendor Self Registration Guides are provided at <https://vss.ky.gov> under “Download Vendor Forms and Quick Reference Guides.”

All bidders are cautioned to begin their electronic submission in sufficient time to complete before the closing date and time. Delays due to inability to register, document upload impediments, or technical difficulties shall not be justification for acceptance of a late bid or proposal. If you need assistance, please contact the

Customer Resource Center (CRC)

- Email at Finance.CRCGroup@ky.gov;
- Locally at 502-564-9641 or toll-free 877-973- HELP (4357).

Online bid responses must be in an “Accepted” status prior to the closing date and time of the solicitation. The assigned date and time stamp from the eProcurement system generated at the time of final acceptance and formal submission by the vendor shall establish the date and time the bid was submitted. A bid may be modified or withdrawn electronically through VSS prior to the bid closing date and time.

Please be advised, VSS will not allow submission of an online response after the published date and time for closing.

Bidders shall attach the Official Bid Document and Bid Bond (if required) as a single combined attachment when submitting their electronic bids.

All results will be posted to <https://www.stateofkyplanroom.com> after the bid opening and review. If additional information is needed from the successful bidder, the buyer may be in contact.

There will be a public bid reading by conference call on the bid opening date at 3:00 P.M., Eastern Time.

The dial in number is (502) 782-2663

Conference ID# 240522124#

Participant code is 600422#